

Scheme of M.A. (Public Administration) under Semester System

Program Code& Name: DPMA08 - M.A. (Public Administration)

Session 2024-25

Semester	Course Code	Course Name	Credit			Total Credit	Marks			
			L	T	P		ESE	CIA	Total	
									MAX	MIN
First	MPAT-101	Principles of Public Administration	3	1	-	4	70	30	100	40
	MPAT-102	Theories of Public Administration	3	1	-	4	70	30	100	40
	MPAT-103	Indian Administration	3	1	-	4	70	30	100	40
	MPAT-104	Development Administration	3	1	-	4	70	30	100	40
	MPAT-105	Administrative Behaviour	3	1	-	4	70	30	100	40
		Total				20	350	150	500	200
Second	MPAT-201	State Administration	3	1	-	4	70	30	100	40
	MPAT-202	Municipal Government of India	3	1	-	4	70	30	100	40
	MPAT-203	Rural Development and Tribal Welfare in Chhattisgarh	3	1	-	4	70	30	100	40
	MPAT-204	Social Welfare Administration	3	1	-	4	70	30	100	40
	MPAT-205	Panchayati Raj (with special reference to Chhattisgarh)	3	1	-	4	70	30	100	40
		Total				20	350	150	500	200
Third	MPAT-301	Comparative Public Administration	3	1	-	4	70	30	100	40
	MPAT-302	Human Resource Development and Personnel Administration	3	1	-	4	70	30	100	40
	MPAT-303	Research Methodology in Public Administration	3	1	-	4	70	30	100	40
	MPAT-304	Administration Law	3	1	-	4	70	30	100	40
	MPAT-305	Elective-I: Communication Skill	3	1	-	4	70	30	100	40
		Elective-II: Political Process and Campaigning in India								
		Elective-III: Computer Application								
		Total				20	350	150	500	200
Fourth	MPAT-401	Civil Service in India	3	1	-	4	70	30	100	40
	MPAT-402	Administration Thinkers 3	3	1	-	4	70	30	100	40
	MPAT-403	Administration of Public Enterprises and Industrial Relation	3	1	-	4	70	30	100	40
	MPAT-404	Financial Administration	3	1	-	4	70	30	100	40
	MPAT-405	Elective-I: Environmental Pollution	3	1	-	4	70	30	100	40
		Elective-II : Process and Issues in Indian Administration								
		Total				20	350	150	500	200
		Grand Total				80	1400	600	2000	800

Program Code and Name	DPMA - 08			Semester	IV
Exam Code and Name	M.A. PUBLIC ADMINISTRATION FOURTH SEMESTER			Paper	I
Course Code	MPAT - 401			Course Type	T
Course Title	CIVIL SERVICE IN INDIA				
Total Credit	4				
Total Marks	CIA: 30	ESE: 70	Max Marks: 100	Min. Pass. Marks: 40	
Prerequisites (if any)					
Course Outcomes	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • On successful completion of the course, the students will demonstrate: Understanding of political process in India and its interaction with social cleavages of caste, class, gender, ethnicity and religion. • Familiarity with the ways in which the state in India responds to social groups and vulnerable sections. • Knowledge of political parties and the party system in India Awareness of the manner in which representation and electoral competition play out in Indian politics. 				

Contents of Course		
Unit	Contents	No. of Period
I	Rise of Modern Civil Service in India, Structure of Civil Service, Recruitment. Classifications Training Promotion Practices.	15
II	Salary Administration, Learning and Staff Development. Public Service Commission.	15
III	Political Right and Right to Strike, condition of Service. Morale and Motivation.	15
IV	Civil Service conducts Rules, Disciplinary action; Removal and Appeals,	15
Total no. of Lectures		60

Text books	1. Text Books, Reference Books, E-Resources
Reference books	<p>Reference Books:</p> <ol style="list-style-type: none"> 1. A.Awasthi&S.R.Maheshwari, Bhartiya Lok Prashashan,Lakshmi Narayan Agrawal. 2. Awasth and Awasthi, Bharat main Lok Prashashan, Lakshmi Narayan Agrawal. 3. Surendra Katariya, Bhartiya Prashashan. 4. Brij Kishor Sharma, Bhartiya Sanvidhan. 5. S.S. Khera, District Administration in India. 6. M. Lakshmikant, Lok Prashashan, UPSC (Prelim.), Tata McGraw-Hill Publishing Ltd. 7. B.Mehta, Dynamics of State Administration. 8. H.C. Sharma, Bharat Main Rajya Prashashan. 9. A.P. Awasthi, Madhya Pradesh Prashashan, M.P. Hindi Granth Academy. 10. A.P. Awasthi, Vitta Prashashan, Lakshmi Narayan Agrawal. 11. S. R. Maheshwari, Bhartiya Prashashan- Isaka Vikas, Lakshmi Narayan Agrawal. 12: R.K. Dubey, Adhunik Lok Prashashan, Lakshmi Narayan Agrawal.

