

FOUR YEAR - B B A
UNDERGRADUATE PROGRAM
(2024-28)

DEPARTMENT OF COMMERCE & Management
(FACULTY OF COMMERCE)

COURSE CURRICULUM
(UNDER NEP-2020)

GOVT. OF CHHATTISGARH
DEPARTMENT OF HIGHER EDUCATION
RAIPUR
MAY - 2024

Sad
(Dr Syed Saleem Ahmad)
Dr. D. R. Meheram
11/6/24
(R.K. MOURYA)

Prad. A.K. Sirota
11.6.24
S. L.

BBA FOUR YEAR COURSE

Semester	Category & Paper Code	Subjects/Paper Titles	L	T	P	Credits	Max. Marks	
FIRST	BBSC-01	Principles of Management	3	1	-	4	100	
	BBSC-02	Business Mathematics	3	1	-	4	100	
	BBSC-03	Financial Accounting	3	1	-	4	100	
	BBGE-01	Computer Application or (Chose any one from Pool in Other Faculty as per rule)	3	1	-	4	100	
	BBAEC-01	Environmental Studies	1	1	-	2	50	
	BBVAC-01	Social Media Marketing OR (Choose any one from Pool Group)	1	1	-	2	50	
	TOTAL CREDIT & TOTAL MARKS						20	500
SECON D	BBSC-04	Business Economics	3	1	-	4	100	
	BBSC-05	Business Statistics	3	1	-	4	100	
	BBSC-06	Cost Accounting	3	1	-	4	100	
	BBGE-02	Chosseany one from Pool in Other Faculty as per rule)	3	1	-	4	100	
	BBAEC-02	English Language	1	1	-	2	50	
	BBSEC-01	Soft Skill and Personality Development OR (Choose any one from Pool Group)	1	1	-	2	50	
	TOTAL CREDIT & TOTAL MARKS						20	500
	<i>Students on exit shall be awarded undergraduate Certificate in the Field of Multidisciplinary study after securing the requisite 44 Credits in Sem. I & II (Extra Credits of Voc /Skill Course)</i>						40	1000
THIRD	BBSC-07	Business Communication	3	1	-	4	100	
	BBSC-08	Managerial Economics	3	1	-	4	100	
	BBSC-09	Business Environment	3	1	-	4	100	
	BBSE-01	Gr.-I-Management - Human Resource Management Gr.-II-Finance - Financial Management Gr.-III-Marketing- Marketing Management (One-BBSE -Choose any one Gr. from Own Pool as per rule) OR (One-GE-03-Chosse any one from Pool in Other Faculty as per rule)	3	1	-	4	100	
	BBAEC-03	Hindi Language	1	1	-	2	50	
	BBVAC-02	Digital Marketing OR(Choose any one from Pool Group)	1	1	-	2	50	
	TOTAL CREDIT & TOTAL MARKS						20	500
FOURT H	BBSC-10	Organizational Behaviour	3	1	-	4	100	
	BBSC-11	Business Law	3	1	-	4	100	
	BBSC-12	Management Information System	3	1	-	4	100	
	BBSE-02	Gr.-I-Management - Production Management Gr.-II-Finance - Banking Operations & Management Gr.-III-Marketing- Sales & Advertisement Management (One-BBSE -Choose any one Gr. from Own Pool as per rule) OR (One-GE-04-Chosse any one from Pool in Other Faculty as per rule)	3	1	-	4	100	
	BBAEC-03	Communicative English/Other	1	1	-	2	50	
	BBSEC-02	Creative Writing & Content Development OR (Choose any one from Pool Group)	1	1	-	2	50	
	TOTAL CREDIT & TOTAL MARKS						20	500
	<i>Students on exit shall be awarded undergraduate Diploma in the Field of Multidisciplinary study after securing the requisite 88 Credits on completion of Semester IV (8 Credits extra)</i>						80	2000
		BBSC-13	Marketing Research	3	1	-	4	100
	BBSC-14	Material Management	3	1	-	4	100	
	BBSC-15	Quantitative Techniques	3	1	-	4	100	

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FIFTH	BBSE-03	Gr.-I-Management – Office Organization and Management	3	1	-	4	100	
	OR	Gr.-II-Finance – Investment Management						
	BBGE-05	Gr.-III-Marketing–Agriculture& Rural Marketing (One-COSE –Choose any one Gr. from Own Pool as per rule) OR (One-GE-05-Chosse any one from Pool in Other Faculty as per rule)						
	BBVAC-03	Data Analytics using MS ExcelOR(Choose any one from Pool Group)	1	1	-	2	50	
	BBSEC-03	i. Analytics Skills OR ii. GST with ReturnFiling OR (Choose any one from Pool Group)	1	1	-	2	50	
TOTAL CREDIT & TOTAL MARKS						20	500	
SIXTH	BBSC-16	Business Ethics	3	1	-	4	100	
	BBSC-17	Entrepreneurship	3	1	-	4	100	
	BBSC-18	Business Taxation	3	1	-	4	100	
	BBSE-04	Gr.-I-Management – Business Policy & Strategy	3	1	-	4	100	
	OR	Gr.-II-Finance – Financial Institutions & Markets						
	BBGE-06	Gr.-III-Marketing– Logistics & Supply Chain Management (One-COSE –Choose any one Gr. from Own Pool as per rule) OR (One-GE-06-Chosse any one from Pool in Other Faculty as per rule)						
	INTERNSHIP	(2 c) Compulsory for all	1	1	-	2	50	
	BBSEC-04	i. Basic Statistics using Microsoft ExcelOR ii. Web Analytics OR (Choose any one from Pool Group)	1	1	-	2	50	
TOTAL CREDIT & TOTAL MARKS						20	500	
Students on exit shall be awarded Bachelor degree of in (Field of Multidisciplinary Study) after VI Semester						120	3000	
For Award of Bachelor degree with Honors (Students not securing 7.5 CGPA)								
SEVENTH	BBSC-19	Strategic Management (4C)	3	1	-	4	100	
		Elective - 1: Human Resource Management						
	BBSE-05	People Management & Corporate Etiquettes	3	1	-	4	100	
	BBSE-06	Corporate Governance & Corporate Social Responsibility	3	1	-	4	100	
	BBSE-07	Talent Management	3	1	-	4	100	
	BBSE-08	Customer Relationship Management	3	1	-	4	100	
		Elective - 2 :Finance						
	BBSE-05	Microfinance	3	1	-	4	100	
	BBSE-06	Security Analysis & Portfolio Management	3	1	-	4	100	
	BBSE-07	Financial Literacy & Investment Awareness	3	1	-	4	100	
	BBSE-08	Insurance and Risk Management	3	1	-	4	100	
		Elective - 3 : Marketing						
	BBSE-05	E Commerce	3	1	-	4	100	
	BBSE-06	Retail Management	3	1	-	4	100	
	BBSE-07	Consumer Behaviour	3	1	-	4	100	
	BBGE-08	Advertising and Media Management	3	1	-	4	100	
		(Choose 4- DSE(5 to 8)From any One Group from Own 4x4=16)						
	TOTAL CREDIT & TOTAL MARKS						20	500
		BBSC-20	Advanced Strategic Management (4C)	3	1	-	4	100
			Elective - I: Human Resource Management					
	BBSE-09	Project Management	3	1	-	4	100	
	BBSE-10	Compensation & Performance Management	3	1	-	4	100	
	BBSE-11	Industrial Relations	3	1	-	4	100	
	BBSE-12	Training and Development	3	1	-	4	100	
		Elective - II: Finance						
	BBSE-09	Financial Analytics	3	1	-	4	100	

EIGHT H	BBSE-10	Goods & Service Tax (GST)	3	1	-	4	100
	BBSE-11	Corporate Financial Management	3	1	-	4	100
	BBSE-12	Artificial Intelligence for Business & Society	3	1	-	4	100
		Elective -III Marketing					
	BBSE-09	Digital Marketing	3	1	-	4	100
	BBSE-10	Product & Brand Management	3	1	-	4	100
	BBSE-11	Services Marketing	3	1	-	4	100
	BBSE-12	Tourism Management	3	1	-	4	100
		(Choose 4- DSE (9 to 12)From any One Group from Own faculty4x4=16)					
TOTAL CREDIT & TOTAL MARKS						20	500
GRAND TOTAL CREDITS(I to VIII)						160	4000
For Award of Bachelor Degree with Honors & Research (Students Securing 7.5 CGPA)							
SEVENTH	BBSC-19	Strategic Management (4C)	3	1	-	4	100
		Elective - 1: Human Resource Management					
	BBSE-05	People Management & Corporate Etiquettes	3	1	-	4	100
	BBSE-06	Corporate Governance & Corporate Social Responsibility	3	1	-	4	100
	BBSE-07	Talent Management	3	1	-	4	100
		Elective - 2 :Finance					
	BBSE-05	Microfinance	3	1	-	4	100
	BBSE-06	Security Analysis & Portfolio Management	3	1	-	4	100
	BBSE-07	Financial Literacy & Investment Awareness	3	1	-	4	100
		Elective - 3 : Marketing					
	BBSE-05	E Commerce	3	1	-	4	100
	BBSE-06	Retail Management					
	BBSE-07	Consumer Behaviour	3	1	-	4	20
	TOTAL CREDIT & TOTAL MARKS						B to B Marketing
EIGHT H	BBSC-20	Advanced Strategic Management (4C)	3	1	-	4	100
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	BBSE-09	Project Management	3	1	-	4	100
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	BBSE-11	Industrial Relations	3	1	-	4	100
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	BBSE-10	Goods & Service Tax (GST)	3	1	-	4	100
	BBSE-11	Corporate Financial Management					
		Elective -III Marketing					
	BBSE-09	Digital Marketing	3	1	-	4	100
	BBSE-10	Product & Brand Management	-	-		-	
	BBSE-11	Services Marketing				8	200
	TOTAL CREDIT& TOTAL MARKS						24
GRAND TOTAL CREDIT (I TO VIII)						160/164	4100

Awarded Bachelor of (in the Field of Multidisciplinary Study) {Honors (160/164) or Honors with Academic Research (164)} after securing the requisite Credits on Completion of Semester VIII

Name and Signature of Convenor & Members :

Sr.No.	Name	Designation	Signature
01	Dr. Tapesh Chandra Gupta (Convenor)	Professor	
02	Dr. Dhruv Pandey (Member)	Professor	
03	Dr. Pawan Agrawal (Member)	Professor	
04	Dr. Susan R. Abraham (Member)	Assistant Professor	

