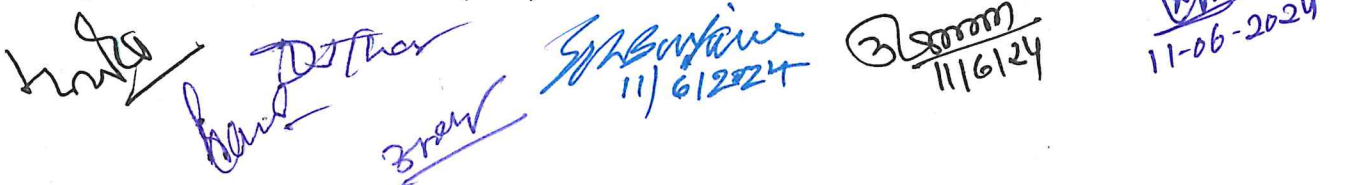


FOUR YEAR UNDERGRADUATE PROGRAM - (2024-28)
DEPARTMENT OF HINDI
COURSE CURRICULUM

PART -A : Introduction			
Program: Bachelor in Arts Certificate/Diploma/Degree/Honors		Semester - I	Session: 2024-25
1	Course Code	HNSC-01	
2	Course Title	हिन्दी साहित्य का इतिहास (आदिकाल से रीतिकाल तक)	
3	Course Type	DSC	
4	Pre-requisite (if any)	As per requirement	
5	Course Learning Outcome (CLO)	1. विद्यार्थी साहित्येतिहास, काल विभाजन एवं नामकरण संबंधी ज्ञान से अवगत हो सकेंगे। 2. युगीन परिस्थितियों और साहित्यिक प्रवृत्तियों के आधार पर साहित्य और समाज के अन्तर्संबंधों को समझ पाने में सक्षम हो सकेंगे। 3. युगीन सामाजिक सांस्कृतिक परिस्थितियों के परिप्रेक्ष्य में व्यापक दृष्टिकोण की समझ का विकास हो सकेगा। 4. आदिकाल से रीतिकाल तक के सम्पूर्ण रचनाकारों की रचनाओं और उसके विविध विषयों पर विश्लेषणात्मक विचारशीलता का विकास हो सकेगा। 5. हिन्दी गद्य के आविर्भाव के प्रधान कारणों एवं परिस्थितियों को समझ सकेंगे।	
6	Credit Value	4 Credits	(01 Credit = 15 Hours - learning & Observation)
7	Total Marks	Maximum Marks : 100	Minimum Passing Marks : 40

PART -B : Content of the Course		
Total No. of Teaching-Learning Periods (01 Hr. Per Period) - 60 Periods (60 Hours)		
Unit	Topics (Course Contents)	No. of Period
I	हिन्दी साहित्य का इतिहास व काल विभाजन – अ. हिन्दी साहित्य के इतिहास लेखन की परम्परा, समस्या ब. हिन्दी साहित्य के इतिहास का कालविभाजन व नामकरण	15
II	आदिकाल – अ. आदिकाल : सामान्य परिचय प्रमुख प्रवृत्तियां व कवि, सिद्ध साहित्य, नाथ साहित्य ब. रासो काव्य, लौकिक साहित्य, जैन साहित्य	15
III	भक्तिकाल – अ. भक्तिकाल : सामान्य परिचय, प्रमुख प्रवृत्तियां व कवि । निर्गुण भक्तिधारा (प्रेममार्गी, ज्ञानमार्गी) ब. सगुण भक्तिधारा (रामकाव्य, कृष्णकाव्य)	15
IV	रीतिकाल – अ. रीतिकाल : सामान्य परिचय, प्रमुख प्रवृत्तियां व कवि ब. रीतिबद्ध, रीतिसिद्ध एवं रीतिमुक्त काव्यधारा	15
Keywords		

Signature of Convener & members (CBos) :



 11/6/2024
 11/6/24
 11-06-2024

PART -C : Learning Resource**Text Books, Reference Books and Others**

1. हिन्दी साहित्य का इतिहास – आचार्य रामचन्द्र शुक्ल, लोक भारती प्रकाशन, इलाहाबाद
2. हिन्दी साहित्य का इतिहास – डॉ. नगेन्द्र, राजकमल प्रकाशन, नई दिल्ली
3. हिन्दी साहित्य का आदिकाल – आचार्य हजारीप्रसाद द्विवेदी, राजकमल प्रकाशन, नई दिल्ली
4. हिन्दी साहित्य उदभव और विकास – आचार्य हजारीप्रसाद द्विवेदी, राजकमल प्रकाशन, नई दिल्ली
5. हिन्दी साहित्य युग और प्रवृत्तियां – डॉ. शिवकुमार शर्मा
6. हिन्दी साहित्य का विवेचनात्मक इतिहास – डॉ. सरयूकांत शास्त्री
7. हिन्दी साहित्य की भूमिका – हजारी प्रसाद द्विवेदी
8. हिन्दी साहित्य का आलोचनात्मक इतिहास – राम कुमार वर्मा, लोक भारती प्रकाशन प्रयागराज
9. हिन्दी भाषा साहित्य का इतिहास तथा काव्यांग विवेचन – डॉ. आर.के.पाण्डेय, शताक्षी प्रकाशन रायपुर

Online Resources -

1. epqpathshala
2. <https://www.hindwi.org>

PART -D : Assessment And Evaluation**Suggested Continuous Evaluation Methods :**

Maximum Marks : 100 Marks

Continuous Internal Assessment (CIA) : 30 Marks

End Semester Exam (ESE) : 70 Marks

Continuous Internal Assessment : (CIA) : (By Course Teacher)	Internal Test/Quiz-(2) : 20 & 20 Marks Assignment/Seminar - 10 Total Marks 30	Better marks out of the two Text/Quiz obtained marks in assignment shall be considered against 30 Marks
End Semester Exam (ESE) :	Two Section - A&B Section A : Q1 Objective - 10X1=10 Marks Section A : Q2 Short Answer Type - 5X4=20 Marks Section B : Descriptive Answer Type Qts. 1 out of 2 From Each Unit - 4X10=40 Marks Total =70 Marks	

Name and Signature of Convener & Members of CBoS:



Date


11/6/2024
11/6/24
11-06-2024
3/6/24

FOUR YEAR UNDERGRADUATE PROGRAM (2024 - 28)
DEPARTMENT OF ENGLISH
COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in Arts <i>(Certificate/Diploma/Degree/Honors)</i>		Semester - I	Session: 2024-2025
1	Course Code	ENSC-01	
2	Course Title	Introduction to the study of English Literature	
3	Course Type	DSC (Discipline Specific Course)	
4	Pre-requisite	As per Program	
5	Course Learning Outcomes (CLO)	After completion of this course, the students will be able to: <ul style="list-style-type: none"> ➤ Have a deep insight into various genres of English Literature and write clearly, coherently and effectively about them. ➤ Recognize the culture and context of the work of literature. ➤ Develop sensitivity to nature and fellow human beings. ➤ Understand the growth of Indian Literature in English. ➤ Apply the knowledge of literary genres in interdisciplinary fields. ➤ Read and analyze the representative texts as categorized under the various genres 	
6	Credit Value	4 Credits	Credit = 15 Hours - learning & Observation
7	Total Marks	Max. Marks: 100	Min Passing Marks: 40
PART -B: Content of the Course			
Total No. of Teaching-learning Periods (01 Hr. per period) – 60 Periods (60 Hours)			
Unit	Topics (Course contents)		No. of Periods
I	Section A: <i>Types of Poetry: The Sonnet, The Elegy, The Ode, The Epic, The Ballad, The Lyric, The Dramatic Monologue, Allegory.</i> Section B: (Any Two) 1. <i>William Shakespeare: Shall I Compare Thee to a Summer's Day?</i> 2. <i>William Wordsworth: The Solitary Reaper</i> 3. <i>Rabindranath Tagore: Waiting</i> 4. <i>Sarojini Naidu: The Autumn Song</i> 5. <i>Toru Dutt: Our Casuarina Tree</i>		15
II	Section A: <i>Types of Prose: Autobiography, Biography, Memoir, Travelogue; Periodical Essay; Formal Essay; Personal Essay.</i> Section B: (Any Two) 1. <i>Francis Bacon- Of Studies</i> 2. <i>Charles Lamb- Dream Children</i> 3. <i>Joseph Addison- Sir Roger at the Church</i> 4. <i>A.P.J. Kalam- Patriotism Beyond Politics & Religion (from Our Ignited Mind</i> 5. <i>Amartya Sen- Tagore & His India (from The Argumentative Indian)</i>		15
III	Section A: <i>Types of Drama: Tragedy, Comedy, Tragicomedy, Farce, Melodrama, The Problem Play; Theatre of Absurd</i> <i>Elements of Drama: Plot, Character, Diction, Thought, Music, Spectacle.</i> Section-B Drama: (Any Two) 1. <i>William Shakespeare: The Merchant of Venice</i> 2. <i>Oliver Goldsmith: She Stoops to Conquer</i>		15

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	<p>3. Kalidas: <i>Abhigyan Shakuntalam</i> 4. Mohan Rakesh- <i>Adhe Adhure (Halfway House)</i> Vijay Tendulkar- <i>Kanyadan</i></p>	
IV	<p>Section A: <i>Types of Novel: Bildungsroman, Picaresque, Epistolary, Stream-of-Consciousness, Novel of Social Reality, Psychological Novel, Historical Novel, Science Fiction, Gothic Novel and Graphic Novel.</i></p> <p>Section B: <i>Novels (Any Two)</i> 1. <i>Jane Austen: Pride and Prejudice</i> 2. <i>Robert Louis Stevenson: Dr. Jekyll and Mr. Hyde</i> 3. <i>Mulk Raj Anand: The Untouchable</i> 4. <i>R.K. Narayan: The Guide</i> 5. <i>Bheesham Sahni: Amritsar Aa Gaya</i></p>	15