Assessment and Evaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 100 Marks	Continuous Internal Assessment (CIA): 30 Marks	End Semester Exam (ESE) : 70 Marks
Continuous Internal Assessment (CIA)	Internal Test/Quiz- (2): 20 & 20 Assignment / Seminar: 10 Total Marks: 30	Better marks out of the two Test / Quiz + obtained marks is Assignment shall be considered against 30 Marks
End Semester Exam (ESE)	<p>Three Section - A, B & C</p> <p>Section A: Q1. Objective- 10 x 1 = 10 Mark;</p> <p>Section B: Long Answer type questions 1 out of 2 from each unit- 4 x 5 = 20 Marks;</p> <p>Section C: Descriptive answer type questions 1 out of 2 from each unit- 4 x 10 = 40 Marks;</p>	

Program Code and Name	DPMA - 08			Semester	IV
Exam Code and Name	M.A. PUBLIC ADMINISTRATION FOURTH SEMESTER			Paper	II
Course Code	MPAT - 402			Course Type	T
Course Title	ADMINISTRATIVE THINKERS				
Total Credit	4				
Total Marks	CIA: 30	ESE: 70	Max Marks: 100	Min. Pass. Marks: 40	
Prerequisites (if any)					
Course Outcomes	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • Acquaintance with ideas and models suggested and applied in ancient India (in special context to Mauryan Empire). • Acquaintance and understanding of ideas, academic contribution and role of prominent thinkers in the field of administration, management and industrial psychology. 				

Contents of Course		
Unit	Contents	No. of Period
I	Kautila- the concept of State: The King; Minister and the council of Ministers; Their power and Function: Revenue Administration; Local Administration; Military Administration; Administration of Foreign Affair. Woodrow Wilson as a father of Public Administration. contribution and criticism, features of classical Theory.	15
II	Mary Parkar Follet - Conflict and Integration; Leadership. Herbert Simon - Behavioural Approach; Decision Making. Luther Gulick Contribution and Catechism.	15
III	Max Weber Types of Authority, Ideal Form of Bureaucracy Criticism, Importance. F.W. Riggs Ecological Theory: Prismatic-sala-model Development; Administration; Comparative Administration.	15
IV	Elton mayo, Karl Marx. Contribution and Caticism, Causes for the Rise of New Human Relation Theory.	15
Total no. of Lectures		60

Text books	1. Text Books, Reference Books, E-Resources
Reference books	<ol style="list-style-type: none"> a. Barnard, Chester b. The Functions of Executive 2. Simon, Herbet A.-Administrative Behaviour 3. Mc Gregor, Douglas - The Human Side of Enterprize. 4. Likert, Renesis- New Patterns of Management 5 5. Argyris, Chris- Personality And Organisation 6. Manoj Dixit; et. Al- Public Administration 7. Maheshwari, S.R.- Administrative Thinkers 8. Prasad & Prasad Administrative Thinkers 9. Sharma, Laxmi-Indian Political Thought 10. Pruthi R.K., Chaturvedi, Archana - Gandhian Thoughts 11. Syed, MH.-Sardar Vallabhabhai Patel 12. Ardiman David Gandhi 13. नाम बी०एम० एवं भमी रामकृष्ण भारतीय राजनीति विचारक 14. नरायण इकबाल प्रतिनिधि राजनीतिक विचारक 15. Mohammad, Taj-Ambedkar on Social Justice 16. Jatava, R.-Ambedkar and Humanisim 17. भारद, आकार लोहिया के विचार