BBA FOUR YEAR COURSE

Semester	Category &	Subjects/Paper Titles	L	T	P	Credits	Max.
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	Paper Code						Marks
FIRST	BBSC-01	Principles of Management	3	1	-	4	100
	BBSC-02	Business Mathematics	3	1	-	4	100
	BBSC-03	Financial Accounting	3	1	-	4	100
	BBGE-01	Computer Application or (Chose any one from Pool in Other Faculty as per rule)	3	1	-	4	100
	BBAEC-01	Environmental Studies	1	1	-	2	50
	BBVAC-01	Social Media Marketing OR (Choose any one from Pool Group)	1	1	-	2	50
TOTAL CREDIT & TOTAL MARKS						20	500
SECOND	BBSC-04	Business Economics	3	1	-	4	100
	BBSC-05	Business Statistics	3	1	-	4	100
	BBSC-06	Cost Accounting	3	1	-	4	100
	BBGE-02	(Chose any one from Pool in Other Faculty as per rule)	3	1	-	4	100
	BBAEC-02	English Language	1	1	-	2	50
	BBSEC-01	Soft Skill and Personality Development OR (Choose any one from Pool Group)	1	1	-	2	50
	TOTAL CREDIT & TOTAL MARKS						20
<i>Students on exit shall be awarded undergraduate Certificate in the Field of Multidisciplinary study after securing the requisite 44 Credits in Sem. I & II (Extra Credits of Voc /Skill Course)</i>						40	1000
THIRD	BBSC-07	Business Communication	3	1	-	4	100
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	BBAEC-03	Hindi Language	1	1	-	2	50
	BBVAC-02	Digital Marketing OR(Choose any one from Pool Group)	1	1	-	2	50
TOTAL CREDIT & TOTAL MARKS						20	500
FOURTH	BBSC-10	Organizational Behaviour	3	1	-	4	100
	BBSC-11	Business Law	3	1	-	4	100
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	BBAEC-03	Communicative English/Other	1	1	-	2	50
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Credits on completion of Semester IV (8 Credits extra)							
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	BBSC-14	Material Management	3	1	-	4	100
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	BBVAC-03	Data Analytics using MS Excel OR(Choose any one from Pool Group)	1	1	-	2	50
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	INTERNSHIP	(2 c) Compulsory for all	1	1	-	2	50
BBSEC-04	iii. Basic Statistics using Microsoft Excel OR iv. Web Analytics OR (Choose any one from Pool Group)	1	1	-	2	50	
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	BBSE-08	Insurance and Risk Management	3	1	-	4	100
		Elective - 3 : Marketing					
	BBSE-05	E Commerce	3	1	-	4	100

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	BBSE-06	Retail Management	3	1	-	4	100		
	BBSE-07	Consumer Behaviour	3	1	-	4	100		
	BBGE-08	Advertising and Media Management	3	1	-	4	100		
		(Choose 4- DSE(5 to 8)From any One Group from Own 4x4=16)							
	TOTAL CREDIT & TOTAL MARKS						20	500	
EIGHTH	BBSC-20	Advanced Strategic Management (4C)	3	1	-	4	100		
		Elective - I: Human Resource Management							
	BBSE-09	Project Management	3	1	-	4	100		
	BBSE-10	Compensation & Performance Management	3	1	-	4	100		
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	BBSE-07	Talent Management	3	1	-	4	100		
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		Elective - 3 : Marketing							
	BBSE-05	E Commerce	3	1	-	4	100		
	BBSE-06	Retail Management							
	BBSE-07	Consumer Behaviour	3	1	-	4	20		
		TOTAL CREDIT & TOTAL MARKS						3 to B Marketing	500
		BBSC-20	Advanced Strategic Management (4C)	3	1	-	4	100	
		Elective - I: Human Resource Management							
BBSE-09	Project Management	3	1	-	4	100			
BBSE-10	Compensation & Performance Management	3	1	-	4	100			
BBSE-11	Industrial Relations	3	1	-	4	100			
	Elective - II: Finance								
BBSE-09	Financial Analytics	3	1	-	4	100			

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EIGHTH	BBSE-10	Goods & Service Tax (GST)	3	1	-	4	100
	BBSE-11	Corporate Financial Management					
		Elective -III Marketing					
	BBSE-09	Digital Marketing	3	1	-	4	100
	BBSE-10	Product & Brand Management	-	-		-	
	BBSE-11	Services Marketing				8	200
	TOTAL CREDIT & TOTAL MARKS						24
GRAND TOTAL CREDIT (I TO VIII)						160/164	4100
Awarded Bachelor of (in the Field of Multidisciplinary Study) {Honors (160/164) or Honors with Academic Research (164)} after securing the requisite Credits on Completion of Semester VIII							

Name and Signature of Convenor & Members:

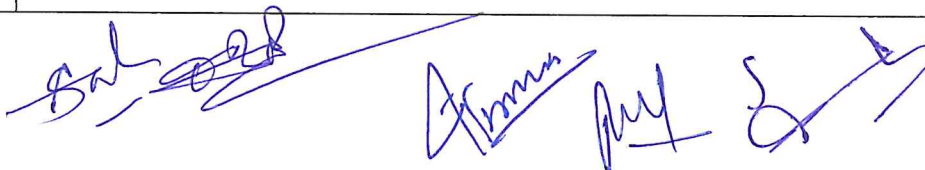
Sr.No.	Name	Designation	Signature
01	Dr. Tapesh Chandra Gupta (Convenor)	Professor	
02	Dr. Dhruv Pandey (Member)	Professor	
03	Dr. Pawan Agrawal (Member)	Professor	
04	Dr. Susan R. Abraham (Member)	Assistant Professor	

Sal
Dr. Tapesh Chandra Gupta
Dr. Dhruv Pandey
Dr. Pawan Agrawal
Dr. Susan R. Abraham

FOUR YEAR UNDERGRADUATE PROGRAM(2024-28)
Department of Commerce and Management

COURSE CURRICULUM

PART-A: Introduction			
Program: Bachelor in Business Administration <i>(Certificate / Diploma / Degree/Honors)</i>		Semester-II	Session: 2024-2025
1	CourseCode	BBSC-04	
2	CourseTitle	Business Economics	
	CourseType	Discipline Specific Course (DSC)	
4	Pre-requisite(if,any)	Asperrequirement	
5	CourseLearning Outcomes(CLO)	<ul style="list-style-type: none"> ➤ <i>Get an insight into the fundamentals of economics and theory of consumerbehaviour.</i> ➤ <i>To make the students understand demand and supply, theory of production & theory of cost.</i> ➤ <i>To make students understand market structure, forms of market, perfect competition & basic concepts of revenue and rent.</i> 	
6	CreditValue	4Credits	Credit=15Hours-learning&Observation
7	TotalMarks	Max.Marks: 100	MinPassingMarks: 40
PART-B: ContentoftheCourse			
TotalNo.of Teaching-learningPeriods(01 Hr.perperiod)- 60Periods(60 Hours)			
Unit	Topics(Coursecontents)		No.of Period
I	Introduction: Nature and Scope- Positive and NormativeEconomics, Micro and Macro Economics; Central Problems of aneconomy; Working of price mechanism. Theory of Consumer Behaviour: Cardinal Utility Approach-Law ofDiminishing Marginal Utility, Law of Equi-Marginal Utility; Indifference Curve Approach- Indifference Curves, Properties ofIndifference Curves, Budget Line, Consumer's Equilibrium		15
II	Demand: Meaning, Demand Schedule, Individual and MarketDemand Curve, Determinants of Demand, Law of Demand,Changes in Demand; Supply: Meaning, Supply Schedule, Individual and Market SupplyCurve, Determinants of Supply, Law of Supply, Changes in Supply;Equilibrium of Demand and Supply. Determination of Equilibrium Price and Quantity, Effect of a shift in Demand or Supply; Elasticity ofDemand and Supply.		15
III	Theory of Production: Factors of Production, Basic Concepts, ProductionFunction, Law of Variable Proportions, Returns to Scale; Producer'sEquilibrium- Least-Cost Factor Combination and Output Maximization fora given Level of Outlay; Theory of Costs: Basic Concepts, Short-run Total Cost Curves. Fixed andVariable, Short-run Average and Marginal Cost Curves, Relationshipbetween Average and Marginal Cost Curve, Average and Marginal Cost; Curves in the Long-run. Basic Concepts of Revenue, Revenue Curves,Relationship between Average and Marginal Revenue Curve. Equilibrium of the Firm: Meaning, Objectives of the Firm, TotalDistribution- Concept and Marginal Productivity theory of distribution.		15
IV	Market Structure: Meaning, Forms of market- Perfect Competition,Monopoly, Monopolistic Competition and Oligopoly; Price and Output Determination under Perfect Competition, Monopoly, Monopolistic Competition and Oligopoly. Wage: Concept and Determination of Wages. Rent- Concept, Ricardian and Modern Theories of Rent. Interest: Concept and Theories of Interest; Profit: Nature, Concepts and Theories of Profit.		15
Keywords	Consumer Behaviour, Demand, Supply, Production, Cost, Market Structure,		



PART-C: Learning Resources		
Text Books, Reference Books and Others		
<i>STUDY MATERIAL FOUNDATION PROGRAMME BUSINESS ECONOMICS, The Institute of Company Secretaries of INDIA.</i>		
2. <i>H. L. Ahuja, Business Economics.</i>		
3. <i>H. L. Ahuja, Principles of Microeconomics</i>		
4. <i>Bradley R. Schiller, The Macro Economics Today, Tata McGraw-Hill,</i>		
5. <i>B. Douglas Bernheim and Michael D. Whinston, Microeconomics, Tata McGraw-Hill,</i>		
6. <i>Lipsey, R.G. and A.K. Chrystal, Economics, Oxford Univ. Press, 2007.</i>		
7. <i>Mankiw, N.G., Economics: Principles and Applications, Cengage Learning, 2009.</i>		
8. <i>Pindyck, R.S. and D.L. Rubinfeld, Microeconomics, Pearson Education, 2008. Stiglitz, J.E. and C.E. Walsh, Principles of Economics, W.W. Norton, 2002.</i>		
Online Resources–		
https://www.kopykitab.com/		
https://www.hitbullseye.com/grad-		
PART-D: Assessment and Evaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 100 Marks		
Continuous Internal Assessment (CIA): 30 Marks		
End Semester Exam (ESE): 70 Marks		
Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test/Quiz-(2): 20 & 20 Assignment/Seminar- 10 Total Marks- 30	Better marks out of the two Test/ Quiz + obtained marks in Assignments shall be considered against 30 Marks
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 10 x 1 = 10 Marks; Q2. Short answer type – 5 x 4 = 20 Marks Section B: Descriptive answer type qts., 1 out of 2 from each unit – 4 x 10 = 40 Marks	

Name and Signature of Convenor & Members: (CBoS)

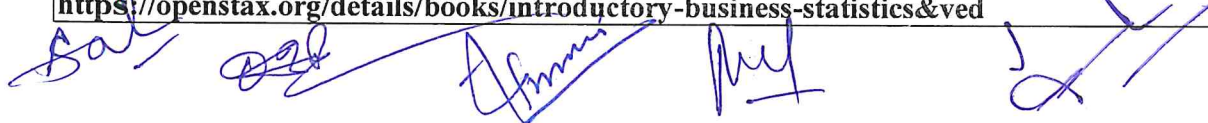
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FOUR YEAR UNDERGRADUATE PROGRAM(2024-28)
Department of Commerce and Management