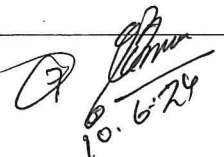
Signature of Convener & Members (CBoS):

PART-C: Learning Resources		
Text Books, Reference Books and Others		
<p>Reference Books–</p> <ul style="list-style-type: none"> • Daiches, D., “A Critical History of English Literature”, Supernova Publishers, 2010. • Compton- Rickett, A., “A History of English Literature” Nabu Press, 2010. • Boulton, M., “The Anatomy of Prose”, Kalyani, New Delhi, 1982. • Chambers, E., “The Development of English Prose”, Oxford University Press, London, 1957. • Kalam, A.P.J., “Ignited Minds: Unleashing the power within India” Penguin, 2014. • W H Hudson, An Introduction to the Study of English Literature, Maple Press, 2003 ed. • P. Varghese, Introduction to English Literature, Alfa Publications, 2011. • Martin Gray, A Dictionary of Literary Terms, Blackwell, 1998. 		
<p>Online Resources–</p> <ul style="list-style-type: none"> ➤ https://www.britannica.com/art/English-literature ➤ https://www.slideshare.net/RahilaKhan6/introduction-to-english-literature-70272809 ➤ https://guides.library.illinois.edu/c.php?g=964117&p=7731764 ➤ https://researchguides.library.tufts.edu/EnglishUndergraduateResources ➤ https://instr.iastate.libguides.com/englitres 		
PART -D: Assessment and Evaluation		
<p>Suggested Continuous Evaluation Methods: Maximum Marks:100 Marks Continuous Internal Assessment (CIA):30 Marks End Semester Exam (ESE):70 Marks</p>		
<p>Continuous Internal Assessment (CIA): (By Course Teacher)</p>	<p>Internal Test / Quiz-(2): 20 & 20 Assignment / Seminar - 10 Total Marks - 30</p>	<p>Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 30 Marks</p>
<p>End Semester Exam (ESE):</p>	<p>Two section – A & B Section A: Q1. Objective – 10 x1= 10 Mark; Q2. Short answer type- 5x4 =20 Marks Section B: Descriptive answer type qts., 1 out of 2 from each unit-4x10=40 Marks</p>	
<p>Name and Signature of Convener & Members of CBoS:</p>		

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**FOUR YEAR UNDERGRADUATE PROGRAM(2024-28)
DEPARTMENT OF SOCIOLOGY COURSE CURRICULUM**

PART-A: INTRODUCTION		
PROGRAM: Bachelor in Arts (Certificate/ Diploma/Degree/Honors)		SEMESTER-I
SESSION:2024-25		
SUBJECT: SOCIOLOGY		
1	COURSE CODE:	SOSC -01
2	COURSE TITLE:	INTRODUCTION TO SOCIOLOGY
3	COURSE TYPE:	DSC
4	Pre-requisite	As per Government norms
5	COURSE LEARNING OUTCOME (CLO):	<p>After completion of the course, the student will be able to achieve the following objectives-</p> <ul style="list-style-type: none"> • The course is designed to incorporate all the key concept of sociology which would enable the learner to develop keen insight to distinguish between the common sense knowledge and sociological knowledge • The conceptual learning of society, association, institution, community will help the student with their day to day understanding of society • The concept of Indian social institution such as family, marriage, kinship will enable students to consider their roles in solving many problems. • Concept of globalization and media imperialism will make the students to understand global geopolitical scenario conceptually. • Concept of social stratification and social change will make the students better understand the concept of different generational gap and minimize it in due course.
6	CREDIT VALUE:	04(Credit= 15 Hour- Learning and observation)
7	TOTAL MARKS:	MAX MARKS:100 MIN PASS MARKS:40
PART-B : CONTENT OF THE COURSE		
Total Number of Teaching-Learning Periods(01 hr. Per Period)- 60 Period (60 Hours)		
UNIT	TOPICS : Course Content	No.ofPeriods
UNIT-I Introduction to Sociology	<ol style="list-style-type: none"> 1. Sociology as a Discipline: Meaning, Emergence and Scope 2. Community and Society, Institution and Association 3. Relationship with other social Sciences: Economics, Psychology, Political Science 4. Concept of Role and Status 	15
UNIT-II Social Institution	<ol style="list-style-type: none"> 1. Relationship between Individual and Society. 2. Socialization: Process and Importance 3. Family, Marriage and Kinship 4. Mutual Relationship between Culture and Civilization 	15
UNIT-III Social Process	<ol style="list-style-type: none"> 1. Interaction, Cooperation, Competition, Conflict 2. Caste and Class: Concept and Critique 3. Social Control: Characteristics and Impact 4. Industrialization:and its Impact. 	15
UNIT-IV Social Stratification and Social Change	<ol style="list-style-type: none"> 1. Social Stratification: Concept 2. Social Stratification: Factors 3. Social Change : Concept 4. Social Change: Types 	15
Signature of Convener & Members :		

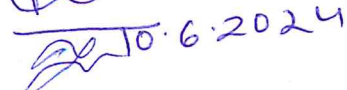
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PART-C : LEARNING RESOURCES, REFERENCE BOOKS & OTHERS		
AUTHOR	TITLE	PUBLISHER
TEXTBOOK		
Anthony Giddens and Philip W. Sutton	Sociology	Atlantic Publisher and Distributors Private Limited
C.N.Shankar Rao	Sociology: Principles of Sociology with an introduction of social thought	S Chand and Co.
Vidya Bhushan and Dr. Sachdeva	An Introduction to Sociology	Kitab Bhawan Publication
REFERENCE		
Anthony Giddens	Sociology	Oxford University Press
Vineeta Pandey	Indian Society and Culture	Rawat Publication
Hortun and Hunt	Sociology- The Discipline and its Dimensions	New Central Book Agency
Haralambos and Holborn	Sociology :Themes and Prespective	Collins
Online Resources		
1	https://www.swayamprabha.gov.in/index.php	
2	https://vidymitra.inflibnet.ac.in/index.php	
3	https://epgp.inflibnet.ac.in/Home/ViewSubject	
4	https://descg.gov.in/	

PART-D: ASSESSMENT AND EVALUATION		
Suggested Continuous Evaluation Methods:		
Maximum Marks:		
	100 Marks	Continuous Internal Assessment (CIA):
	30 Marks	End Semester Exam (ESE):
	70 Marks	
Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test/Quiz-(2): 20 & 20 Assignment/Seminar- 10 Total Marks- 30	Better marks out of the two Test/Quiz + obtained marks in Assignments shall be considered against 30 Marks
End Semester Exam (ESE):	Two section - A & B Section A: Q1. Objective - 10 x 1 = 10 Marks; Q2. Short answer type - 5 x 4 = 20 Marks Section B: Descriptive answer type qts., 1 out of 2 from each unit - 4 x 10 = 40 Marks	

Name and Signature of Convener & Members of CBOS

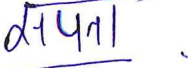
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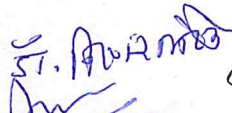
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PART C		Learning Resources: Text Books, Reference Books and Others	
Text Books			
1- अंबादत्त पंत हरिमोहन जैन मदन गोपाल (1985) : राजनीति शास्त्र के मूल आधार सेन्ट्रल पब्लिशिंग हाउस इलाहाबाद उ.प्र.			
2- संधु ज्ञान सिंह (1986) : राजनीतिक सिद्धांत हिन्दी माध्यम कार्यान्वयन निदेशालय, दिल्ली विश्व विद्यालय, नई दिल्ली			
3- जौहरी जे सी (1986) : राजनीति शास्त्र के मूल सिद्धांत, साहित्य भवन आगरा			
4- भागवत राजीव और अशोक आचार्य (एड.), राजनीतिक सिद्धांत: एक परिचय, दिल्ली, पिएर्सन, 2008.			
5- कुमार, संजीव (एड.), राजनीतिक सिद्धांत की समझ, दिल्ली: ओरिएण्ट ब्लैक स्वान, 2019			
6- हुसैन शकील (2018) : राजनीतिक सिद्धांत : अवधारणात्मक परिचय छ.ग. राज्य हिन्दी ग्रन्थ अकादमी . रायपुर, छ. ग			
Reference Books			
7- Eddy Asirvatham & K.K. Mishra (2010) Political Theory, S. Chand Publishing Delhi (pdf available)			
8- O.P. Gauba (2014) An Introduction to Political Theory, MacMillan Publishers, Delhi.			
Online resource : e- books / pdf			
आशीर्वादम (1985) : राजनीतिक सिद्धांत - एस चन्द एण्ड कम्पनी नई दिल्ली (ई पुस्तकालय पर pdf उपलब्ध) https://epustakalay.com/book/27958-rajniti-shastra-by-adi-ashirvadam-ganga-ratna-pandey/			
वर्मा एस पी (1985) : विकास प्रकाशन दिल्ली ई पुस्तकालय पर pdf उपलब्ध) https://epustakalay.com/book/45890-adhunik-rajaneetik-siddhant-by-s-p-varma/			
पुखराज जैन (1988) : राजनीति विज्ञान के सिद्धान्त, साहित्य भवन आगरा https://epustakalay.com/book/60211-rajniti-vigyan-ke-sidhant-by-dr-pukhraj-jain/			
Introduction to Political Science by Mark Carl Rom, Georgetown University https://open.umn.edu/opentextbooks/textbooks/1179			
Online resource : e-learning portals			
NPTEL https://youtu.be/fjTNIx52Weg?si=1mzAJ6SfvmPVckKq			
CEC https://youtu.be/o05gcwF3_Mk (in Hindi)			
PART -D: Assessment and Evaluation			
Suggested Continuous Evaluation Methods			
Maximum Marks: 100	Continuous Internal Assessment(CIA) : 30	End Semester Exam (ESE): 70	
Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test/Quiz-(2):20 & 20 Assignment / Seminar - 10 Total Marks - 30	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 30 Marks	
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 10 x1= 10 Mark; Q2. Short answer type- 5x4 =20 Marks Section B: Descriptive answer type qts. 1 out of 2 from each unit- 4x10=40 Marks		