Assessment and Evaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 100 Marks	Continuous Internal Assessment (CIA): 30 Marks	End Semester Exam (ESE) : 70 Marks
Continuous Internal Assessment (CIA)	Internal Test/Quiz- (2): 20 & 20 Assignment / Seminar: 10 Total Marks: 30	Better marks out of the two Test / Quiz + obtained marks is Assignment shall be considered against 30 Marks
End Semester Exam (ESE)	Three Section - A, B & C Section A: Q1. Objective- 10 x 1 = 10 Mark; Section B: Long Answer type questions 1 out of 2 from each unit- 4 x 5 = 20 Marks; Section C: Descriptive answer type questions 1 out of 2 from each unit- 4 x 10 = 40 Marks;	

Program Code and Name	DPMA - 08			Semester	IV
Exam Code and Name	M.A. PUBLIC ADMINISTRATION FOURTH SEMESTER			Paper	III
Course Code	MPAT - 403			Course Type	T
Course Title	MANAGEMENT OF PUBLIC ENTERPRISES AND INDUSTRIAL RELATION				
Total Credit	4				
Total Marks	CIA: 30	ESE: 70	Max Marks: 100	Min. Pass. Marks: 40	
Prerequisites (if any)					
Course Outcomes	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> Detailed knowledge of various popular types of public enterprises in India, their characteristics, financial, personnel management systems in their regular working and various control mechanisms on them. Understanding of working and importance of share market and their regulatory indexes Analytical understanding of consequences globalization in special references to India. 				

Contents of Course		
Unit	Contents	No. of Period
I	Nature of public utilities and their regulation. The role of public Enterprises in National Economy, problems of Nationalization. Growth of public Enterprises in India, various Type Public Enterprises	15
II	Form of Organization, government: Control, Parliamentary Accountability. Functions of Management Board, Civil servants and workers Relation.	15
III	Management Personnel, Finance, prancing. The Consumer and public Enterprises. Problems of Industrialization. The Social Structure of Industry-corporate Social Responsibility.	15
IV	Labour Welfare and its influence on Industrial efficiency, Industrial housing and slum clearance. Role of trade Unions. Social Security in India. U.K. And U.S.A.	15
Total no. of Lectures		60

Text books	1. Text Books, Reference Books, E-Resources
Reference books	<ol style="list-style-type: none"> Prasad, Jagdish, Rao, Nageshwar and others-Adminstration of Public Enterprises in Shasth, KB, Dhanja nand-Public Enterprises Singh, 8.K-Putlic Sector in India Kham, A.M. and Others Industrial Policy, Performance Evaluation of Pune Enterpr Lat. thure and a Raja-Controlling Public Sector Sickn Narrysn, Batys CAG Public Enterprises Interf Robarn, WA- Problems of Nationalised Industry Hanson, All. Public Enterprises and Entomic Development Khera - Government or Business Appiety, PH-e-examination of India's Administrative System with Special Reference in Adver Industrial and Commercial Enterprises Ran, D.X. Prahalada, Corpoptate Governance R. Chai Carpara Governance Medury, Uma Corporate Goeman Frumssock Mas Alarsa, Corporate Gove Kumar Basant, Non-Executive Directors in Indian Corporate Governance Markar & Sarkar, Corporate Governance in India Yader & Butts, Corporate Gormance.

Assessment and Evaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 100 Marks	Continuous Internal Assessment (CIA): 30 Marks	End Semester Exam (ESE) : 70 Marks
Continuous Internal Assessment (CIA)	Internal Test/Quiz- (2): 20 & 20 Assignment / Seminar: 10 Total Marks: 30	Better marks out of the two Test / Quiz + obtained marks is Assignment shall be considered against 30 Marks
End Semester Exam (ESE)	Three Section - A, B & C Section A: Q1. Objective- 10 x 1 = 10 Mark; Section B: Long Answer type questions 1 out of 2 from each unit- 4 x 5 = 20 Marks; Section C: Descriptive answer type questions 1 out of 2 from each unit- 4 x 10 = 40 Marks;	

Program Code and Name	DPMA - 08			Semester	IV
Exam Code and Name	M.A. PUBLIC ADMINISTRATION FOURTH SEMESTER			Paper	IV
Course Code	MPAT - 404			Course Type	T
Course Title	FINANCIAL ADMINISTRATION				
Total Credit	4				
Total Marks	CIA: 30	ESE: 70	Max Marks: 100	Min. Pass. Marks: 40	
Prerequisites (if any)					
Course Outcomes	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • Knowledge about finance part of the government and its different nature working under different types of economies. • Comprehending the Indian economic system and dynamics related to public finance, fiscal federalism, resource mobilization. • Acquaintance with the budget system in India and its significance. 				