COURSE CURRICULUM

PART-A: Introduction			
Program: Bachelor in Business Administration (Certificate / Diploma / Degree/Honors)		Semester-II	Session:2024-2025
1	CourseCode	BBSC-05	
2	CourseTitle	Business Statistics	
	CourseType	Discipline Specific Course (DSC)	
4	Pre-requisite(if,any)	<i>Asperrequirement</i>	
5	CourseLearning Outcomes(CLO)	<ul style="list-style-type: none"> ➤ <i>Students will be able to learn basic theoretical and applied principles of Statistics needed to enter the job force.</i> ➤ <i>Students will be able to communicate key statistical concepts to non-Statisticians.</i> ➤ <i>Students will gain proficiency in using Statistical Software for Data Analysis.</i> 	
6	CreditValue	4Credits	<i>Credit=15Hours-learning&Observation</i>
7	TotalMarks	Max.Marks: 100	MinPassingMarks: 40
PART-B: ContentoftheCourse			
TotalNo.of Teaching-learningPeriods(01 Hr.perperiod)- 60Periods(60 Hours)			
Unit	Topics(Coursecontents)		No.of Period
I	Statistical Methods: Importance and Scope – Limitations – Need for Data – Principles of Measurement. Tabulation and Presentation of Data. Classification of Data: Data Array – Frequency Distribution – Methods of data Classification – Types of Frequency Distributions / Tabulation of Data – Objectives of Tabulation – Parts & Types of Tables – Graphical Presentation–Functions of Graphs–Advantages and Limitations of Graphs.		15
II	Measures of Central Tendency: Mean - Combined Mean – Weighted Mean, Median – Quartiles; Relationship between Mean, Median and Mode. Measures of Variation: Range, Quartile Deviation, Standard Deviation, Co-efficient of Variation – Skewness, (Conceptual framework only)		15
III	Correlation Analysis: Correlation analysis: Meaning and Significance; Types of Correlation, Methods of studying Simple Correlation – Scatter diagram, Karl Pearson’s Coefficient of Correlation, Spearman’s Rank Correlation co-efficient.		15
IV	Index Number: Meaning and Significance, Problems in construction of Index Numbers, Methods of constructing Index Numbers–weighted and unweighted, test of adequacy of Index Numbers. Time Series: Meaning and significance – Utility, Components of Time series; Measurement of Trend: Method of Least squares, Moving Average Method.		15
Keywords	<i>Data, Mean, Median, Mode, Correlation, Standard Deviation, Index Number.</i>		
PART-C: LearningResources			
TextBooks,ReferenceBooksand Others			
1. D.H. Elhence-Fundamental of Statistics, Kitab Mahal Allahabad 2. Gupta S.P. -Business Statistics, Sultan Chand & Sons, New Delhi. 3. Hoonda R.P-Statics for Business and Economics Mac Millian, New Delhi. 4. Richard I& David S Rubin-statistics for Management, Prentice Hall –New Delhi. 5. Hein l.w.:Quantitative approach to managerial decisions Prentice hall –New Jersey 6. S.C.Gupta&SmtI.Gupta :Fundamental of Statistics –Himalaya Publishing House –Delhi 7. D.C.Sancheti&V.K.Kapoor-Statistics Theory Methods and Applications 8. Dr. S.M. Shukla, Dr. S.P. Sahai Sahitya Bhawan Publication Agra.			
Online Resources–			
https://ala-choice.libguides.com/c.php%3Fg%3D521905%26p%3D3569020&ved https://openstax.org/details/books/introductory-business-statistics&ved			



PART-D:AssessmentandEvaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks:	100Marks	
ContinuousInternalAssessment(CIA):	30Marks	
EndSemesterExam(ESE):	70 Marks	
ContinuousInternal Assessment (CIA): (By Course Teacher)	Internal Test/Quiz-(2): 20&20 Assignment/Seminar- 10 TotalMarks- 30	Bettermarks outofthetwoTest/ Quiz +obtainedmarksinAssignmentshallbe considered against 30 Marks
EndSemester Exam (ESE):	Twosection- A & B SectionA:Q1.Objective-10x1=10Mark;Q2.Short answertype-5x4=20Marks SectionB:Descriptiveanswertypeqts., 1outof2 fromeachunit-4x10=40Marks	

Name and Signature of Convenor & Members: (CBOS)

FOUR YEAR UNDERGRADUATE PROGRAM(2024-28)
Department of Commerce and Management

COURSE CURRICULUM

PART-A: Introduction			
Program: Bachelor in Business Administration <i>(Certificate / Diploma / Degree/Honors)</i>		Semester-II	Session:2024-2025
1	CourseCode	BBSC-06	
2	CourseTitle	Cost Accounting	
	CourseType	Discipline Specific Course (DSC)	
4	Pre-requisite(if,any)	<i>Asperrequirement</i>	
5	CourseLearning Outcomes(CLO)	<ul style="list-style-type: none"> ➤ <i>Have knowledge to learn the concept of cost accounting, Interpret various cost elements and its usage.</i> ➤ <i>Know how cost calculated in various production sectors. Differentiate between cost and financial accounting.</i> ➤ <i>Learn how cost and volume effect profit. Able to explore how cost accounting helps to face competition by cost determination and cost control.</i> 	
6	CreditValue	4Credits	<i>Credit=15Hours-learning&Observation</i>
7	TotalMarks	Max.Marks: 100	MinPassingMarks: 40
PART-B: ContentoftheCourse			
TotalNo.of Teaching-learningPeriods(01 Hr.perperiod)- 60Periods(60 Hours)			
Unit	Topics(Coursecontents)		No.of Period
I	Introduction: Definitions, Nature, Concept, Purpose and Classification of Cost Accounting; Basic Cost concepts – Elements of Costs, Classification of Costs, Total Cost build up and Cost sheet, Emerging Terms viz. Life Cycle Costing; Activity Based Costing, Back flush Costing.		15
II	Accounting of Materials: Introduction, Meaning of Material Cost; Types of Material - Direct Materials and Indirect Materials ; Material Cost Control: Meaning, Objectives and Benefits; Scope of Material Cost Control; Procurement, Storage and Management of Issues; Make or Buy Decision; Purchase Process ; Vendor Selection; Economic Order Quantity (EOQ): Practical problems on EOQ; Methods of Stores or Inventory Control- ABC Method, VED Method, FSN Method; Determination of Stock Levels: Reorder Level, Minimum Level, Maximum Level, Average Level and Danger level; Duties and Responsibilities of Stores Manger; Pricing of Materials Issues: FIFO, LIFO, HIFO, Weighted Average Method (Including Practical Problems).		15
III	Accounting of Labour: Introduction, Meaning of Labour Cost; Types of Labour - Direct Labour and Indirect Labour; Labour Cost Control : Meaning, Objectives and Benefits; Scope of Labour Cost Control; Labour Turnover; Wage and Incentive System: Taylors, Merricks, Halsey, Rowan Differential Piece Rate System Accounting of Overhead: Meaning and Classification of Overheads; Overheads - Allocation, Apportionment and Absorption; Methods and Treatment of Absorption of Overheads; Machine Hour Rate – Including Practical Problems.		15
IV	Methods of costing: Unit Costing, Contract Costing, Process Costing (Excluding Equivalent Costing, By Product, Joint Product and Job Costing). Reconciliation of Cost & Financial Account, Break Even Analysis: Importance and Components;		15
Keywords	<i>Cost, Material, Labour, Overhead, Wage, Incentive, Break Even Analysis</i>		
PART-C: LearningResources			
TextBooks,ReferenceBooksand Others			
Ravi M. Kishore – Cost Management (Taxman’s Publication). 2. S. P. Iyengar – Cost Accounting (S. Chand & Co., New Delhi). 3. R. S. N. Pillai V. Bhagvati – Cost Accounting (S. Chand & Co., New Delhi). 4. Maheshwari & Mittal – Cost Accounting (Theory & Problems) (Mahavir Prakashan, Delhi) 5. Agrawal, Goyal, Jain, Maheshwari, Oswal, Jain – Cost Accounting (RDB Publishing House)]			

Sal

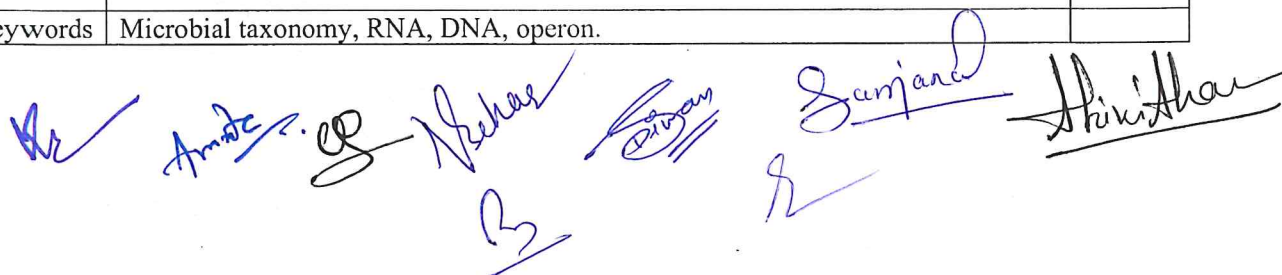
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Four Year Undergraduate Program (2024-28)
Department of Biotechnology
Course Curriculum – 2024-28

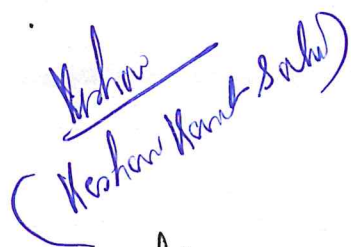
Part A: Introduction		
Program: Bachelor in Life Sciences (Certificate/Diploma/Degree/Honors)		Semester: II Sem
Session:2024-2025		
1	Course Code	BTSC-02-T
2	Course Title	Microbiology and Molecular Biology
3	Course Type	Discipline Specific Course (DSC)
4	Pre-requisite (if any)	As per program.
5	Course Learning Outcomes (CLO)	After completing this course, the students will be able to - <ul style="list-style-type: none"> • Understand various categories of microbes in the living world. • Develop the capability to culture and maintenance of microbes. • Understand the regulatory mechanism for the precursor of life-DNA • Understand the mechanism of genetic expression for the regulation of life.
6	Credit Value	03 Credits (Credit = 15 Hours - learning & observation)
7	Total Marks	Max. Marks: 100 Min Passing Marks: 40
Part B: Content of Course (Theory)		
Total No. of Teaching-learning Periods (01 Hr. per period)- 45 Periods (45 Hours)		
Unit	Topic (Course content)	No. of Period
I	Maintenance of microbes <ol style="list-style-type: none"> 1. Classification of microorganisms and taxonomy. 2. Molecular basis of microbial taxonomy. 3. Growth media for culture of bacterial, viral, and fungal microbes; sterilization. 4. Isolation, purification, and culture methods of microbes (bacteria, virus, and fungi). 	12 (12 Hrs)
II	Microbial life <ol style="list-style-type: none"> 1. Bacterial reproduction- Conjugation, transduction, and transformation. 2. Mycoplasma- Classification, structure, and pathogenesis. 3. Virus- Structure, classification, multiplication, pathogenesis and bacteriophages. 4. Food and water microbes. 	11 (11 Hrs)
III	Nuclear maintenance and expression <ol style="list-style-type: none"> 1. DNA replication. 2. DNA damage and repair. 3. Transcription in prokaryotes and eukaryotes. 4. Processing of RNA- Capping, polyadenylation, and splicing. 	11 (11 Hrs)
IV	Genetic expression <ol style="list-style-type: none"> 1. Genetic code. 2. Translation in prokaryotes and eukaryotes. 3. Operon concept. 4. Recombination. 	11 (11 Hrs)
Keywords	Microbial taxonomy, RNA, DNA, operon.	