Name and Signature of Convener & Members of CBoS:

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FOUR YEAR UNDERGRADUATE PROGRAM
DEPARTMENT OF ECONOMICS
COURSE CURRICULUM – 2024-28

PART-A, INTRODUCTION			
PROGRAM: Bachelor in Art (Certificate/Diploma/Degree/Honors)		Sem -I	SESSION:2024-2025
SUBJECT: ECONOMICS			
1	COURSE CODE:	ECSC -01	
2	COURSE TITLE:	BASICS OF ECONOMICS	
3	COURSE TYPE:	DSC	
4	Pre-requisite	As per program	
5	COURSE LEARNING OUTCOME (CLO):	<ul style="list-style-type: none"> This course gives a general idea about the basics of economics. It tries to bridge the gap between higher secondary syllabus and higher education. This paper creates eagerness and enthusiasm among students to know more about economics. It also envisages the basic knowledge of micro and macroeconomics and tries to create an interest. 	
6	CREDIT VALUE:	4 Credits	Credit= 15 Hours-Learning and observation
7	TOTAL MARKS:	Max Marks:100	Min Passing Marks:40

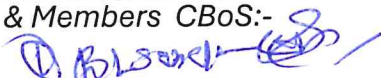
PART-B, CONTENT OF THE COURSE

Total No. of Teaching-Learning Periods (01Hr per period) -60 Periods (60 Hours)

UNIT	TOPICS (Course Contents)	No of Periods
UNIT I- What is Economics	<ol style="list-style-type: none"> 1. Origin of economics in Indian culture 2. Definition, Nature and Scope of Economics. 3. Major fields- Micro and Macro 4. Classical, Neo-classical and Modern Economists. 5. Major contribution by various economists (in brief) – Adam Smith, J M Keynes, Marshal, Pigou. 	15
UNIT II- Basics of Macro Economics	<ol style="list-style-type: none"> 1. Circular Flow of Income 2. Measurement of National Income 3. Basics of GDP, GNP, NNP 4. Money and its functions 5. Demand and supply of money 6. Concept of consumption and saving 	15
UNIT III- Basics of Micro Economics	<ol style="list-style-type: none"> 1. Meaning of consumer behavior 2. Concept of utility 3. Demand and elasticity 4. Basics of Production function 	15

	5. Various markets in the economy (In brief)	
UNIT IV- Economy of Chhattisgarh	1. Agriculture in Chhattisgarh- Agricultural Production, Land use, Irrigation facilities. 2. Industries in Chhattisgarh – Major Industries, Mineral based industries in Chhattisgarh 3. Infrastructure in Chhattisgarh, Road and Railways. 4. Per Capita income and Gross State domestic Product in C.G.	15

Signature of Convener & Members CBoS:-


B. S. Singh


K. Singh

PART-C, LEARNING RESOURCES

AUTHOR	TITLE	PUBLISHER
सिन्हा, वी.सी., पुष्पा सिन्हा	व्यष्टि अर्थशास्त्र	SBPD
पंत जे.सी. एवं मिश्रा	सूक्ष्म अर्थशास्त्र	साहित्य भवन
जैन, के. पी.	आधुनिक माइक्रो अर्थशास्त्र	रतन प्रकाशन मंदिर
Jhingan, M.L.	Micro Economic Theories (Hindi & English)	Vrinda Publications
Ahuja, H.L.	Principles of Micro Economics (Hindi & English)	S Chand & Co
Seth, M.L.	Micro Economics (Hindi & English)	L.N Agrawal
Dhingra, I. C., V. K. Garg	Principles of Micro Economics (Reference)	Sultan Chand & Sons
Bose, D., A. Marimuthu	An Introduction to Micro Economics (Reference)	Himalaya Publishing House

Online Resources


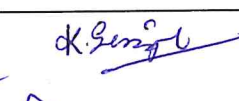

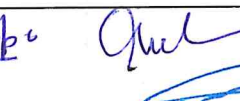

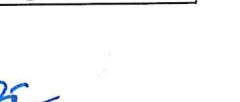
1	https://www.swayamprabha.gov.in/index.php
2	https://vidyamitra.inflibnet.ac.in/index.php
3	https://epgp.inflibnet.ac.in/Home/ViewSubject
4	https://descg.gov.in/

PART-D ASSESSMENT & EVALUATION

Suggested Continuous Evaluation Methods:

Maximum Marks	:100 Marks
Continuous Internal Assessment (CIA)	: 30 Marks,
End Semester Exams (ESE)	:70 marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Tests/Quiz-(2) : 20 & 20 Assignment/Seminar/Attendance - 10 Total Marks - 30	Better marks out of the two Test /Quiz +Obtained marks in Assignment
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 B. S. Singh
 K. Singh
 A. Singh
 P. Singh
 Q. Singh
 R. Singh

FOUR YEAR UNDERGRADUATE PROGRAM (2024 - 28)

DEPARTMENT OF GEOGRAPHY

COURSE CURRICULUM

PART-A: Introduction			
Program: Bachelor in Arts (Certificate / Diploma / Degree / Honors)		Semester - I	Session: 2024-2025
1	Course Code	GOSC - 01 T	
2	Course Title	Fundamental of Physical Geography	
3	Course Type	DSC	
4	Pre-requisite (if, any)	As per the program	
5	Course Learning Outcomes(CLO)	At the end of this course , the students will be able to : 1- Understand the functioning of Earth systems and analyze geo morphological, climatic and oceanic factors. 2- Understand the Physical aspect of Geographical concepts which are relevant in day to day life 3- To record the temperature, pressure, humidity, rainfall and other climatic conditions and evaluate the local climate 4- Understand the Oceanic Features and Conditions.	
6	Credit Value	3 Credits	Credit = 15 Hours -learning & Observation
7	Total Marks	Max. Marks: 100	Min Passing Marks:40

PART -B: Content of the Course		
Total No. of Teaching-learning Periods(01 Hr. per period) - 45 Periods (45 Hours)		
Unit	Topics (Course contents)	No. of Period
I	Fundamental of Physical Geography- Definition and Scope of Physical Geography, Origin of the Earth- Nebular Theory, Hoyle and Littleton Theory. Interior of the earth:- Composition and Structure. Folds and Faults-Origin and Classification.	12
II	Rocks: - Origin, Classification and Characteristics. Weathering: Meaning, Types. Agents of Erosion- Winds , River and their resultant topographical features	10
III	Atmosphere- Elements of Weather and Climate, Composition of the Atmosphere, Atmospheric Temperature, Pressure Belt, winds, Tropical Cyclone and Origin and mechanism of Monsoon.	12
IV	Hydrosphere- Relief of the Ocean Basins-Tetrahedral theory. Hydrological Cycle, Ocean Salinity, Ocean Temperature-vertical and horizontal Distribution , Ocean Currents (Pacific and Indian)	11
Keywords	Topographical Features, Erosion, Tetrahedral, Faults.	

Signature of Convener, Members of CBoS :

① *[Signature]* Dr. B. K. Sui ⑤ Dr. D. D. Kashtyad ⑩ *[Signature]* 10-6-2024
 ② Dr. A. K. Thoke ⑥ Dr. (AM) J. P. Kujur ⑪ *[Signature]* Dr. Sushma Yadav
 ③ M. S. SAHU ⑦ A. BECK ⑫ *[Signature]* Dr. S. Swain
 ④ Dr. C. P. NANA ⑧ *[Signature]* Dr. Seema Mishra ⑬ Dr. Sophia Ambale *[Signature]*
 ⑨ *[Signature]* Smt. GRACE KUTOR ⑭ *[Signature]*

PART-C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended –

- 1- A.H. Strahler, Arthur Strahler, *Introducing Physical Geography*, John Wiley & Sons, New York, 2005
- 2- Strahler, A.N. and Strahler, A.H., *Modern Physical Geography*; John Wiley & Sons, 1992
- 3- Thornbury, W.D., *Principles of Geomorphology*, Wiley Eastern, 1969
- 4- Critchfield, H., *General Climatology*, Prentice-Hall, New York, 1975.
- 5- Savindra Singh- *Physical Geography* (Hindi and English Both) Prawalika Publication Prayagraj
- 6- Lal D.S. – *Physical Geography*, (Hindi) Sharda Pustak Bhavan, Prayagraj, 2012
- 7- Lal D.S.-*Climatology & Oceanography* (Hindi and English Both) Sharda Pustak Bhavan Prayagraj
- 8- Mazid Husain- *Bhautik Bhoogol*, Rawat Publication, Jaipur, 2019
- 9- Alka Gautam- *Bhautik Bhoogol* , Rastogi Publication, Meerut, 2012

Reference Books:

- 1- Holmes, A. *Principle of Physical Geology*, Nelson 1966
- 2- Monkhouse, F.J., *Principles of Physical Geography*, London Press. 1962
- 3- Dayal ,P. *Geomorphology*, Rajesh Publication New Delhi 6 th Edition-2017

Online Resources– (e-Resources / e-books and e-learning portals)

- The Dictionary of Physical Geography by David S.G. Thomas ISBN: 9781118782316 Publication Date: 2016
<http://www.physicalgeography.net/fundamentals/1b.html>
- <https://epustakalay.com/book/27260-bhautik-bhugol-by-dr-l-n-upadhyaya/>
- <https://open.umn.edu/opentextbooks/textbooks/926>
- <http://www.physicalgeography.net/fundamentals/contents.html>
- https://books.google.co.in/books/about/Principles_of_Physical_Geography.html?id=WHqvCwAAQBAJ&redir_esc=y

OnlineResources–(e-Resources/e-books and e-learning portals)

- www.ignou.ac.in
- www.egyankosh.ac.in
- www.iitm.ac.in
- www.eskillindia.org
- www.eshiksha.mp.gov.in
- www.vlab.co.in
- www.swayam.ac.in
- www.internshala.com

PART-D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:



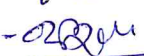





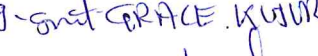

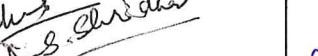



Maximum Marks: 100 Marks

Continuous Internal Assessment(CIA): 30 Marks

End Semester Exam(ESE): 70 Marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 20 +20 Assignment/Seminar- 10 Total Marks -30	Better marks out of the two Test / Quiz+ obtained marks in Assignment shall be considered against 30 Marks
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 10 x1= 10 Mark; Q2. Short answer type- 5x4=20Marks Section B: Descriptive answer type qts., 1out of 2 from each unit- 4x10=40Marks	

Signature of Convener, Members of CBoS

① Dr. A. L. S. 
 ② Dr. A. H. Thakur 
 ③ Mrs. S. SATHI 
 ④ Dr. C. P. NAND 
 ⑤ Dr. D. D. Kashyap 
 ⑥ Dr. K. J. P. Kujur 
 ⑦ A. BECK 
 ⑧ Dr. S. K. Mishra 
 ⑨ Dr. Grace Kujur 
 ⑩ Dr. S. Yadav 
 ⑪ Dr. S. Chandra 
 ⑫ Dr. S. Ambekar 
 ⑬ Dr. S. Ambekar 
 ⑭ Dr. S. Ambekar 

FOUR YEAR UNDERGRADUATE PROGRAM (2024-28)
DEPARTMENT OF HISTORY

PART-A: Introduction			
Program: Bachelor in Arts <i>(Certificate / Diploma / Degree/Hons)</i>		Semester - I	Session: 2024-2025
1	Course Code	HISC 01	
2	Course Title	<i>Ancient Indian History (From the beginning to Satvahan Dynasty)</i>	
3	Course Type	DSC	
4	Pre-requisite(if, any)	<i>As per Program</i>	
5	Course Learning Outcomes (CLO)	<ul style="list-style-type: none"> ➤ <i>Student will acquire knowledge about ancient period, Life style</i> ➤ <i>They can gather knowledge about the society culture & religion.</i> ➤ <i>Political condition of ancient period and the role of different social class.</i> ➤ <i>Student will learn about the Historiographical trends as well as sources of ancient Indian History</i> ➤ <i>Student will be familiar vedic period, Jainism, Buddhism and all ruling dynasties of Ancient India.</i> 	
6	Credit Value	04	<i>(Credit = 15 Hours - learning & Observation and 30 Hrs for Practices/ Field work)</i>
7	Total Marks	Max. Marks: 70+30=100	Min Passing Marks: 40

PART -B: Content of the Course		
Total No. of Teaching-learning Periods 60 (01 Hr. per period)		
Module / Unit	Topics (Course contents)	No. of Period
I	<ol style="list-style-type: none"> 1. Geographical Features of India. 2. Sources of Ancient Indian History. 3. Pre Stone age and the New Stone age. 4. Harappan civilization & Founder, Extension, Town Planning, Political, Social, Economic - Religious Condition. 	15
II	<ol style="list-style-type: none"> 1. Rigvedic age. 2. Later Vedic age. 3. Mahajanpad age. 4. Jainism. 5. Buddhism 	15
III	<ol style="list-style-type: none"> 1. Invasion of Alexander and its effects. 2. Causes for the rise of Magadha Empire. 3. Chandragupta Maurya & his conquests 4. Mauryan Administration. 	15
IV	<ol style="list-style-type: none"> 1. Ashoka and his Dhamma. 2. Sunga Dynasty. 3. The Kushanas. 4. Satvahan Dynasty 	15

FOUR YEAR UNDERGRADUATE PROGRAM (2024-28)

DEPARTMENT OF SANSKRIT

COURSE CURRICULUM

PART-A: Introduction			
Program: Bachelor in Arts (Certificate/Diploma/Degree/Honors)		Semester- I	
		Session 2024-25	
1	Course Code	SNSC – 01	
2	Course Title	नाटक, व्याकरण और भाषाकौशल	
3	Course Type	DSC	
4	Pre-requisite (if any)	As per program	
5	Course Learning Outcomes (CLO)	<p>प्राचीन नाट्यसाहित्य के अनुशीलन से तत्कालीन समाज तथा लोक-व्यवहार एवं भाषा आदि का ज्ञान होगा।</p> <p>मानवीय जीवनमूल्य, संवेदनाओं तथा गुणों को आत्मसात् करने की प्रेरणा मिलेगी।</p> <p>विश्वस्वीकृत सर्वश्रेष्ठ व्याकरणशास्त्र की विशेषताओं से परिचय होगा।</p> <p>वर्णमाला की गहन जानकारीपूर्वक शब्दों के योग तथा विच्छेद का ज्ञान प्राप्त होगा।</p> <p>शब्दों के आधिकारिक ज्ञान के साथ संभाषण एवं लेखन में दक्षता प्राप्त होगी।</p>	
6	Credit Value	04 Credits	Credit = 15 Hours- learning & Observation
7	Total Marks	Max. Marks :100	Min. Passing Marks :40

PART – B Content of the Course		
Total No. of Teaching-Learning Periods (01 Hr. Per periode) 60 Periods (60 Hours)		
Unit	Topic (Course Contents)	No. of Periods
I	संस्कृतनाटक परिचय स्वप्नवासवदत्तम्-प्रथम से चतुर्थ अंक पर्यन्त। (व्याख्या तथा समीक्षात्मक प्रश्न)	15
II	स्वप्नवासवदत्तम्-पंचम अंक से समाप्तिपर्यन्त। (व्याख्या तथा समीक्षात्मक प्रश्न)	15
III	संस्कृत संभाषण तथा लेखन - (निम्नलिखित अनुसार शिक्षण केन्द्रित होगा।) सुबन्त (शब्दरूप) - देव, भानु, पितृ, करिन्, भवत्, कर्तृ, आत्मन्, लता, मति, नदी,	15

	<p>मातृ, फल, सर्व, तद्, एतद्, यद्, इदम्, अस्मद्, युष्मद्, एक, द्वि, त्रि, चतुर।</p> <p>तिङन्त (धातुरूप)-भ्वादि, दिवादि, तुदादि, चुरादि, इन चार गणों के धातुओं के लट्, लोट्, लङ्, विधिलिङ्लकारों के रूप एवं अस् और कृ धातु के उक्त लकारों के रूप।</p> <p>अव्यय-अत्र, यत्र, तत्र, कुत्र, अन्यत्र, सर्वत्र, एकत्र, अधुना, इदानीम्, अद्य, श्वः, परश्वः, ह्यः, परह्यः, आम्, न, पुरतः, पृष्ठतः, वामतः, दक्षिणतः, उपरि, अधः, यदा, तदा, कदा, सदा, सर्वदा, किम्, कुतः, कति, किमर्थम्, अतः।</p>	
IV	<p>प्रत्याहार, संज्ञा, सन्धि (लघुसिद्धान्तकौमुदी से परिचय अध्येतव्य)</p>	15
Keywords	स्वप्नवासवदत्तम्, संस्कृतसंभाषण, सुबन्त, तिङन्त, प्रत्याहार, संज्ञा, सन्धि	

The course of SNSC-01 & SNSC-02 considering as GE also for other faculties.

Signature of Convener & Members(CBoS) :

PART – C : Learning Resources

Text Books and Others

Text Books Recommended –

1. स्वप्नवासवदत्तम् –श्री तारिणीश झा, प्रकाशक -रामनारायण बेनीमाधव, इलाहाबाद
2. स्वप्नवासवदत्तम्-वासुदेवकृष्ण चतुर्वेदी, प्रकाशक –महालक्ष्मी प्रकाशन, आगरा
3. प्रारम्भिक रचनानुवादकौमुदी – डा. कपिलदेवद्विवेदी, प्रकाशक- विश्वविद्यालय प्रकाशन, वाराणसी
4. रचनानुवादकौमुदी – डा. कपिलदेव द्विवेदी, प्रकाशक- विश्वविद्यालय प्रकाशन, वाराणसी
5. अनुवाद चन्द्रिका –डा. यदुनन्दन मिश्र, प्रकाशक -चौखम्बा ओरियन्टलिया, दिल्ली
6. संस्कृत में अनुवाद कैसे करें – उमाकान्त मिश्र शास्त्री, प्रकाशक - भारतीभवन
7. लघुसिद्धान्तकौमुदी – श्री महेश सिंह कुशवाह, प्रकाशक – चौखम्बा विद्या भवन, वाराणसी
8. लघुसिद्धान्तकौमुदी – रामविलास चौधरी, प्रकाशक – मोतीलाल बनारसीदास, वाराणसी
9. रूपचन्द्रिका – ब्रह्मानन्द त्रिपाठी, प्रकाशक –चौखम्बा विद्या भवन, वाराणसी
10. संस्कृतस्यव्यावहारिकस्वरूपम् – डा. नरेन्द्र, प्रकाशक -श्रीअरविन्दआश्रम

Online Resources-

Online Resources-

PART – D: Assessment and Evaluation

Suggested Continuous Evaluation Methods :

Maximum Marks : 100 Marks

Continuous Internal Assessment (CIA) : 30 Marks

End Semester Exam (ESE) : 70 Marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test /Quiz-(2) :20& 20 Assignment / Seminar- 10 Total Marks- 30	Better marks out of the two Test / Quiz +obtained marks in Assignment shall be considered against 30marks
End Semester Exam (ESE) :	Two section – A & B Section A :Q1Objective-10 × 1=10 MarksQ2 Short answer type-5 × 4=20Marks Section B : Descriptive answer type qts. 1out of 2from each unit-4 × 10=40 Marks	

Signature of Convener & Members(CBoS) :



FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)
DEPARTMENT OF ZOOLOGY
Course Curriculum