Contents of Course		
Unit	Contents	No. of Period
I	Introduction of Financial Administration- Meaning, Importance. Constitutional provision relating to Financial Administration in India. Central-State Financial Relations.	15
II	Budget: Principles of sound Budget, Types of Budget- Legislative, Executive, Board or Commission type. National Income. Concept, methods to measure choices, Domestic Product, Net National product, personal Income.	15
III	Control Over public Accounting: parliamentary control parliamentary committees (Public Accounts Committees, Estimate committees, Committees on public Undertake- Finance Committees, Eleventh Five year Plan Role of controller General of Accounts.	15
IV	Indian Banking System Nationalized Banks. Commercial Banks, Private Banks, Features & Recent trends, New Economic Dubey of 1911. Liberalization, privatization & Globalization & rented gessoes', Foreign Direct Investment in India.	15
Total no. of Lectures		60

Text books	1. Text Books, Reference Books, E-Resources
Reference books	<p>Part C - Learning Resource</p> <ol style="list-style-type: none"> 1. J.C. Pant, Lok Arthshashtra, Lakshmi Narayan Agrawal. 2. Surendra Katariya, ArthikNiteivamPrashashan. 3. A.P. Awasthi, Vitta Prashashan, Lakshmi Narayan Agrawal. 4. MJK Thavraj, Financial Administration in India, Sultan Chand and Sons. 5. Dutt and Sundaram, Bhartiya Arthvyavastha. 6. Agrawal, Bhartiya Arthvyavastha. 7. S.C. Singhal, Lok PrashashankeTatva, Lakshmi Narayan Agrawal. 8. S. R. Maheshwari, Dictionary of Public Administration, Orient Longman. 9. Chandra Prakash Bhambhri, Public Administration. 10. M.P.Sharma and B.L. Sadana, Public Administration Theory and Practice Mahal Publication. 11. Mishra and Puri, Bhartiya Arthvyavastha. 12. Batra, Globalisation and Liberalisation.

Assessment and Evaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 100 Marks	Continuous Internal Assessment (CIA): 30 Marks	End Semester Exam (ESE) : 70 Marks
Continuous Internal Assessment (CIA)	Internal Test/Quiz- (2): 20 & 20 Assignment / Seminar: 10 Total Marks: 30	Better marks out of the two Test / Quiz + obtained marks is Assignment shall be considered against 30 Marks
End Semester Exam (ESE)	<p>Three Section - A, B & C</p> <p>Section A: Q1. Objective- 10 x 1 = 10 Mark;</p> <p>Section B: Long Answer type questions 1 out of 2 from each unit- 4 x 5 = 20 Marks;</p> <p>Section C: Descriptive answer type questions 1 out of 2 from each unit- 4 x 10 = 40 Marks;</p>	

Program Code and Name	DPMA - 08			Semester	IV
Exam Code and Name	M.A. PUBLIC ADMINISTRATION FOURTH SEMESTER			Paper	V
Course Code	MPAT - 405			Course Type	T
Course Title	Elective-I ENVIROMENTAL POLLUTION AND MANAGEMENT				
Total Credit	4				
Total Marks	CIA: 30	ESE: 70	Max Marks: 100	Min. Pass. Marks: 40	
Prerequisites (if any)					
Course Outcomes	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • Have gained awareness of current forms of environmental pollution and an overview of both their causes and consequences to natural, economic and social systems. • Have gained an understanding of the fundamental principles governing the interactions between the systems (ie. transport of pollutants in the environment), • Have been exposed to learning examples of good practice of technologies and options used to remediate reduce/eliminate pollution of the environment, Be able to analyses, synthesize, and evaluate evidence to understand problems and accordingly select control measures and techniques concerning atmospheric, water or terrestrial challenges. 				