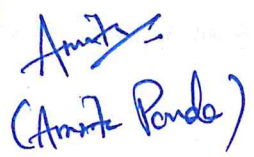



• Part C - Learning Resource
Text Books, Reference Books, Other Resources -
Text Books- <ul style="list-style-type: none"> ➤ Textbook of Microbiology- A K Kushwaha. ➤ Microbiology – Dr. Preeti Sharma. ➤ Introduction To Medical Microbiology- Ananthnarayana's ➤ Cell and Molecular Biology- P K Gupta
Reference Book- <ul style="list-style-type: none"> • Molecular Biology; Watson. • Gene VIII; Benjamin Lewin. • The Cell, A molecular Approach; Geoffrey M. Cooper. • Molecular Biology of the Cell; Alberts • Cell and Molecular Biology; Lodish. • Microbiology – Prescott • Microbiology – Pelczar&Pelczar • General Microbiology I and II – Powar and Dagainawala • Microbiology – Tortora.
Online resources- https://archive.nptel.ac.in/courses/102/103/102103015/ https://onlinecourses.nptel.ac.in/noc24_bt07/preview


Part D: Assessment and Evaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks:	100 Marks	
Continuous Internal Assessment (CIA):	30 Marks	
End Semester Exam (ESE):	70 Marks	
Continuous Internal Assessment (CIA) (By course teacher):	Internal Test / Quiz-(2): 20 +20 Assignment / Seminar - 10 Total Marks - 30	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 30 Marks
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 10 x1= 10 Mark; Q2. Short answer type- 5x4 =20 Marks Section B: Descriptive answer type qts., 1 out of 2 from each unit- 4x10=40 Marks	

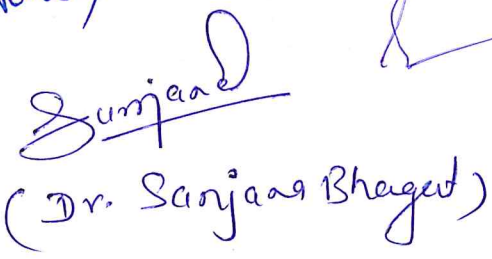
Name and Signature of Convener and Members of CBoS:

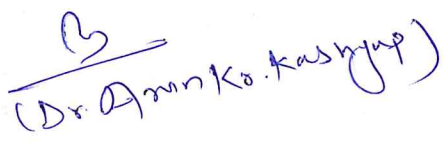

 (Nishu Khand-Sahu)

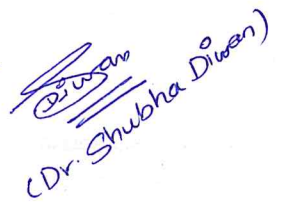

 Anita (Anita Panda)

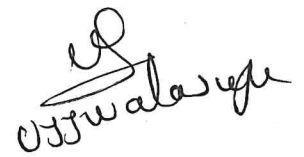

 Dr. Neha Behar


 Dr. Shivani Sharma


 (Dr. Sanjasa Bhagat)


 (Dr. Anurag Kashyap)


 (Dr. Shubha Diven)


 Dr. Swalaxya

FOUR YEAR UNDERGRADUATE PROGRAM(2024 – 28)

DEPARTMENT OF GEOGRAPHY

COURSE CURRICULUM

PART-A: Introduction			
Program: Bachelor in Arts (Certificate / Diploma / Degree/Honors)		Semester - II	Session: 2024-2025
1	Course Code	GOGE – 02 T	
2	Course Title	Fundamental of Human Geography	
3	Course Type	GENERIC	
4	Pre-requisite(if, any)	As per the program	
5	Course Learning Outcomes(CLO)	At the end of this course the student will e have an ability to 7- Gain knowledge about major themes of human Geography. 8- Acquire knowledge on the history and evolution of humans. 9- Understand the approaches and processes of Human Geography as well as the diverse patterns of habitat and adaptations. 10- Ability to develop an idea about space and society 11- Understand the evolution of varied types of economic activities. 12- Assess the varied aspects of development and regional disparity, in order to formulate measures of balanced development and sustainable development.	
6	Credit Value	3 Credits	Credit = 15 Hours -learning & Observation
7	Total Marks	Max. Marks: 100	Min Passing Marks:40

PART -B: Content of the Course

Total No. of Teaching–learning Periods(01 Hr. per period) - 45 Periods (45 Hours)

Unit	Topics (Course contents)	No. of Period
I	Introduction to Human Geography Definition, nature and scope. Fundamental concept in Human Geography . Understanding of man- nature relationship:- Determinism, Possibilism and Neo-determinism. Classification of Human Occupation	12
II	Population and Settlement - Growth of population, distribution and density of the world. Socio- economic Pattern of Population – Literacy, Migration:- Causes, and types .Occupational Structure. Theory and Model of population growth:-Concept of Optimum Population, Over Population and Under population.	10
III	Human Settlement and Races- Types and characteristics of human settlement- Rural settlement and Urban Settlement. Human Races- Basis of Racial Classification, world distribution. Habitat and economy of selected communities (Gond, Eskimo, Bushmen).	12
IV	Geography and Development- Indicators and measures of Regional development ,. Global pattern of development:- inter-regional variations, HDI. Concept of Sustainable Development.	11
Keywords	Determinism, Possibilism, Occupational Structure. Optimum Population, Racial	

Signature of Convener, Members of CBoS

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 Dr. Sophie Ambrose - Sophie

PART-C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended –

- 1- James, M. Robenstein, *An Introduction to Human Geography*, Prentice Hall, New Jersey, 2001
- 2- Michael, Can, *New Patterns: Process and Change in Human Geography* Nelson, 1997
- 3- Hussain Mazid- *Human Geography*, (Hindi & English Both) Rawat Publication Jaipur
- 4- Garg H.S. Manav Bhoogol, SBPD Publication, Agra.
- 5- Haroon Mohammad, Manav Bhoogol, Wisdom Publication
- 6- Kausik S.D. Manav avam Arthik Bhoogol, Rastogi publication Meerut.
- 7- Maurya, S.D. Manav Bhoogol, Sharda Pustak Bhavan, Prayagraj.2009
- 8- Khullar, D. R. *Human Geography*, (In Hindi) Kalyani Publishers, Ludhiyana, 2016
- 9- Prasad, Gayatri, *Cultural Geography*, (In Hindi) Sharda Pustak Bhavan . Prayagraj.

Reference books:

- 1- Bergwan, Edward E., *Human Geography: Culture. Connections and Landscape*, Prentice Hall, New Jersey. 1995
- 2- Carr, M., *Patterns, Process and change in Human Geography*, MacMillan Education, London, 1987.
- 3- Daniels Peter, Bradshaw Michael, Shaw Devil and Side way James, *Human Geography: Issues for the Twenty First Century*, Prentice Hall, New Jersey, 2001
- 4- Clarke, J I , *Population Geography of Developing Country*, Pergamon press ,Oxford, 1971

E-Books

- <https://web.ung.edu/media/university-press/human-geography.pdf>
- <https://www.drishtias.com/hindi/images/pdf/NCERT-Hindi-Class-12-Geography-Part-1.pdf>
- <http://assets.vmou.ac.in/GE05.pdf>-Human Geography
- <https://open.umn.edu/opentextbooks/textbooks/870>

OnlineResources–(e-Resources/e-books and e-learning portals)

- www.ignou.ac.in
- www.egyankosh.ac.in
- www.iitm.ac.in
- www.eskillindia.org
- www.eshiksha.mp.gov.in
- www.vlab.co.in
- www.swayam.ac.in
- www.internshala.com

PART-D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:




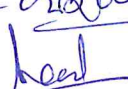

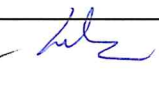




Maximum Marks: 100 Marks

Continuous Internal Assessment(CIA):30 Marks

End Semester Exam (ESE):70 Marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 20 +20 Assignment/Seminar- 10 Total Marks -30	Better marks out of the two Test / Quiz+ obtained marks in Assignment shall be considered against 30 Marks
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 10 x1= 10 Mark; Q2. Short answer type- 5x4 =20Marks Section B: Descriptive answer type qts., 1out of 2 from each unit-4x10=40Marks	

Signature of Convener, Members of CBoS :

Dr. B. L. Saini  ⑤
 Dr. R. K. Thakur  ⑥
 M. S. SATHI  ⑦
 Dr. C. P. NAND  ⑧
 ⑨ 
 10. Dr. S. Yadav 
 11. 
 12. 
 13. Dr. Sophia Ambekar 


FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)

DEPARTMENT OF GEOGRAPHY

COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in Arts <i>(Certificate / Diploma / Degree/ Honors)</i>		Semester -II	Session: 2024-2025
1	Course Code	GOG- 02 P	
2	Course Title	Practical 2 - Scale and Representation of Relief	
3	Course Type	Practical	
4	Pre-requisite (if, any)	<i>As per program</i>	
5	Course Learning Outcomes (CLO)	At the end of the this course the student will be able to 5- Understand and prepare different kinds of Scales and comprehend the concept of scales . 6- Identify the features of the land form through counters 7- Developed the Relief Map Making skills. 8- Gain in-depth knowledge on Drawing of Contour Features.	
6	Credit Value	1 Credits	<i>Credit =30 Hours Laboratory or Field learning/Training</i>
7	Total Marks	Max. Marks: 50	Min Passing Marks: 20

PART -B: Content of the Course		
Total No. of learning-Training/performance Periods: 30 Periods (30 Hours)		
Module	Topics (Course contents)	No. of Period
Lab./Field Training/ Experiment Contents of Course	4- Scale- Methods of representing Scale, Conversion of Scale Type of Linear Scale- Simple Scale, Time Scale, Comparative Scale, Diagonal Scale 5- Representing of Relief- Pictorial, Mathematical and Combine Methods. 6- Contours-Land forms Representing By Contours- Hill, Ridge, Plateau, V shaped Valley, U shaped Valley, Waterfall,	30
Keywords	Scale, Diagonal ,Relief, V shaped Valley, Ridge	

Signature of Convener, Members of CBoS :

① *Dr. S. Yadav*
 ② *Dr. B. V. Sw*
 ③ *[Signature]*
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Dr. Sophie Ambrele - Sophie
10/06/24

PART-C: Learning Resources

Text Books, Reference Books and Others

- 2- Sarkar, A.K. (1997): Practical Geography : A Systematic Approach. Orient Publication Kolkata.
5. Sharma, J.P. (2001): Prayogik Bhugol., Rastogi Publication, Meerut .
6. Singh, R.L. and Singh, Rana P.B. (1993): Elements of Practical Geography. (Hindi and English editions). Kalyani Publishers, New Delhi.
7. Singh, L.R. (2006) : Fundamentals of Practical Geography, Sharda Pustak Bhawan,
- 10- Haroon, M. , Practical Geography, Mishra Trading Corporation, Varanasi,2010
- 11- Chauhan, P R. 2005, Practical Geography, Vasundhara Prakashan, Gorakhpur
- 12- Istiyak.M. 1989,A Textbook of Practical Geography,Heritage Publication New Delhi
- 13- Mishra R.N. ,P K Sharma, Prayogik Bhoogol Rawat Publication, Jaipur ,2019
- 14- Khullar , D.R., Prayogatmak Bhoogol, Kalyani Publishers, Ludhiyana.