PART- A: Introduction			
Program: Bachelor in Life Science (Certificate / Diploma / Degree/ Honors)		Semester - I	Session: 2024-2025
1	Course Code	ZOGE - 01T	
2	Course Title	Life on Earth and Unique Attributes of Animal Kingdom	
3	Course Type	General Elective	
4	Pre-requisite (if, any)	<i>As per program</i>	
5	Course Learning Outcomes (CLO)	<p>After successfully completing this course, the students will be able to-</p> <ul style="list-style-type: none"> ➤ Develop an understanding of concepts, mechanisms, evolutionary significance and relevance of Origin of life. ➤ Understand General Idea about Invertebrate and Vertebrate animals with special reference and their specific qualities. ➤ Understand and appreciate diversity of life forms. ➤ Apply the knowledge about animals Sciences in daily life. 	
6	Credit Value	3 Credits	Credit = 15 Hours - learning & Observation
7	Total Marks	Max. Marks: 100	Min Passing Marks: 40
PART -B: Content of the Course			
Total No. of Teaching-learning Periods (01 Hr. per period) - 45 Periods (45 Hours)			
Unit	Topics (Course contents)		No. of Period
I	<p>Origin of life: Theories of Origin of life: Ancient Theory Theory of Special Creation (Mythological approach), Theory of Panspermia or Cosmozoic Theory, Theory of Directed Panspermia, Theory of Catastrophism, Theory of Spontaneous Generation (Abiogenesis or Autogenesis), Theory of Biogenesis: Redi's Experiment and Pasture's Experiment. Modern Theory: Origin of Universe: Big Bang Hypothesis in Brief, Origin of Solar System and The Earth: Nebular hypothesis, Atomosphere and Eneargy Sources on Primitive Earth, Biochemical Origin of Life: Oparin and Haldane Theory, Chemogeny: Formation of simple and complex organic compounds (Stanely Miller and Ure's Experiment), Formation of Coacervates, Nucleic Acids. Biogeny: Origin of primitive prokaryotic cell. Evolution of modes of Nutrition: Chemoheterotrophs, Anaerobic and Aerobic Photoautotrophs. Evolution of Eukaryotes.</p>		12
II	<p>Systematics & Unique attributes of Invertebrate and Vertebrate animals with special reference to Coelentrata, Mollusca and Pisces: Definition and difference between Invertebrate and Vertebrate. Nomenclature: Binomial and Trinomial Nomenclature and International code of Nomenclature Corals: Meaning of Coral, Structure of Coral polyp, Coral Skeleton, Types of corals: Hydrozoan Coral, Example- Millipora, Octocorallian Coral, Example- Alcyonium, Hexacorallian Corals, Example- Gorgonia. Torsion in Mollusca: Definition, Mechanism of Torsion, Effects of Torsion, Significance of Torsion. Pisces: Migration in fishes: Catadromous: Eel fish and Anadromous: Salmon fish and Parental care in fishes: By nest formation, Coiling round eggs, Attachment to body, Integumentary cups, Shelter in mouth, Brood pouch, Mermaids purses, Viviparity.</p>		11
III	<p>Unique attributes of Vertebrate animals with special reference to Amphibia & Reptilia: Parental care in Amphibia: by Nest, by Nursery or Shelter and by Parents Neoteny in Amphibia: Definition, Partial and Total Neotony, Factors Affecting Neotony, Examples- Axolotal larva, Necturus and Siren. Reptilia: Venomous & Non-venomous Snakes: Identification, Poison apparatus: Poison Glands, Poison ducts and Fangs, Biting Mechanism.</p>		11
IV	<p>Unique attributes of Vertebrate animals with special reference to Aves and Mammals: Birds: Flight Adaptation, Migration and Perching Mechanism, Flightless Birds (Morphology and Special Characters of Emu, Ostrich and Penguins), Discuss-Birds are glorified reptiles: Archaeopteryx. Monotremes or Egg laying mammals: Morphology and Special Characters of Echidna and Duck bill platypus. Aquatic Mammals: Morphology and Special Characters of Whale and Dolphin. Mammals: Flying Mammals: Morphology and Special Characters of Bat.</p>		11
Keywords	Origin of life, Invertebrate, Vertebrate, Corals, Torsion, parental care, Neotony, Fangs, Aves, Mammals		
Signature of Convener & Members (CBoS) :			

PART-C: Learning Resources

Text Books Recommended

- E. J. W. Barrington , Invertebrate structure and function, English Language Book Society UK
- Robert Barnes, Invertebrate Zoology, Robert Barnes IVth edition Holt Saunders International Edition Japan
- Park Haswell, Marshall and Williams, A textbook on Zoology Invertebrate, AITBS Publishing and Distributers, Delhi
- Park Haswell, Marshall and Williams, A textbook on Zoology Vertebrate, AITBS Publishing and Distributers, Delhi

Reference Books Recommended

- Prof R. L. Kotpal, Protozoa to Echinodermata, Rastogi Publication Meerut
- E.L. Jordan, Dr. P. S. Verma, Invertebrate Zoology , S. Chand Publications, New Delhi
- N. Arumugam, N. C. Nair S. - Invertebrate Zoology, Saras Publication.
- N. Arumugam, N. C. Nair S. - vertebrate Zoology, Saras Publication.
- Barrington E. J. W., Invertebrate Structure and Function, Nelson London
- Barnes, R. D., Invertebrate Zoology –Saunders Philadelphia
- R. L. Kotpal, Invertebrate, Rastogi Publications
- R. L. Kotpal, Vertebrate, Rastogi Publications
- H. S. Bhampah, KavitaJuneja, Recent trends in vertebrates vol 1 – 9, Anmol Publication
- S. N. Prasad, Life of invertebrates, Vikash Publication House Pvt Ltd New Delhi
- G. S. Sandhu, HarshwardhanBhagskar – Advanced invertebrate zoology –Campus books international

Online Resources–

- <https://www.coursera.org/lecture/emergence-of-life/4-5-invertebrates-successes-of-life-without-a-backbone-WQHqS>
- <https://www.shiksha.com/online-courses/introduction-to-biology-biodiversity-course-cour15385>
- <https://www.youtube.com/watch?v=k121Qv6loBA>
- https://www.youtube.com/watch?v=uK-Xx_OCYcI
- <https://www.youtube.com/watch?v=vybbBil5Elk>
- <https://www.youtube.com/watch?v=WxMSckEeio4>

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:

Maximum Marks: 100 Marks

Continuous Internal Assessment (CIA): 30 Marks

End Semester Exam (ESE): 70 Marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 20 +20	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 30 Marks
	Assignment / Seminar - 10	
	Total Marks - 30	
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 10 x1= 10 Mark; Q2. Short answer type- 5x4 =20 Marks Section B: Descriptive answer type qts., 1out of 2 from each unit-4x10=40 Marks	

Signature of Convener & Members (CBoS):

FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)
DEPARTMENT OF ZOOLOGY
COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in Life Science <i>(Certificate / Diploma / Degree / Honors)</i>		Semester - I	Session: 2024-2025
1	Course Code	ZOGE - 01P	
2	Course Title	Life on Earth and Unique Attributes of Animal Kingdom	
3	Course Type	General Elective	
4	Pre-requisite (if, any)	<i>As per Program</i>	
5	Course Learning Outcomes (CLO)	<p style="text-align: center;">After successfully completing this course, the students will be able to-</p> <ul style="list-style-type: none"> ➤ <i>To demonstrate comprehensive understanding of the current theories and hypotheses regarding the origin of life on Earth,</i> ➤ <i>Understand diversity of life forms</i> ➤ <i>Identify some distinctive invertebrate and vertebrate animals</i> ➤ <i>Apply this Understanding to broader context of life</i> 	
6	Credit Value	1 Credits	<i>Credit =30 Hours Laboratory or Field learning/Training</i>
7	Total Marks	Max. Marks: 50	Min Passing Marks: 20
PART -B: Content of the Course			
Total No. of learning-Training / performance Periods: 30 Periods (30 Hours)			
Module	Topics (Course Contents)		No. of Period
Lab./Field Training/ Experiment Contents of Course	<ul style="list-style-type: none"> ➤ Study of origin of life through chart and models ➤ Study of different Invertebrates and Vertebrates animals through models and museum specimens in the laboratory with details of biogeography and diagnostic features: Millipora, Alcyonium, Gorgonia, Hippocampus, Ichthyophis (Female), Alytes (Male), Axolotal larva, Necturus, Siren, Cobra, Viper (pit & Pitless), Sea Snake, Rattle Snake, Archaeopteryx, Emu, Ostrich and Penguins, Echidna and Duck bill platypus, Whale, Dolphin, Bat. ➤ Preparation and Demonstration of Key for Identification of Venomous and Non-venomous snakes. ➤ Study of Coral Reefs through Models, Photographs ➤ Study of Fossils through chart/ Models ➤ An “Animal album or Practical Record” containing sketches, photographs, cut outs, with appropriate write up about the above mentioned taxa. ➤ Study of some videos to develop understanding and acquired knowledge on the animals salient features as mentioned above. ➤ Group discussion/Viva or Seminar presentation on related topics mentioned in Theory paper. 		30
Keywords	<i>Museum specimens, Invertebrates, Vertebrates, Venomous and Non-venomous, Seminar</i>		
Name and Signature of Convener & Members of CBoS:			

PART-C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended –

- S.S. Lal, Practical Zoology, Invertebrate. 12th Edition Rastogi Publications, Meerut,
○ New Delhi.
- A manual of practical Zoology. Dr. P.S Verma, S. Chand Publication, New Delhi

Reference Books Recommended –

- Park Haswell, Marshall and Williams, A textbook on Zoology Invertebrate, AITBS Publishing and Distributers, Delhi
- Park Haswell, Marshall and Williams, A textbook on Zoology Vertebrate, AITBS Publishing and Distributers, Delhi

Online Resources–

- http://ndl.iitkgp.ac.in/he_document/swayamprabha/swayam_prabha/gc5ua6m873i?e=3|*||
- <https://www.youtube.com/watch?v=JUdp3U6A1EA>

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:


Maximum Marks: 50 Marks

Continuous Internal Assessment (CIA): 15 Marks

End Semester Exam (ESE): 35 Marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 10 & 10	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
	Assignment/Seminar +Attendance - 05 Total Marks - 15	
End Semester Exam (ESE):	Laboratory / Field Skill Performance: On spot Assessment	Managed by Course teacher as per lab. status
	A. Performed the Task based on lab. work - 20 Marks B. Spotting based on tools & technology (written) – 10 Marks C. Viva-voce (based on principle/technology) - 05 Marks	

Name and Signature of Convener & Members of CBoS:



FOUR YEAR UNDERGRADUATE PROGRAM-2024-28

FACULTY OF COMMERCE COURSE CURRICULUM

PART-A : Introduction			
Program : Bachelor in Commerce (Certificate/Diploma/Degree/Honors)		Semester- I	Session : 2024-25
1	Course Code	COGE-02	
2	Course Title	Business Law	
3	Course Type	Generic Elective Course (COGE)	
4	Pre-requisite (if any)	As per program	
5	Course Learning Outcomes (CLO)	<ul style="list-style-type: none"> • Demonstrate the basic concepts terms & provisions of business law. • Classify various types of contract and illustrate the related case studies. • Interpret the regulation governing the Contract of Sale of Goods. • Discuss the laws governing partnership and legal consequences of the transactions and other actions in relation with the partnership, and examine contractual obligations and provisions governing limited liability partnership. • Explain the significant provisions of the Negotiable Instrument Act and provisions of the Consumer Protection Act to protect the interest of the consumers. 	
6	Credit Value	4 Credits	Credit= 15 Hours-learning & Observation
7	Total Marks	Max. Marks : 100	Minimum Passing Marks : 40
PART- B: Content of the Course			
Total No. of Teaching-learning Periods (01 Hr. per period)-60 Periods(60 Hours)			
Unit	Topics (Course Contents)		No. of Period
I	Law of contract (1872): Nature of contract classification; offer and acceptance, Capacity of parties to contract, free consent, considerations, Agreement declared void, Performance of Contract, and Discharge of Contract, Remedy for Breach of Contract.		15
II	Special contracts: Indemnity &; Guarantee, Bailment and pledge; Law of Agency- Meaning, Modes of creating Agency, Types of Agents, Personal Liability of an Agent and Termination of Agency.		15
III	Sale of Goods Act (1930): Definition, Sale &; Agreement to sale, Types of Goods, Conditions & Warranties, Sale by Non-owners, Unpaid Seller, CIF, FOB and Ex-Ship Contracts. The Consumer Protection Act 2019		15
IV	Negotiable Instrument Act 1881: Negotiable Instrument Act (1881) Definition of Negotiable instrument; Feature; promissory note; Bill of exchange cheque; Holder and holder in the due course; crossing of a cheque, types of crossing; Negotiation; dishonor and discharge of negotiable instrument, Limited Liabilities Partnership Act 2008.		15
Key Words	Law of Contract, Special Contract, Sale of Goods Act, Consumer Protection Act, Negotiable Instrument Act, Limited Liabilities Partnership Act.		

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FOUR YEAR UNDERGRADUATE PROGRAM (2024–28)
Department of Commerce and Management

COURSE CURRICULUM

PART-A: Introduction			
Program: Bachelor in Business Administration <i>(Certificate / Diploma / Degree/Honors)</i>		Semester-I	Session:2024-2025
1	CourseCode	BBSC-01	
2	CourseTitle	Principles of Management	
	CourseType	Discipline Specific Course (DSC)	
4	Pre-requisite(if,any)	<i>Asperrequirement</i>	
5	CourseLearning Outcomes(CLO)	<ul style="list-style-type: none"> ➤ <i>The students will understand concepts, rules or procedures of Principles of Management.</i> ➤ <i>Improve their cognitive thinking.</i> ➤ <i>The students will learn proficient and effective use of knowledge and ability in performance..</i> 	
6	CreditValue	4Credits	Credit=15Hours-learning&Observation
7	TotalMarks	Max.Marks: 100	MinPassingMarks: 40
PART-B: ContentoftheCourse			
TotalNo.of Teaching–learningPeriods(01 Hr.perperiod)– 60Periods(60 Hours)			
Unit	Topics(Coursecontents)		No.of Period
I	Introduction: Concept, Nature, Process and Significance of Management, Role, Function and Responsibility of Management, Management Thought; Classical and Neo-classical system; Concept Approaches. (Learning through experience in Chhattisgarh area.)		15
II	Planning: Concept of Planning, Characteristics of Planning, Steps in Planning Process; Benefits and Limitations of Planning, Types of Planning, Objective, Strategies, Policies, Environment analysis and diagnosis; Strategy formulation search for advantages and business possibilities in Chhattisgarh.		15
III	Organizing : Concept, nature, process and significance; authority and resident relationship; Centralization and Decentralization; Departmentalization, Organization structure – forms and contingency factors. Decision making: Features of Decision making, Role of Decision making in Management, Types of Managerial Decision, Steps in Decision making process, Decision techniques; Principles of Decision making.		15
IV	Controlling and Budgeting: Nature of Control, Relationship between Planning and Control, Need for Control; Significance and Limitations of Control, Types of Control, Process of Control; Budgetary Control, Performance Budgeting; Zero Based Budgeting; Management Audit; Networks Techniques.		15
Keywords	Management, Planning, Organising, Decision Making, Controlling and Budgeting.		
PART-C: LearningResources			
TextBooks,ReferenceBooksand Others			
TextBooksRecommended –			
1. Drucker Peter F: Management Challenges for the 21 st century; Butterworth Heinemann.			
2. Wehrich and Koontz, Essentials of Management; Tata Mc Graw Hill, New Delhi.			
3. P.C. Tripathi : Principles of Management Mc Graw Hill Education 6 thedition.			
4. Terry and Frankin; Principles of Management; AITBS, New Delhi.			
5. M.Gupta: Principles of Management; Motilal U.K. Books of India New Delhi			
Online Resources–			
https://www.kopykitab.com/			
https://www.hitbullseye.com/grad-			
PART-D:AssessmentandEvaluation			
Suggested Continuous Evaluation Methods:			
Maximum Marks:		100Marks	
ContinuousInternalAssessment(CIA):		30Marks	
EndSemesterExam(ESE):		70 Marks	

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test/Quiz-(2):20&20 Assignment/Seminar- 10 Total Marks- 30	Better marks out of the two Test/ Quiz + obtained marks in Assignments shall be considered against 30 Marks
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 10x1=10 Mark; Q2. Short answer type – 5x4=20 Marks Section B: Descriptive answer type qts., 1 out of 2 from each unit – 4x10=40 Marks	

Name and Signature of Convenor & Members (CBoS):

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Abhishek
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FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)

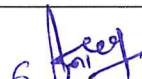




DEPARTMENT OF BOTANY

COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in Life Sciences <i>(Diploma / Degree/Honors)</i>		Semester – III/IV/V/VI/VII/VIII	Session: 2024-2025
1	Course Code	BOGE -01 T	
2	Course Title	Elementary Botany	
3	Course Type	Generic elective (GE)	
4	Pre-requisite (if, any)	As per program	
5	Course Learning Outcomes (CLO)	At the end of this course, the students will be able to ➤ Understand the Basics of Botany and its branches. ➤ Get acquainted with complex interrelationship between organisms and environment. ➤ Develop a comprehensive understanding of the identification, cultivation, and processing of medicinal plants, and their chemical constituents. ➤ Utilize plants resources for livelihood.	
6	Credit Value	3 Credits	Credit = 15 Hours - learning & Observation
7	Total Marks	Max. Marks: 100	Min Passing Marks: 40
PART -B: Content of the Course			
Total No. of Teaching-learning Periods (01 Hr. per period) - 45 Periods (45 Hours)			
Unit	Topics (Course contents)		No. of Period
I	Basics of Plant Science: Differences and resemblances between; living and nonliving plants and animals, plant and animal cell. Concept of prokaryotes and eukaryotes. Important features of thallophyta, Bryophyta, Pteridophyta, Gymnosperm and Angiosperm. Structure and function of a typical flowering plant.		12
II	Branches of botany: General idea, features, and significance; Anatomy, Cytology, Economic Botany, Ethnobotany, Forestry, Genetics, Histology, Microbiology, Paleobotany, Phytochemistry, Phytopathology, Plant biotechnology, Plant breeding, Plant ecology, Plant morphology, Plant physiology, Plant Taxonomy, etc,		11
III	Plants for human welfare: Plant Resources for Rural livelihood – Mahua, Tendu patta, Bamboo and Firewood. Ethnobotany in India: Methods to study Ethnobotany, Applications of Ethnobotany, ethnomedicinal plants and ethnoecology. Application of plant products for certain diseases- Cough and cold, Jaundice, Infertility, Diabetes, Blood pressure and Skin diseases.		11
IV	Ancient Indian Botany: Indigenous Medicinal Sciences; Definition and Scope-Ayurveda: History, origin, panchamahabhutas, saptadhatu and tridosha concepts, Rasayana, plants used in ayurvedic treatments, Siddha: Origin of Siddha medicinal systems, Basis of Siddha system, plants used in Siddha medicine. Unani: History, concept. Charaksamhita. Ancient and modern Botanists and their contributions.-Charak, Jagdish Chandra Bose, B.P.Pal, Desikachary, K.C. Mehta M.S. Swaminathan etc.		11
Keywords	Prokaryotes, Ethnobotany, Taxonomy, Ayurveda		

Signature of Convener & Members (CBos) :

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PART-C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended –

1. College Botany Ganguli Kar and dutta , HIMALAYA Publishers
2. "Handbook of Medicinal Plants" by L.D. Kapoor
3. "Indian Medicinal Plants: An Illustrated Dictionary" by C.P. Khare
4. "Medicinal Plants in India: Conservation and Sustainable Utilization in the Emerging Global Scenario" edited by V.K. Gupta
5. "A Compendium of Medicinal Plants in India: An Introduction to Ayurveda" by S.L. Kochhar
6. A handbook of forest utilization by T. Mehta
7. Plants and human welfare by O.P.Sharma