Contents of Course		
Unit	Contents	No. of Period
I	Water pollution, sources & types of water pollution, physical, chemical & biological, effect of water pollution. Drinking water quality standards waste water treatment primary, secondary, tertiary Water pollution prevention & control act 1974.	15
II	Air pollution structure and composition of atmosphere classification, sources & effects of air pollution Acid rain green house effect global warming Ozone depletion.	15
III	Soil Pollution soil pollutants type's sources, effects & Control. Noise Pollution sources effects & Control.	15
IV	Government Agencies & Programs The Tiwari committee creation of NCEPC Department of Environment & Forest Function of State Pollution Control Board.	15
Total no. of Lectures		60

Text books	1. Text Books, Reference Books, E-Resources
Reference books	<p>Part C - Learning Resource</p> <ol style="list-style-type: none"> 1. Rao, M. N and H.VN Rao (1993) Air Pollution, Tata McGraw 2. Hill Publishing Company Limited New Delhi 2Kudesia, V.P and Ritukudesis (1992) Water Pollution, Pragati Prakashan Publication 3. Meerut Sawyer, CN, PL McCarty and G.F. Perkin (1994) Chemistry for 4. Environmental Engineers, II Edition. McGraw Hill 5. Sharma, BK and H.Kaur (1994) Soil and Noise Pollution. Goel Publishing House, Meerut, 6. Kumarasawmy, K., A. Alagappa Moses and M. Vasanthy (2004) 7. Environmental Studies (A Text Book for All Under Graduate Students) Bharathidasan University Publications

Assessment and Evaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 100 Marks	Continuous Internal Assessment (CIA): 30 Marks	End Semester Exam (ESE) : 70 Marks
Continuous Internal Assessment (CIA)	Internal Test/Quiz- (2): 20 & 20 Assignment / Seminar: 10 Total Marks: 30	Better marks out of the two Test / Quiz + obtained marks is Assignment shall be considered against 30 Marks
End Semester Exam (ESE)	<p>Three Section - A, B & C</p> <p>Section A: Q1. Objective- 10 x 1 = 10 Mark;</p> <p>Section B: Long Answer type questions 1 out of 2 from each unit- 4 x 5 = 20 Marks;</p> <p>Section C: Descriptive answer type questions 1 out of 2 from each unit- 4 x 10 = 40 Marks;</p>	

Program Code and Name	DPMA - 08			Semester	IV
Exam Code and Name	M.A. PUBLIC ADMINISTRATION FOURTH SEMESTER			Paper	V
Course Code	MPAT - 405			Course Type	T
Course Title	Elective-II PROCESS AND ISSUES IN INDIAN ADMINISTRATION				
Total Credit	4				
Total Marks	CIA: 30	ESE: 70	Max Marks: 100	Min. Pass. Marks: 40	
Prerequisites (if any)					
Course Outcomes	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • The purpose of this course is to provide broad understanding of processes, practices and issues in Indian Administration. • The aim of the course is to equip the students with skills necessary • Undertake analysis of administrative process and issues in India. 				

Contents of Course		
Unit	Contents	No. of Period
I	Issues and Challenges in Indian Administration a) Socio-Economic b) Political c) Governance Issues and Challenges. Fundamental Issues in Indian Administration a) Politicians- Civil Servants relations b) Generalists Specialists Debate	15
II	Planning and Development a) Planning Commission b) National Development Council c) National Institution for Transforming India (NITI Aayog)	15
III	Administrative Reforms a) Civil Services Reforms in the Context of Liberalization b) E-Governance Initiatives Reinventing Indian Administration a) New Regulatory Institutions b) Public-Private Partnership	15
IV	Responsive and Accountable Administration IV a) Institutional Mechanisms Accountability (Legislative, Executive, Judiciary, & b) Mechanisms of Making Administrative Process Accountable (RTI, RTPS, Social 12 Lokpal) Audit/Citizens' Report Card, Jansunwai)	15
Total no. of Lectures		60

Text books	1. Text Books, Reference Books, E-Resources
Reference books	<p>Readings:</p> <ol style="list-style-type: none"> 1. Ahuja Kanta and A. K Ojha, (ed.), 2008, Governance and Reforms, Jaipur, Aalekh Publishers. 2. Arora Ramesh K. (ed.), 2006, Public Administration in India: Tradition, Trends and Transformation, New Delhi, Paragon. 3. Arora Ramesh K. and Rajni Goyal, 2000, Indian Administration: Institutions and Issues, New Delhi, Wishwa Prakashan. 4. Chakrabarty Bidyut, 2007, Reinventing Public Administration: The Indian Experience, New Delhi, Orient Longman Private Limited. 5. Commonwealth Secretariat, 2007, Public Services in India: Current Good Practices and New Developments in Public Service Management, Jaipur, Rawat Publications, Indian Reprint 6. Jain R. B., 1976, Contemporary Issues in Indian Administration, Delhi Vishwa. 7. Jain RH, 2002, Public Administration in India: 21st Century Challenges for Good Governance, New Delhi, Deep and Deep Publications 8. Maheshwari S. R., 2002, Administrative Reforms in India, Delhi, Macmillan India. 9. Prasad Kamala, 2006, Indian Administration Politics Policies and Prospects. New Delhi Dorling Kindersley (India). Licensees of Pearson Education in South Asia. 10. Rafath Mohammed Ali, 2012, Bureaucracy and Politics, Jaipur, Rawat Publications. 11. Raghunandan T. R. (ed.), 2012, Decentralization and Local Governance The Indian Experience. New Delhi, Orient Blackswan. Activate Windows 12. Reddy Sanjeev PL and R.K Tiwan, 2005, Issues and Themes in Indian Administration New Delhi, IIPA