Online Resources – (e-Resources/e-books and e-learning portals)

- <https://books.google.co.in/books>
- https://uou.ac.in/sites/default/files/slm/DGIS-https://books.google.co.in/books?id=mZKhRkZ7qawC&printsec=copyright&redir_esc=y#v=onepage&q&f=false
- https://www.researchgate.net/publication/372371977_PRACTICAL_GEOGRAPHY_Prof_RN_Mishra_Dr_PK_Sharma_SAMPLE_COPY

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:

Maximum Marks: 50 Marks

Continuous Internal Assessment (CIA): 15 Marks

End Semester Exam (ESE): 35 Marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 10 & 10 Assignment/Seminar +Attendance - 05 Total Marks - 15	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
End Semester Exam (ESE):	Laboratory / Field Skill Performance: On spot Assessment D. Performed the Task based on lab. work - 20 Marks E. Spotting based on tools & technology (written) - 10 Marks F. Viva-voce (based on principle/technology) - 05 Marks	Managed by Course teacher as per lab. status

Signature of Convener, Members of CBoS :

① Dr. B. N. Saha
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FOUR YEAR UNDERGRADUATE PROGRAM - (2024-28)
DEPARTMENT OF HINDI
COURSE CURRICULUM

PART -A : Introduction			
Program: Bachelor in Arts Certificate/Diploma/Degree/Honors		Semester - II	Session: 2024-25
1	Course Code	HNGE-02	
2	Course Title	हिन्दी साहित्य का इतिहास – आधुनिक काल	
3	Course Type	GE	
4	Pre-requisite (if any)	As per requirement	
5	Course Learning Outcome (CLO)	1. युगीन परिस्थितियों और साहित्यिक प्रवृत्तियों के आधार पर विद्यार्थी पुनर्जागरण काल एवं जागरण सुधार काल के प्रमुख रचनाकारों की उपादेयता को गहनता से समझ सकेंगे। 2. हिन्दी पद्य के साथ गद्य के क्रमबद्ध विकास को समझ सकेंगे। 3. छायावाद एवं छायावादोत्तर काव्य के माध्यम से तात्कालीन स्वतंत्रता आंदोलन की पृष्ठ भूमि से विद्यार्थी अवगत होंगे। 4. स्वातंत्र्योत्तर पद्य और गद्य की विभिन्न विधाओं के माध्यम से विद्यार्थी बदलते हुए सामाजिक-सांस्कृतिक मूल्यों को समझने में सक्षम हो सकेंगे। 5. भूमण्डलीकरण के दौर में युगीन हिन्दी साहित्य को विश्व साहित्य के सामानान्तर रख कर मूल्यांकनपरक दृष्टि एवं समझ का विकास हो सकेगा।	
6	Credit Value	4 Credits	(01 Credit = 15 Hours - learning & Observation)
7	Total Marks	Maximum Marks : 100	Minimum Passing Marks : 40

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PART -B : Content of the Course

Total No. of Teaching-Learning Periods (01 Hr. Per Period) - 60 Periods (60 Hours)

Unit	Topics (Course Contents)	No. of Period
I	आधुनिक काल व हिन्दी नवजागरण – भारतेन्दु युग अ. आधुनिक काल की राजनैतिक, सामाजिक, आर्थिक एवं सांस्कृतिक पृष्ठभूमि, हिन्दी नवजागरण ब. भारतेन्दु युग – प्रमुख साहित्यकार, साहित्य एवं साहित्यिक विशेषताएं	15
II	द्विवेदी युग व छायावाद अ. द्विवेदी युग के प्रमुख साहित्यकार, साहित्य एवं विशेषताएं ब. छायावाद के प्रमुख साहित्यकार, साहित्य एवं विशेषताएं	15
III	छायावादोत्तर काल (विभिन्न प्रवृत्तियों) अ. प्रगतिवाद व प्रयोगवाद के प्रमुख साहित्यकार, साहित्य एवं विशेषताएं ब. नई कविता व समकालीन कविता के प्रमुख साहित्यकार, साहित्य एवं विशेषताएं	15
IV	हिन्दी गद्य का विकास अ. कहानी एवं उपन्यास का उद्भव एवं विकास, सामान्य प्रवृत्तियां व प्रमुख कथाकार, उपन्यासकार ब. निबंध एवं नाटक का उद्भव एवं विकास, सामान्य प्रवृत्तियां व प्रमुख निबंधकार तथा नाटककार	15
Keywords		

Signature of Convener & members (CBos) :

PART -C : Learning Resource

Text Books, Reference Books and Others

1. महावीर प्रसाद द्विवेदी और हिन्दी नवजागरण – डॉ. रामविलास शर्मा, राजकमल प्रकाशन, नई दिल्ली
2. भारतेन्दु हरिश्चंद्र और हिन्दी नवजागरण – डॉ. रामविलास शर्मा, राजकमल प्रकाशन, नई दिल्ली
3. छायावाद की प्रासंगिकता – रमेशचन्द्र शाह, वाग्देवी प्रकाशन बिकानेर
4. नवजागरण की समस्याएं – डॉ. रामविलास शर्मा, राजकमल प्रकाशन, नई दिल्ली
5. भारतेन्दु की रंग परिकल्पना – सत्येन्द्र तनेजा
6. छायावादोत्तर प्रतिनिधि कवि और उनकी कविताएं – विश्वविद्यालय प्रकाशन वाराणसी
7. हिन्दी गद्य का विकास – भारतेन्दु हरिश्चंद्र
8. आधुनिक हिन्दी गद्य का इतिहास – आचार्य रामचन्द्र शुक्ल, राजकमल प्रकाशन, नई दिल्ली
9. भारतेन्दु युग – डॉ.सत्यपाल शर्मा
10. हिन्दी नाटक उद्भव और विकास – दशरथ ओझा, राजपाल प्रकाशन
11. आधुनिक साहित्य की प्रवृत्तियां – नामवर सिंह, राजकमल प्रकाशन, दिल्ली

Online Resources -

1. E-Adhyayan
2. <https://epustakalay.com.book>
3. info@hindibook.com

PART -D : Assessment And Evaluation

Handwritten signatures and dates:
11-06-24
11/6/2024
11/6/24

<p>Suggested Continuous Evaluation Methods :</p> <p>Maximum Marks : 100 Marks</p> <p>Continuous Internal Assessment (CIA) : 30 Marks</p> <p>End Semester Exam (ESE) : 70 Marks</p>		
<p>Coninuous Internal Assessment : (CIA) : (By Course Teacher)</p>	<p>Internal Test/Quiz-(2) : 20 & 20 Marks</p> <p>Assignment/Seminar - 10 Total Marks 30</p>	<p>Better marks out of the two Text/Quiz obtained marks in assignment shall be considered against 30 Marks</p>
<p>End Semester Exam (ESE) :</p>	<p>Two Section - A&B</p> <p>Section A : Q1 Objective - 10X1=10 Marks</p> <p>Section A : Q2 Short Answer Type - 5X4=20 Marks</p> <p>Section B : Descriptive Answer Type Qts. 1 out of 2 From Each Unit - 4X10=40 Marks</p> <p>Total =70 Marks</p>	

Name and Signature of Convener & Members of CBoS:

[Signature] *[Signature]*

[Signature]
11/6/2024

[Signature]
(Dr. Rajesh Kaur)
11/11/2024

[Signature]
11-06-24

[Signature]

[Signature]
11/6/24

**FOUR YEAR UNDERGRADUATE PROGRAM
DEPARTMENT OF ECONOMICS
COURSE CURRICULUM – 2024-28**

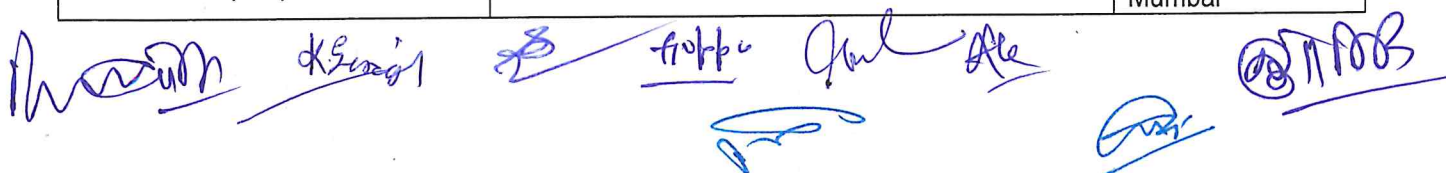
PART-A, INTRODUCTION			
PROGRAM: Bachelor in Art (Certificate/Diploma/Degree/Honors)		Sem -II	SESSION:2024-2025
SUBJECT: ECONOMICS			
1	COURSE CODE:	ECSC-02	
2	COURSE TITLE:	BASICS OF INDIAN ECONOMY	
3	COURSE TYPE:	DSC	
4	Pre-requisite	As per program	
5	COURSE LEARNING OUTCOME (CLO):	<ul style="list-style-type: none"> The students learn about the state of Indian economy pre and post-independence. The students learn about the planning process and its achievements in Indian economy. The students come across with the new economic reforms introduced in Indian economy in the year 1991 and its role in India's development. The students will come to know about some social problems like overpopulation, education, health & malnutrition, poverty, unemployment etc. The students learn the problems and prospects of agriculture sector in India. The students learn various aspects of industrial development and reforms process in the industrial economy. The students learn the role of foreign trade on Indian economy. They will also learn various aspects of foreign trade in India. The students learn the state income of Chhattisgarh in the form of GSDP, Per capita income, sectorial contribution etc. The students also learn about the importance of agriculture in Chhattisgarh's economy. The students learn about various crops their production and productivity. The students learn about various industries and infrastructure facilities in Chhattisgarh. 	
6	CREDIT VALUE:	4 Credits	Credit= 15 Hours- Learning and observation
7	TOTAL MARKS:	Max Marks:100	Min Passing Marks:40
PART-B, CONTENT OF THE COURSE			
Total No. of Teaching-Learning Periods (01Hr per period) -60 Periods (60 Hours)			
UNIT	TOPICS (Course Contents)	No of Periods	
UNIT I- AN INTRODUCTION TO INDIAN ECONOMY	1. INDIAN ECONOMY AT THE TIME OF INDEPENDENCE 2. POST INDEPENDENCE INDIAN ECONOMY	15	

	<ol style="list-style-type: none"> 3. DEVELOPMENT THROUGH FIVE YEAR PLANS 4. NITI AAYOG 5. NEW ECONOMIC REFORMS 	
UNIT II- DEMOGRAPHY	<ol style="list-style-type: none"> 1. DEMOGRAPHIC TRENDS OF INDIA 2. ISSUES OF EDUCATION, HEALTH, MALNUTRITION AND MIGRATION. 3. POVERTY AND INEQUALITY 4. UNEMPLOYMENT & OCCUPATIONAL DISTRIBUTION 	15
UNIT III- AGRICULTURE	<ol style="list-style-type: none"> 1. NATURE & IMPORTANCE OF AGRICULTURE 2. AGRICULTURE PRODUCTION & PRODUCTIVITY 3. MAJOR PROBLEMS IN INDIAN AGRICULTURE 4. LAND USE PATTERN & LAND REFORMS 5. NEW AGRICULTURE STRATEGIES & GREEN REVOLUTION 	15
UNIT IV- INDUSTRY & FOREIGN TRADE	<ol style="list-style-type: none"> 1. INDUSTRIAL GROWTH & PRODUCTIVITY 2. INDUSTRIAL POLICY & ECONOMIC REFORMS 3. MICRO, SMALL & MEDIUM INDUSTRIES (MSME) 4. PROBLEMS OF SMALL SCALE INDUSTRIES 5. PUBLIC ENTERPRISES IN INDIA 6. ROLE OF FOREIGN TRADE IN INDIA'S DEVELOPMENT 	15

Signature of Convener & Members CBoS:-

PART-C, LEARNING RESOURCES ,Reference Books& others

AUTHOR	TITLE	PUBLISHER
Uma Kapila	India Economy: Performance & Policies	Academic Foundation
Datt, Ruddar & K.P.M. Sundharam	Indian Economy	S. Chand & Co. new Delhi
Mishra & Puri	Indian Economy	Himalaya Publishing House
Govt. of India	Economic Survey (Various Issues)	Govt. of India
Brahmanand, P.R. & V.R. Panchmukhi (Eds)	The development process of the Indian Economy	Himalaya Publishing, Mumbai



मिश्रा एवं पुरी	भारतीय अर्थव्यवस्था	हिमालया पब्लिशिंग हाउस
अग्रवाल, ए. एन.	भारतीय अर्थव्यवस्था	न्यू ऐज इंटरनेशनल पब्लिशर्स
मिश्र, जे. पी.	भारतीय अर्थव्यवस्था	साहित्य भवन पब्लिकेशन, आगरा
छत्तीसगढ़ सरकार	आर्थिक सर्वेक्षण	आर्थिक एवं सांख्यिकीय संचालनालय, रायपुर
Uma Kapila	India Economy: Performance & Policies	Academic Foundation

Online Resources

1	https://epgp.inflibnet.ac.in
2	https://vidyamidra.inflibnet.ac.in
3	https://vidyamidra.inflibnet.ac.in/index.php/search
4	https://www.swayamprabha.gov.in
5	https://www.rbi.org.in/
6	http://descg.gov.in
7	https://www.indiabudget.gov.in/economicsurvey/
8	https://www.cso.ie/en/index.html

PART-D ASSESSMENT & EVALUATION

Suggested Continuous Evaluation Methods:

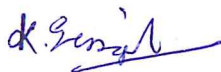
Maximum Marks	:100 Marks
Continuous Internal Assessment (CIA)	: 30 Marks,
End Semester Exams (ESE)	:70 marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Tests/Quiz-(2) : 20 & 20 Assignment/Seminar/Attendance - 10 Total Marks - 30	Better marks out of the two Test /Quiz +Obtained marks in Assignment shall be considered against 30 Marks
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End Semester Exams (ESE) :	Two Section – A & B Section A: Q 1- Objective- 10x1=10 Marks Q 2-Short answer type- 5x4=20 Marks Section B: Descriptive answer type questions, 1 out of 2 from each unit - 4x10=40 Marks
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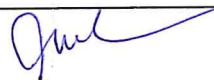
Signature of Convener & Members CBoS:-















चार वर्षीय स्नातक पाठ्यक्रम (2024-28)

अर्थशास्त्र विभाग

कोर्स करिकुलम

खंड - अ : परिचय			
पाठ्यक्रम : बैचलर इन आर्ट्स (सर्टिफिकेट / डिप्लोमा / डिग्री / आनर्स / आनर्स सह रिसर्च)		सेमेस्टर - II	सत्र - 2024-2025
1	कोर्स कूट	ECSC - 02	
2	कोर्स शीर्षक	भारतीय अर्थव्यवस्था की सामान्य जानकारी	
3	कोर्स प्रकार	DSC	
4	पूर्व अपेक्षित (यदि हो)	आवश्यकता अनुरूप	
5	कोर्स लर्निंग आउटकम (CLO)	<ul style="list-style-type: none"> छात्र आजादी से पहले और आजादी के बाद भारतीय अर्थव्यवस्था की स्थिति के बारे में सीखते हैं। छात्र भारतीय अर्थव्यवस्था में योजना प्रक्रिया और इसकी उपलब्धियों के बारे में सीखते हैं। छात्र वर्ष 1991 में भारतीय अर्थव्यवस्था में शुरू किए गए नए आर्थिक सुधारों और भारत के विकास में इसकी भूमिका से परिचित हुए। छात्रों को कुछ सामाजिक समस्याओं जैसे अधिक जनसंख्या, शिक्षा, स्वास्थ्य और कुपोषण, गरीबी, बेरोजगारी आदि के बारे में पता चलेगा। छात्र भारत में कृषि क्षेत्र की समस्याओं और संभावनाओं को सीखते हैं। छात्र औद्योगिक विकास और औद्योगिक अर्थव्यवस्था में सुधार प्रक्रिया के विभिन्न पहलुओं को सीखते हैं। छात्र भारतीय अर्थव्यवस्था पर विदेशी व्यापार की भूमिका सीखते हैं। वे भारत में विदेशी व्यापार के विभिन्न पहलुओं को भी सीखेंगे। छात्र जीएसडीपी, प्रति व्यक्ति आय, क्षेत्रीय योगदान आदि के रूप में छत्तीसगढ़ की राज्य आय सीखते हैं। छात्र छत्तीसगढ़ की अर्थव्यवस्था में कृषि के महत्व के बारे में भी सीखते हैं। छात्र विभिन्न फसलों, उनके उत्पादन और उत्पादकता के बारे में सीखते हैं। छात्र छत्तीसगढ़ में विभिन्न उद्योगों और बुनियादी सुविधाओं के बारे में सीखते हैं। 	
6	क्रेडिट महत्व	4 क्रेडिट	क्रेडिट = 15 घंटे का अध्ययन / प्रशिक्षण/ प्रवेक्षण
7	कुल अंक	पूर्णांक - 100	उत्तीर्णांक - 40

खंड - ब : कोर्स की विषयवस्तु

कुल अध्यापन कालखंड (01घंटा प्रति काल खंड) - 60 कालखंड (60 घंटे)

इकाई	प्रसंग (विषय वस्तु)	कालखंड की संख्या
I - भारतीय अर्थव्यवस्था का परिचय	<ol style="list-style-type: none"> स्वतंत्रता के समय भारतीय अर्थव्यवस्था स्वतंत्रता के बाद की भारतीय अर्थव्यवस्था पंचवर्षीय योजनाओं के माध्यम से विकास नीति आयोग नए आर्थिक सुधार 	15
II - जनांकिकी	<ol style="list-style-type: none"> भारत की जनसांख्यिकीय प्रवृत्तियाँ शिक्षा, स्वास्थ्य, कुपोषण और प्रवासन के मुद्दे 	15

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FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)
DEPARTMENT OF INFORMATION SCIENCE
COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in Science (CS) <i>(Certificate / Diploma / Degree/Honors)</i>		Semester - II	Session: 2024-2025
1	Course Code	CSSC-02T	
2	Course Title	Programming in C++	
3	Course Type	DSC (Discipline Specific Course)	
4	Prerequisite	As per program	
5	Course Learning Outcomes (CLO)	At the end of this course, the students will be able to: <ul style="list-style-type: none"> • Understand the fundamentals of object oriented programming. • Write programs related to concept of object oriented program • Define functions, class and to create own Libraries. • Write programs for file handling. • Develop small programs to solve real world problems. 	
6	Credit Value	3 Credits	<i>Credit = 15 Hours - Learning & Observation</i>
7	Total Marks	Max. Marks: 100	Min Passing Marks: 40
PART -B: Content of the Course			
Total No. of Teaching–Learning Periods (01 Hr. per period) - 45 Periods (45 Hours)			
Unit	Topics (Course contents)		No. of Period
I	Introduction and Programming Concepts : Definition of Program, Source file, Object file, Executable file, Header file, Language Translator- Assembler, Interpreter, Compiler, Testing, Debugging, Linker and Loader, Algorithms, Flow Charts, History of C language, Structure of C program , C Tokens : Identifiers, Keywords, Constants, Variables, Operators, Data Types, Control structure: Conditional and looping statements, Operator Precedence and Associativity, Array and its types, Pointer, Functions : Standard Library and User defined functions, function prototype, Call by value and Call by reference, recursive functions, String functions.		12
II	Introduction to Object Oriented Programming: Concept of object oriented programming, Features of C++, Structure of C++ program, Data types, structure, class and objects, Access Specifiers: Private, Public, Protected, inline functions, static data and static functions. Constructor: Default constructor, Copy constructor, Parameterized constructor, Destructor.		11
III	Inheritance and Polymorphism: Definition, Concept of base and derived class, Types of Inheritance: Single, Multilevel, Multiple, Hierarchical and Hybrid Inheritance. Polymorphism: Definition, Compile time polymorphism: Function overloading, Operator overloading, constructor overloading, Runtime polymorphism: Virtual Function, pure virtual function. Inline function, friend function, friend class.		11
IV	Input-Output and File Handling : I/O classes, File and Stream classes, Char I/O, String I/O, Object I/O, File Pointer, Opening and Closing file. Exception Handling and Standard Template Library: Definition, Exception basics, try, catch and throws keywords, Template.		11
Keywords	Token, Identifier, Keyword, Array, Function, Class, Object, Polymorphism, Inheritance, Constructor, Template.		
Name and Signature of Convener & Members of CBoS:			

Dr. H.S. Hota
Chairman

(Signature)
Suresh Kumar
(Suresh Kumar)

(Signature)
Anurag
Anurag

(Signature)
Dial
Dial

(Signature)
Anurag
Anurag

(Signature)
Anurag
ANJEEVA KUMAR
Anurag

PART-C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:

- Peter Juliff, Program Design, PHI Publications.
- Yashwant Kanetkar, Let us C: BPB Publications.
- E. Balaguruswamy, Programming in ANSI C, Tata McGraw Hill

Reference Books Recommended:

- Y. Kanetkar, Let us C++, B.P.B Publication .
- E. Balaguruswamy, Programming in C++, Tata McGraw Hill.
- R. Kumar, Object Oriented Programming with C++, Prakhar Publication(Hindi)
- Dhupiya, Lakhyani , C++ Programming Alka Publications, Ajmer (Paperback, Dhupiya, Lakhyani)(Hindi)

Online Resources:

- Introduction to C and C++ from SWAYAM/NPTEL
https://onlinecourses.nptel.ac.in/noc22_cs103/preview
<https://www.youtube.com/watch?v=KG4hjVDw-p8&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=2>
- Constant and Inline Function through NPTEL:
<https://www.youtube.com/watch?v=pX6LufLso2M&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=10>
- Pointer and Reference NPTEL
<https://www.youtube.com/watch?v=GtsBZ5e1-cE&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=12>
- Function Overloading NPTEL
<https://www.youtube.com/watch?v=uJGmGAShHeU&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=13>
- Operator Overloading NPTEL
<https://www.youtube.com/watch?v=0jpOwe4d-FE&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=17>
- Dynamic Memory Management NPTEL
<https://www.youtube.com/watch?v=lkFK2X6qIc0&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=18>
- Class and Object NPTEL
https://www.youtube.com/watch?v=wtuks_f3vP4&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=24
- Access Specifiers NPTEL
https://www.youtube.com/watch?v=6ki_W7cXdM0&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=22
- Constructor and Destructor NPTEL
https://www.youtube.com/watch?v=wtuks_f3vP4&list=PLmp4ylk-B4KrM9uOEduPIVFUkU3jNc6D2&index=24
- C++ different topics from W3School
<https://www.w3schools.com/Cpp/default.asp>
- C++ different topics from Javatpoint
<https://www.javatpoint.com/cpp-tutorial>

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:

Maximum Marks: 100 Marks

Continuous Internal Assessment (CIA): 30 Marks

End Semester Exam (ESE): 70 Marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 20 +20	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 30 Marks
	Assignment / Seminar - 10	
	Total Marks - 30	

End Semester Exam (ESE):	Two section - A & B
	Section A: Q1. Objective - 10 x1= 10 Mark; Q2. Short answer type- 5x4 =20 Marks
	Section B: Descriptive answer type qts..1 out of 2 from each unit-4x10=40 Marks

Name and Signature of Convener & Members of CBoS:

Dr. H.S. Hoke
Chairman

Kum. Gaba

JG

Oral

AN

Sunil

SC
Suresh Thakur

SP
Sneha Anand

YMP

Anjita

Dr. Jyoti Kulkarni

Dr. Jyoti Kulkarni

ANJEETA KUMAR

FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)
DEPARTMENT OF INFORMATION SCIENCE
COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in Science (CS) <i>(Certificate / Diploma / Degree)</i>		Semester - II	Session: 2024-2025
1	Course Code	CSSC-02P	
2	Course Title	Lab 2: Programming in C++	
3	Course Type	DSC	
4	Prerequisite	<i>As per program</i>	
5	Course Learning Outcomes (CLO)	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • Understand the fundamental programming concepts and methodologies which are essential to create good C++ programs. • Code, test, and implement a well-structured, robust computer program using the C++ programming language. • Write reusable modules (collections of functions). • Understand design/implementation issues involved with variable allocation and binding, control flow, types, subroutines, parameter passing. • Develop an in-depth understanding of functional, logic, and object-oriented programming paradigms. 	
6	Credit Value	1 Credits	<i>Credit =30 Hours Laboratory or Field Learning/Training</i>
7	Total Marks	Max. Marks: 50	Min Passing Marks: 20
PART -B: Content of the Course			
Total No. of learning-Training/performance Periods: 30 Periods (30 Hours)			
Module	Topics (Course contents)		No. of Period
List of Practical Experiments.	<ol style="list-style-type: none"> 1. Write a program in C++ for addition of two numbers using float data type. 2. Write a program in C++ to find the biggest number between two numbers. 3. Write a program in C++ to find the factorial value of any entered number using do – while loop. 4. Write a program in C++ for various arithmetic operations using switch case statements. 5. Write a program in C++ for Multiplication of two 3X3 matrices. 6. Write a program in C++ to store five books of information using structure. 7. Write a program in C++ to store six employee information using union. 8. Write a program in C++ to calculate simple interest using call by value and call by reference method. 9. Write a program in C++ to find the sum and average of five numbers using class and objects. 10. Write a program in C++ to multiply two numbers using private and public member functions. 11. Write a program in C++ to print structure like this using scope resolution operator 1 1 2 1 2 3 1 2 3 4 1 2 3 4 5 12. Write a program in C++ for constructor and Destructor. 		30

13. Write a program in C++ for multiple inheritance.
14. Write a program in C++ for operator overloading.
15. Write a program in C++ for friend class and friend function.
16. Write a program in C++ for virtual function and virtual class.
17. Write a program in C++ for Exception Handling.
18. Write a program in C++ to open and close a file using file Handling.
19. Given two ordered arrays of integers, write a program to merge the two-arrays to get an ordered array.
20. WAP to display Fibonacci series (i) using recursion, (ii) using iteration
21. WAP to calculate Factorial of a number (i) using recursion, (ii) using iteration
22. WAP to calculate GCD of two numbers (i) with recursion (ii) without recursion.
23. Create a Matrix class using templates. Write a menu-driven program to perform following Matrix Operations (2-D array implementation): a) Sum b) Difference c) Product d) Transpose
22. Create the Person class. Create some objects of this class (by taking information from the user). Inherit the class Person to create two classes Teacher and Student class. Maintain the respective information in the classes and create, display and delete objects of these two classes (Use Runtime Polymorphism).
24. Create a class Triangle. Include overloaded functions for calculating area. Overload assignment operator and equality operator.
25. Create a class Box containing length, breadth and height. Include following methods in it: a) Calculate surface Area b) Calculate Volume c) Increment, Overload ++ operator (both prefix & postfix) d) Decrement, Overload -- operator (both prefix & postfix) e) Overload operator == (to check equality of two boxes), as a friend function f) Overload Assignment operator g) Check if it is a Cube or cuboid
26. Create a structure Student containing fields for Roll No., Name, Class, Year and Total Marks. Create 10 students and store them in a file.
27. Write a program to retrieve the student information from the file created in the previous question and print it in the following format: Roll No. Name Marks
28. Copy the contents of one text file to another file, after removing all whitespaces.
29. Write a program for exception handling.
30. Write a program to insert data into file and to display it.

Note: Concerned teacher can add additional practical exercises as per requirement.

Keywords Array, Function, Structure, union, matrix, constructor, destructor, inheritance.

Name and Signature of Convener & Members of CBoS:

Dr. H.S. Hota
Chairman

[Signature]

[Signature]

[Signature]

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[Signature]

[Signature]

[Signature]

[Signature]

[Signature]
Elores L. Thakur

[Signature]
Sheela Devi
Agar

[Signature]
11/06/24
Dr. V. K. Singh

[Signature]
ANJEEETA KUMAR

PART-C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:

- Peter Juliff, Program Design, PHI Publications.
- Yashwant Kanetkar, Let us C: BPB Publications.
- E. Balaguruswamy, Programming in ANSI C, Tata McGraw Hill

Reference Books Recommended:

- Y. Kanetkar, Let us C++, B.P.B Publication .
- E. Balaguruswamy, Programming in C++, Tata McGraw Hill.
- R. Kumar, Object Oriented Programming with C++, Prakhar Publication(Hindi)
- Dhupiya, Lakhyani , C++ Programming Alka Publications, Ajmer (Paperback, Dhupiya, Lakhyani)(Hindi)

Online Resources:

- Introduction to C and C++ from SWAYAM/NPTEL
https://onlinecourses.nptel.ac.in/noc22_cs103/preview
<https://www.youtube.com/watch?v=KG4hjVDw-p8&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=2>
- Constant and Inline Function through NPTEL:
<https://www.youtube.com/watch?v=pX6LufLso2M&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=10>
- Pointer and Reference NPTEL
<https://www.youtube.com/watch?v=GtsBZ5c1-cE&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=12>
- Function Overloading NPTEL
<https://www.youtube.com/watch?v=uJGmGAShHeU&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=13>
- Operator Overloading NPTEL
<https://www.youtube.com/watch?v=0jpOwe4d-FE&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=17>
- Dynamic Memory Management NPTEL
<https://www.youtube.com/watch?v=lkFK2X6qIc0&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=18>
- Class and Object NPTEL
https://www.youtube.com/watch?v=wtuks_f3vP4&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=24
- Access Specifiers NPTEL
https://www.youtube.com/watch?v=6ki_W7cXdM0&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=22
- Constructor and Destructor NPTEL
https://www.youtube.com/watch?v=wtuks_f3vP4&list=PLmp4ylk-B4KrM9uOEdvPIVFUkU3jNc6D2&index=24
- C++ different topics from W3School
<https://www.w3schools.com/Cpp/default.asp>
- C++ different topics from Javatpoint
<https://www.javatpoint.com/cpp-tutorial>

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:		
Maximum Marks:		50 Marks
Continuous Internal Assessment (CIA):		15 Marks
End Semester Exam (ESE):		35 Marks
Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 10 & 10 Assignment/Seminar + Attendance - 05 Total Marks - 15	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
End Semester Exam (ESE):	Laboratory / Field Skill Performance: On spot Assessment A. Performed the Task based on lab. work - 20 Marks B. Spotting based on tools & technology (written) - 10 Marks C. Viva-voce (based on principle/technology) - 05 Marks	Managed by Course teacher as per lab. status
Name and Signature of Convener & Members:		
1. Dr. H.S. Hota 2. Dr. Swati Jain 3. Dr. Surendra Patel 4. Dr. S. K. Sahu 5. Mr. Prakash Kumar Tripathi 6. Dr. Anil Kumar Sahu 7. Mr. L.K. Gavel		

[Handwritten signatures corresponding to the list of names in the table above, including names like Anil Kumar Sahu, Swati Jain, etc.]