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End Semester Exam (ESE)	Three Section - A, B & C Section A: Q1. Objective- 10 x 1 = 10 Mark; Section B: Long Answer type questions 1 out of 2 from each unit- 4 x 5 = 20 Marks; Section C: Descriptive answer type questions 1 out of 2 from each unit- 4 x 10 = 40 Marks;	

Program Code and Name	DPMA - 08			Semester	IV
Exam Code and Name	M.A. PUBLIC ADMINISTRATION FOURTH SEMESTER			Paper	V
Course Code	MPAT - 405			Course Type	T
Course Title	Elective-II PROCESS AND ISSUES IN INDIAN ADMINISTRATION				
Total Credit	4				
Total Marks	CIA: 30	ESE: 70	Max Marks: 100	Min. Pass. Marks: 40	
Prerequisites (if any)					
Course Outcomes	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • The purpose of this course is to provide broad understanding of processes, practices and issues in Indian Administration. • The aim of the course is to equip the students with skills necessary • Undertake analysis of administrative process and issues in India. 				

Contents of Course		
Unit	Contents	No. of Period
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II	Planning and Development a) Planning Commission b) National Development Council c) National Institution for Transforming India (NITI Aayog)	15
III	Administrative Reforms a) Civil Services Reforms in the Context of Liberalization b) E-Governance Initiatives Reinventing Indian Administration a) New Regulatory Institutions b) Public-Private Partnership	15
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Total no. of Lectures		60

Text books	1. Text Books, Reference Books, E-Resources
Reference books	<ol style="list-style-type: none"> 1. Readings: 2. Ahuja Kanta and A. K Ojha, (ed.), 2008, Governance and Reforms, Jaipur, Aalekh Publishers. 3. Arora Ramesh K. (ed.), 2006, Public Administration in India: Tradition, Trends and Transformation, New Delhi, Paragon. 4. Arora Ramesh K. and Rajni Goyal, 2000, Indian Administration: Institutions and Issues, New Delhi, Wishwa Prakashan. 5. Chakrabarty Bidyut, 2007, Reinventing Public Administration: The Indian Experience, New Delhi, Orient Longman Private Limited. 6. Commonwealth Secretariat, 2007, Public Services in India: Current Good Practices and New Developments in Public Service Management, Jaipur, Rawat Publications, Indian Reprint 7. Jain R. B., 1976, Contemporary Issues in Indian Administration, Delhi Vishwa. 8. Jain RH, 2002, Public Administration in India: 21st Century Challenges for Good Governance, New Delhi, Deep and Deep Publications 9. Maheshwari S. R., 2002, Administrative Reforms in India, Delhi, Macmillan India. 10. Prasad Kamala, 2006, Indian Administration Politics Policies and Prospects. New Delhi Dorling Kindersley (India). Licensees of Pearson Education in South Asia. 11. Rafath Mohammed Ali, 2012, Bureaucracy and Politics, Jaipur, Rawat Publications. 12. Raghunandan T. R. (ed.), 2012, Decentralization and Local Governance The Indian Experience. New Delhi, Orient Blackswan. Activate Windows 13. Reddy Sanjeev PL and R.K Tiwan, 2005, Issues and Themes in Indian Administration New Delhi, IIPA

Assessment and Evaluation

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End Semester Exam (ESE)	Three Section - A, B & C Section A: Q1. Objective- 10 x 1 = 10 Mark; Section B: Long Answer type questions 1 out of 2 from each unit- 4 x 5 = 20 Marks; Section C: Descriptive answer type questions 1 out of 2 from each unit- 4 x 10 = 40 Marks;	