Online Resources– https://icmai.in/studentswebsite/Foundation-Papers.php&ved https://www.edx.org/learn/cost-accounting&ved		
PART-D:AssessmentandEvaluation		
Suggested Continuous Evaluation Methods:		
Maximum Marks: 100Marks		
ContinuousInternalAssessment(CIA): 30Marks		
EndSemesterExam(ESE): 70 Marks		
ContinuousInternal Assessment (CIA): (ByCourseTeacher)	InternalTest/Quiz-(2):20&20 Assignment/Seminar- 10 TotalMarks- 30	Bettermarks outofthetwoTest/ Quiz +obtainedmarksinAssignmentshallbe considered against 30 Marks
EndSemester Exam (ESE):	Two section– A &B SectionA:Q1.Objective–10x1=10Mark;Q2.Short answertype-5x4=20Marks SectionB:Descriptiveanswertypeqts.,1outof2fromeachunit-4x10=40Marks	

Name and Signature of Convenor & Members:

Sl No.	Name	Designation	Signature
01	Dr. Tapesh Chandra Gupta (Convenor)	Professor	
02	Dr. Dhruv Pandey (Member)	Professor	
03	Dr. Pawan Agrawal (Member)	Professor	
04	Dr. Susan R. Abraham (Member)	Assistant Professor	

FOUR YEAR UNDERGRADUATE PROGRAM(2024-28)
Department of Commerce and Management

COURSE CURRICULUM

PART-A: Introduction			
Program: Bachelor in Business Administration (Certificate/ Diploma /Degree)		Semester- II	Session: 2024-2026
1	Course Code	BBSEC - 01	
2	Course Title	Soft Skill & Personality Development	
3	Course Type	Skill Enhancement Course (SEC)	
4	Pre-requisite(if, any)	As per requirement	
5	Course Learning Outcomes(CLO)	<ul style="list-style-type: none"> ➤ Determine Communication styles-types with examples, perception of each type of communication, quiz. ➤ Focus on various communication skills/listening/ stress management etc. ➤ Explain Etiquette-social and corporate-Types, Presentation skills, Interview techniques etc. 	
6	Credit Value	2 Credits (1C+1C)	Credit= 15Hours- Theoretical learning and =30 Hours Laboratory or Field learning/Training
7	Total Marks	Max.Marks: 50	Min Passing Marks: 20
PART-B: Content of the Course			
Total No. of Teaching-learning Periods: Theory – 15 Periods(15Hrs) and Lab.or Field learning/Training 30 Periods(30Hours)			
Module	Topics(Course contents)		No. of Period
Theory Contents	<p>What are soft skills: The importance of soft skills in our lives - Types Of Soft Skills: Self-Management Skill - Aiming For Excellence: Developing Potential And Self-Actualisation</p> <p>What is Personality: Personality traits and tips to develop a good Personality; Self-analysis - Significance and methods of self-analysis; Self -presentation-What is Self-presentation, Strategies of self-presentation</p> <p>Communication skills: Process, elements, and importance - Ways to improve communication ;Nonverbal Communication: Issues And Types; Basics And Universals.</p> <p>Body Language: For Interviews; For Group Discussions; Gestures; Facial Expressions; Importance of Eye Contact, Body Movement, Role of Formal Attire.</p> <p>Listening skills: Importance and types; Ways to improve Active Barriers To Active Listening.</p>		15
Lab./Field Training Contents	<p>Telephone Communication: Basic Telephone Skills; Advanced Telephone Skills; Essential Telephone Skills;</p> <p>Technology And Communication: Technological Personality; Mobile - Personality? E-Mail Principles; How Not to Send E-Mails! E-Mail Etiquette; Netiquette.</p> <p>Presentation skills: Tips to make effective and engaging presentations; Overcoming Fear;</p> <p>Group Discussions: Tips for Success in GD's; How to Start, Lead and Conclude A GD; Types of GD; Do's & Don'ts and Mistakes to Avoid during a GD.</p> <p>Interview skills: Interview techniques; Mock Interviews-Dos and Don'ts, Tips on making a positive impression.</p>		30
Keywords	Soft Skills, Personality, Communication Skills, Listening Skills, Presentation Skills.		
PART-C: Learning Resources			
Text Books, Reference Books and Others			
Text Books Recommended-			
<ol style="list-style-type: none"> 1. Soft skills & Life skills: The dynamics of success-Nishitesh and Dr. Bhaskara Reddy Soft Skills-Dr. Alex. 2. Managing Soft skills-K. R Lakshminarayan and T. Murugavel 3. Soft skills and Professional Communication-Francis Peter S.J 			

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4. The Ace of Soft skills-Gopalswamy Ramesh and Mahadevan Ramesh } Personality Development and Soft skills-Barun K. Mitra		
OnlineResources- e - Book on Soft Skills and Personality Development; By Author – CA. M K Sridhar (The Institute of Chartered Accountants of India, Southern India Regional Council, Chennai).		
OnlineResources- https://www.amazon.in/Personality-Development-Handbook-D-Sabharwal/ https://www.amazon.in/Personality-Development-Skills-Barun-Mitra/		
PART-D:AssessmentandEvaluation		
Suggested Continuous Evaluation Methods: Maximum Marks : 50Marks Continuous Internal Assessment(CIA): 15 Marks End SemesterExam(ESE) : 35Marks		
Continuous InternalAssessment (CIA):(ByCourseCoordinator)	Internal Test / Quiz-(2):10 & 10Assignment/Seminar +Attendance - 05Total Marks - 15	Bettermarksout ofthe twoTest/ Quiz + obtained marks in Assignment shall beconsideredagainst 15 Marks
End Semester Exam (ESE):	Laboratory/FieldSkillPerformance:OnspotAssessment A. Performedthe Task basedonlearned skill- 20Marks B. Spottingbased ontools(written)- 10Marks C. Viva-voce(basedonprinciple/technology) -05Marks	Managed byCoordinator asperskilling

NameandSignature ofConvener&Members of CBoS:

Sal





GOES TO 3RD SEMESTER

FOUR YEAR UNDERGRADUATE PROGRAM-2024-28

FACULTY OF COMMERCE COURSE CURRICULUM

PART-A : Introduction			
Program: Bachelor in Commerce (Certificate/Diploma/Degree/Honors)		Semester- II	Session: 2024-25
1	Course Code	COSEC-01	
2	Course Title	Accounting for Every One	
3	Course Type	Skill Enhancement Course(COSEC)	
4	Pre-requisite (if any)	As per program	
5	Course Learning Outcomes (CLO)	<ul style="list-style-type: none"> Understand accounting principles and transaction recording techniques. Prepare financial statements manually and using the software. Interpret the annual report and financial disclosure effectively. analyze textual and numerical financial information. 	
6	Credit Value	2 Credits Credit = 15 Hours-learning & Observation	
7	Total Marks	Max. Marks : 50	Minimum Passing Marks : 20
PART- B: Content of the Course			
Total No. of Teaching-learning Periods (01 Hr. per period -30Periods (30 Hours)			
Unit	Topics (Course Contents)		No. of Period
I	Introduction to Accounting: Accounting – Meaning, Importance and Need, Its objectives and relevance to business establishments and other organisations, and individuals. Accounting information: meaning, users and utilities, sources of accounting information. Some Basic Terms –Transaction, Account, Asset, Liability, Capital, Expense, Income, Revenue, Gain, Profit, Surplus, Loss, Deficit. Debit, Credit, Accounting Year, Financial Year.		8
II	Transactions and recording of transactions: Features of recordable transactions and events, Basis of recording – vouchers and another basis. Recording of transactions: Personal account, Real Account and Nominal Account; Rules for Debit and Credit; Double Entry System, journalizing transactions; Preparation of Ledger, Cash Book including bank transactions.		7
III	Preparation of Financial Statements: Fundamental Accounting Equation; Preparation of Trial Balance; Concept of revenue and Capital; Preparation of Trading and Profit & Loss Account, Balance Sheet.		7
IV	Computerized Accounting Systems: Computerized Accounts by using any popular accounting software: Creating a Company; Configure and Features settings; Creating Accounting Ledgers and Groups; Creating Stock Items and Groups; Vouchers Entry; Generating Reports - Cash Book, Ledger Accounts, Trial Balance, Profit and Loss Account, Balance Sheet, Cash Flow Statement. Selecting and shutting a Company; Backup and Restore data of a Company		8
Key Words	Accounting, Transactions, Financial Statements, Computerized Systems, Company Accounts, Annual Report.		

Signature of Convener & Members (CBOS):

10/06/24

PART- C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:-

- Siddiqui, S. A. New Delhi: Laxmi, Publications Pvt. Ltd.,
- Sehgal, D. Financial Accounting. New Delhi: Vikas Publishing House Pvt., Ltd.,
- Arora, M.N. Management Accounting, Vikas Publishing House, New Delhi,
- Dr.S.M.Shukla, Shahitya Bhawan Publication, Agra, (Hindi & English Medium)
- Dr. Karim & Khanuja, SBPD Publishing House, Agra (Hindi & English Medium)

Note: Latest edition of text books may be used.

Reference Books:

- Tulsian, P. C. New Delhi: Tata McGraw Hill Publishing, Co. Ltd.,
- Mukharji, A., & Hanif, M. New Delhi: Tata, McGraw Hill Publishing Co. Ltd.,
- Maheshwari, S.N. & Maheshwari, S.K. New Delhi: Vikas Publishing House Pvt. Ltd.,
- Khan, M.Y. and Jain, P.K. Management Accounting. McGraw Hill Education.,
- Hatfield, L. Accounting Basics. Amazon Digital Services LLC.,
- Horngren, C. T., Sundem, G. L., Elliott, J. A., & Philbrick, D. London: Pearson Education.

On line Resources : * e-Resources/e-books and e-learning portals:

<https://accountingforeveryone.com/definitive-guide-bookkeeping/>

<https://accountingforeveryone.com/>

<https://www.coursera.org/collections/accounting-for-beginners>

<https://www.taxmann.com/virtualbooks/product/9699-accounting-for-everyone-ge-4-ugcf-virtual-book>

<https://www.accounting.com/resources/basic-accounting-terms/>

PART : D :- Assessment and Evaluation

Suggested Continuous Evaluation Methods: Maximum Marks 50 Marks

Continuous Internal Assessment (CIA) : 15 Marks

End Semester Exam. (ESE) : 35 Marks

Continuous Internal Assessment: (CIA): (By Course Teacher)	Internal Test/Quiz(2): 10 & 10 Assignment/Seminar+Attendance: 05 Total Marks- 15	Better marks out of the two Test/Quiz + obtained marks in Assignment shall be considered against 15 Marks.
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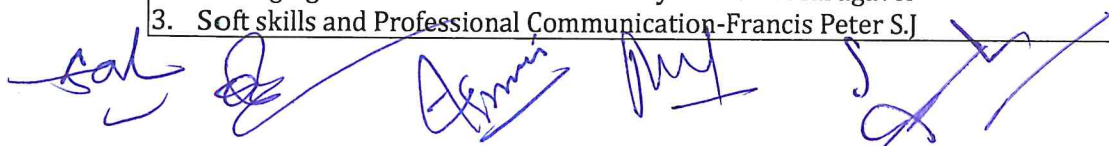
Name and Signature of Convener & Members of (CBoS) :

27/10/24
10/06/24
Shashi
Rue
AE

FOUR YEAR UNDERGRADUATE PROGRAM(2024-28)
Department of Commerce and Management

COURSE CURRICULUM

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3	Course Type	Skill Enhancement Course (SEC)	
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OnlineResources- https://www.amazon.in/Personality-Development-Handbook-D-Sabharwal/ https://www.amazon.in/Personality-Development-Skills-Barun-Mitra/		
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NameandSignature ofConvener&Members of CBoS:

GOES TO 3RD SEMESTER