Reference Books Recommended –

1. Charak Samhita
2. Medicinal Plants of India" by C.P. Khare

Online Resources–

- e-books and e-learning portals
- www.swayam.ac.in
- www.ignou.ac.in
- www.egvankosh.ac.in
- www.iitm.ac.in
- www.eskillindia.org
- www.eshiksha.mp.gov.in
- www.vlab.co.in
- www.internshala.com
- www.ndl.iitkgp.ac.in

Online Resources–

e-Resources / e-books and e-learning portals

- <https://extension.oregonstate.edu/collection/botany-basics>
- <https://www.pbs.org/video/botany-basics-iiu2bl/>
- <https://efaidnbmnnnibpcajpcglclefindmkaj/https://www2.ca.uky.edu/agcomm/pubs/ho/ho96/ho96.pdf>
- <https://www.botanytoday.com/branches-of-botany/>
- <https://efaidnbmnnnibpcajpcglclefindmkaj/https://www.unanijournal.com/articles/94/3-1-11-206.pdf>
- https://efaidnbmnnnibpcajpcglclefindmkaj/https://wgbis.ces.iisc.ac.in/biodiversity/sahyadri/documents/botany_history.pdf
- <https://vedpuran.files.wordpress.com/2016/07/charaksamhitaatrivedajigupt-vol-1.pdf>
- <https://egyankosh.ac.in/handle/123456789/89429>

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:

Maximum Marks: 100 Marks

Continuous Internal Assessment (CIA): 30 Marks

End Semester Exam (ESE): 70 Marks

Continuous Internal Assessment (CIA): 30 (By Course Teacher)	Internal Test / Quiz-(2): 20 +20	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 30 Marks
	Assignment / Seminar - 10	
	Total Marks - 30	

End Semester Exam (ESE): 70

Two section – A & B
Section A: Q1. Objective – 10 x1= 10 Mark; Q2. Short answer type- 5x4 =20 Marks
Section B: Descriptive answer type qts..1out of 2 from each unit-4x10=40 Marks

Name and Signature of Convener & Members of CBoS:

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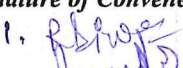
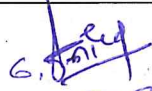

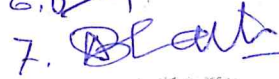




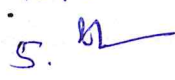

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FOUR YEAR UNDERGRADUATE PROGRAM (2024-28)

DEPARTMENT OF BOTANY

COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in Life Sciences <i>(Diploma / Degree/ Honors)</i>		Semester – III, IV, V, VI, VII, VIII	Session: 2024-2025
1	Course Code	BOGE -01 P	
2	Course Title	Lab. Course -01 (Elementary Botany)	
3	Course Type	Laboratory course	
4	Pre-requisite (if, any)	As per program	
5	Course Learning Outcomes (CLO)	At the end of this course, the students will be able to <ul style="list-style-type: none"> ➤ Understand structure of plant cell, prokaryotic cell and eukaryotic cell. ➤ Identify pteridophytes of college campus. ➤ Learn about the different types of plant tissues. ➤ Learn about Ayurvedic system of medicine. 	
6	Credit Value	1 Credits	Credit =30 Hours Laboratory or Field learning/Training
7	Total Marks	Max. Marks: 50	Min Passing Marks: 20
PART -B: Content of the Course			
Total No. of learning-Training/performance Periods: 30 Periods (30 Hours)			
Module	Topics (Course contents)		No. of Period
Lab./Field Training/ Experiment Contents of Course	<ol style="list-style-type: none"> 1. Microscopic study of plant cell. 2. Microscopic study of prokaryotic (Bacteria) and eukaryotic cell (algae and fungi). 3. Study of thallus structure of <i>Riccia</i> and <i>Marchantia</i>. 4. Identification of different plants growing in college campus. 5. Study of a typical flowering plant and it's parts. 6. Study of internal structure of root and stem. 7. Study of parenchyma, collenchyma and sclerenchyma. 8. Study of medicinal plants of college campus. 9. Study of plants used to cure cough and cold, jaundice and skin diseases. 10. Visit to any local ayurvedic hospital / practitioner to understand Ayurveda. 		30
Keywords	Prokaryotic, Parenchyma, Jaundice, Ayurveda.		

Signature of Convener & Members (CBoS) :	
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PART-C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended –

Text Books Recommended –

1. College Botany Ganguli Kar and dutta , HIMALAYA Publishers
2. "Handbook of Medicinal Plants" by L.D. Kapoor
3. "Indian Medicinal Plants: An Illustrated Dictionary" by C.P. Khare
4. "Medicinal Plants in India: Conservation and Sustainable Utilization in the Emerging Global Scenario" edited by V.K. Gupta
5. "A Compendium of Medicinal Plants in India: An Introduction to Ayurveda" by S.L. Kochhar
6. A handbook of forest utilization by T. Mehta
7. Plants and human welfare by O.P.Sharma

Reference Books Recommended –

1. Charak Samhita
2. Medicinal Plants of India" by C.P. Khare

Online Resources–

- e-Resources / e-books and e-learning portals
- www.swayam.ac.in
- www.ignou.ac.in
- www.egyankosh.ac.in
- www.iitm.ac.in
- www.eskillindia.org
- www.eshiksha.mp.gov.in
- www.vlab.co.in
- www.internshala.com
- www.ndl.iitkgp.ac.in

Online Resources–

- e-Resources / e-books and e-learning portals
- <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5871155/>
- <https://cms.botany.org/home/careers-jobs/careers-in-botany/areas-of-specialization-in-botany.html>

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:

Maximum Marks: 50 Marks

Continuous Internal Assessment (CIA): 15 Marks

End Semester Exam (ESE): 35 Marks

Continuous Internal Assessment (CIA): 15 (By Course Teacher)	Internal Test / Quiz-(2): 10 & 10	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
	Assignment/Seminar +Attendance - 05	
	Total Marks - 15	

End Semester Exam (ESE): 35	Laboratory / Field Skill Performance: On spot Assessment	Managed by Course teacher as per lab. status
	A. Performed the Task based on lab. work - 20 Marks	
	B. Spotting based on tools & technology (written) – 10 Marks	
	C. Viva-voce (based on principle/technology) - 05 Marks	

Name and Signature of Convener & Members of CBoS:

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FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)
DEPARTMENT OF COMPUTER APPLICATION
COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in Computer Application (Certificate / Diploma / Degree/Honors)		Semester - I	Session: 2024-2025
1	Course Code	CASC-02T	
2	Course Title	Computer Fundamental and MS office	
3	Course Type	DSC (Discipline Specific Course)	
4	Prerequisite	As per program	
5	Course Learning Outcomes (CLO)	After Completing this course, students will be able to: <ul style="list-style-type: none"> • Study and use of basic concepts and terminology of information technology. • Organize files and documents on storage devices. • Acquire knowledge of ICT and Internet applications. • Develop information technology solutions by evaluating user requirements in advance trends of IT. • Acquire knowledge of MS-Excel, MS-PowerPoint and MS-Access. 	
6	Credit Value	3 Credits	Credit = 15 Hours - Learning & Observation
7	Total Marks	Max. Marks: 100	Min Passing Marks: 40

PART -B: Content of the Course

Total No. of Teaching–Learning Periods (01 Hr. per period) - 45 Periods (45 Hours)

Unit	Topics (Course contents)	No. of Period
I	Introduction to Computer: History of computer, Generations and Classification, Basic Anatomy of Computer: Block Diagram, Central Processing Unit (CPU): Function of each Unit, Memory: Primary, Cache, Flash, Software and its needs, Types of S/W: System Software and Application Software, Types of Programming Language: Machine Language, Assembly Language, High Level Language their advantages and disadvantages, Language Processors/Translators: Assembler, Interpreter and Compiler, Fundamental of Information Technology: Data and Information, Concept of IT, Application of IT, What is ICT?, Components of ICT, Impact of ICT in Society. Advanced Trends in IT: Cloud Technology, Virtual LAN Technology, M-Commerce, Nanotechnology, Virtual Reality, 3-D Printing, Internet of Things (IoT), Artificial Intelligence (AI), Machine Learning (ML), Cloud Computing, Quantum Computing, G-Suite, GoI digital initiatives in higher education: SWAYAM, Swayam Prabha, National Academic Depository, National Digital Library of India, E-Sodh-Sindhu, Virtual labs, e-Yantra and NPTEL.	12
II	MS-Word: Introduction to word processing software and its features, Creating new document, Saving documents, Opening and Printing documents. Home Tab: Setting fonts, Paragraph settings, Various styles (Normal, No spacing, Heading1, Heading2, Title, Strong), Find & Replace, Format painter, Copy paste and paste special. Insert Tab: Pages, Tables, Pictures, Clipart, Shapes, Header & Footer, Word Art, Equation and Symbols. Page Layout Tab: Page setup, Page Background, Paragraph (indent and spacing). Mailing Tab: Create Envelops and Labels, Mail Merge. Review Tab: Spelling and Grammar check, New comment, Protect document, View Tab: Document views, Zoom, Window (New window, Split, Switch window).	11
III	MS-Excel: Introducing Excel, Use of Excel sheet, creating new sheet, Saving, Opening, and Printing workbook. Home Tab: Font, Alignment, Number, Styles and cells and editing, Conditional Formatting. Insert Tab: Table, Charts (column chart, Pie chart, Bar chart, Line chart) and Texts (header & footer, word art, signature line). Page Layout Tab:	11

Dr. H.S. Floka (Chairman)
 Dr. K.G. Dubey
 Dr. S.K. Sah
 Dr. Anil Sharma
 Dr. S. J. An
 R. Khurshid
 Dr. Anshika Shukla
 Dr. Anshika Shukla
 Dr. Anshika Shukla

Online Resources:

- Introduction to Computer Fundamental from W3school:
<https://www.w3schools.blog/computer-fundamentals-tutorial>
- Introduction to MS-Word from W3school:
<https://www.w3schools.blog/ms-word-tutorial>
- Introduction to MS-Excel from W3school:
https://www.w3schools.com/excel/excel_introduction.php
- Introduction to MS-PowerPoint from W3school:
<https://www.w3schools.blog/powerpoint-tutorial>
- Introduction to MS-Access from W3school:
https://www.w3schools.com/sql/sql_ref_msaccess.asp
- Fundamentals of Computers & Information Technology (in Hindi) :
<https://www.mcu.ac.in/wp-content/uploads/2020/04/1PGDCA1-Unit-I-Fundamentals-of-Computers-Information-Technology.pdf>
- Fundamentals of Computers & Information Technology (in Hindi):
https://hte.rajasthan.gov.in/dept/dte/board_of_technical_education_rajasthan/government_polytechnic_college_hanumangarh/uploads/doc/fundamental_final-rkd.pdf
- Information and Computers Technology:
https://cbseacademic.nic.in/web_material/doc/2014/11 ICT-IX.pdf.pdf
- Microsoft Office (in Hindi):
<https://www.scribd.com/document/534988849/9-Microsoft-office-in-hindi-www-GkNotesPDF-com>
- MS-OFFICE:
<https://www.rgyesm.org/uploads/books/MICROSOFT-OFFICE-BOOK.pdf>
- MS-OFFICE:
Hindi Notes: <https://www.copaguide.com/2020/04/ms-office-topics.html>
- Microsoft Office Full Crash Course:
<https://www.youtube.com/watch?v=SH4oyV5AJ6A>

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:

Maximum Marks: **100 Marks**
 Continuous Internal Assessment (CIA): **30 Marks**
 End Semester Exam (ESE): **70 Marks**

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 20 & 20	Better marks out of the two Test / Quiz obtained marks in Assignment shall be considered against 30 Marks
	Assignment / Seminar - 10 Total Marks - 30	
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 10 x1 = 10 Mark; Q2. Short answer type- 5x4 = 20 Marks Section B: Descriptive answer type qts. 1 out of 2 from each unit-4x10 =40 Marks	

Name and Signature of Convener & Members of CBoS:

Dr. H. S. Hota
Chairman

(Signature)
(Dr. K. B. Dubey)

(Signature)
(Dr. K. Sale)

(Signature)
(Dr. Anil Sharma)

(Signature)
(Dr. Anamika Shukla Sharma)

(Signature)
(H. S. P. Tonde)

(Signature)
(Sushil Kumar Sahu)

(Signature)
(Shashi Kant Sharma)

(Signature)
(Anjeeta Kujur)

(Signature)
(Dr. S. Jain)

(Signature)
(Suresh Thakur)

(Signature)
(Anjeeta Kujur)

ANJEETA KUJUR

FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)
DEPARTMENT OF COMPUTER APPLICATION
COURSE CURRICULUM

PART- A: Introduction		
Program: Bachelor of Computer Application (Certificate / Diploma / Degree)		Semester - I
		Session: 2024-2025
1	Course Code	CASC-02P
2	Course Title	Lab 1: MS-Office
3	Course Type	Practical
4	Prerequisite	As per program
5	Course Learning Outcomes (CLO)	After Completing this course, students will be able to: <ul style="list-style-type: none"> • Gain Practical knowledge of MS-Office. • Organize files and documents on storage devices. • Acquire knowledge of ICT and Internet applications. • Develop information technology solutions by evaluating user requirements in advance trends of IT. • Acquire knowledge of MS-Excel, MS-PowerPoint and MS-Access.
6	Credit Value	1 Credits Credit =30 Hours Laboratory or Field Learning/Training
7	Total Marks	Max. Marks: 50 Min Passing Marks: 20

PART -B: Content of the Course

Total No. of learning-Training/performance Periods: 30 Periods (30 Hours)

List of Experiments		No. of Period
Application of Information Technology <ol style="list-style-type: none"> 1. How to create mail in a Gmail account? Write the uses of Inbox, Sent, Outbox, Draft, Spam and Trash labels. 2. How to design Google form? Write the steps with appropriate windows. 3. How to create different student classes in Google classroom. 4. How do teachers create assignments and provide due dates, or grades in Google Classroom? 5. How do students find assignments, due dates, or grades in Google Classroom? 6. How to use social media platforms like twitter, Facebook and YouTube? 7. How to use social media platforms like Flickr, Skype, yahoo and WhatsApp? 8. How to use Google spreadsheets, Google Slides and Google forms? 9. How to share files between mobile phone and computer system/Laptop using Bluetooth. 		30
***** MS-Word <ol style="list-style-type: none"> 1. Prepare a grocery list having four columns (Serial number, the name of the product, quantity and price) for the month of April, 06. <ul style="list-style-type: none"> > Font specific actions for Title (Grocery List):14-pointArialfontinboldanditalics. > The headings of the columns should be in12-point and bold. > The rest of the document should be in10-point Times New Roman. 		

Dr. H. S. Hora
 Chairman
 (Dr. K. B. Duhay)
 (Sushil Kumar Sahas)
 (Dr. S. K. Sah)
 (Dr. Anil Sharma)
 (Dr. S. Jain)
 R. Khadke
 ANJEEETA KUMAR
 (Dr. A. S. Sharma)

- Leave a gap of 12-points after the title.
- 2. Create a telephone directory.
 - The heading should be 16-point Arial Font in bold.
 - The rest of the document should use 10-point font size.
 - Other headings should use 10-point Courier New Font.
 - The footer should show the page number as well as the date last updated.
- 3. Design a time-table form for your college.
 - The first line should mention the name of the college in 16-point Arial Font and should be bold.
 - The second line should give the course name/teacher's name and the department in 14-point Arial.
 - Leave a gap of 12-points.
 - The rest of the document should use 10-point Times New Roman font.
 - The footer should contain your specifications as the designer and date of creation.
- 4. XYZ Publications plan store lease an e-book design dapper your syllabus. Design the First page of the book as per the given specifications.
 - The title of the book should appear in bold using 20-point Arial font.
 - The name of the author and his qualifications should be in the center of the page in 16-point Arial font.
 - At the bottom of the document should be the name of the publisher and address in 16-point Times New Roman.
 - The details of the offices of the publisher (only location) should appear in the footer.
- 5. Create the following one page documents.
 - Compose a note inviting friends together at your house, including a list of things to bring with them.
 - Design a certificate in landscape orientation with a border around the document.
 - Design a Garage Sale sign.
 - Make an assignment outlining your rules for your bedroom at home, using a numbered list.
- 6. Create the following documents:
 - A newsletter with a headline and 2 columns in portrait orientation, including at least one image surrounded by text.
 - Use a newsletter format to promote upcoming projects or events in your classroom or college.
- 7. Convert following text to a table, using comma as delimiter Type the following as shown (do not bold).

Color, Style, Item
Blue, A980, Van
Red, X023, Car
Green, YL724, Truck
Name, Age, Sex
Bob, 23, M
Linda, 46, F
Tom, 29, M

8. Enter the following data into a table given on the next page.

Dr. H.S. Bhatnagar (Chairman) Dr. K.B. Dubey Dr. S.K. Saha Dr. Anil Sharma Dr. R. Khuntia Dr. A.S. Sharma
 Dr. Sushil Kumar Saha Dr. (Sheela Devi Singh) Dr. Anurag Kumar Dr. Anurag Kumar Dr. Anurag Kumar Dr. Anurag Kumar

d. Calculate Amount=Rate*Total.

2. Given the following worksheet

	A	B	C	D
1	Roll No.	Name	Marks	Grade
2	1001	Sachin	99	
3	1002	Sehwag	65	
4	1003	Rahul	41	
5	1004	Sourav	89	
6	1005	Harbhajan	56	

Calculate the grade of these students on the basis of following guidelines:

If Marks	Then Grade
≥ 80	A+
≥ 60 and < 80	A
≥ 50 and < 60	B
< 50	F

3. Given the following worksheet

	A	B	C	D	E	F	G
1	Salesman	Sales in(Rs.)					
2	No.	Qtr1	Qtr2	Qtr3	Qtr4	Total	Commission
3	S001	5000	8500	12000	9000		
4	S002	7000	4000	7500	11000		
5	S003	4000	9000	6500	8200		
6	S004	5500	6900	4500	10500		
7	S005	7400	8500	9200	8300		
8	S006	5300	7600	9800	6100		

Calculate the commission earned by the salesman on the basis of following Candidates:

If Total Sales	Then Commission
< 20000	0% of sales
> 20000 and < 25000	4% of sales
> 25000 and < 30000	5.5% of sales
> 30000 and < 35000	8% of sales
≥ 35000	11% of sales

The total sales are the sum of sales of all the four quarters.

4. Company XYZ Ltd. pays a monthly salary to its employees who consist of basic salary, allowances & deductions. The details of allowances and deductions are as follows:

- HRA Dependent on Basic
 - 30% of Basic if Basic ≤ 1000
 - 25% of Basic if Basic > 1000 & Basic ≤ 3000
 - 20% of Basic if Basic > 3000
- DA Fixed for all employees, 30% of Basic
- Conveyance Allowance (CA)

Dr. H.S. Hota
 Chairman
 Dr. K.B. Dahey
 Dr. S.K. Saha
 Dr. S. G. Thakre
 Dr. Anil Sharma
 Dr. Anjeeta R.D. Jais
 Dr. R. Khuntley
 Dr. A.S. Sharma
 Dr. Sushil Kumar Saha
 Dr. S. G. Thakre
 Dr. Anil Sharma
 Dr. Anjeeta R.D. Jais
 Dr. R. Khuntley
 Dr. A.S. Sharma

Rs.50/- if Basic is ≤ 1000
 Rs.75/- if Basic > 1000 & Basic ≤ 2000
 Rs.100 if Basic > 2000

- Entertainment Allowance (EA)
 NIL if Basic is ≤ 1000
 Rs.100/-if Basic > 1000

Deductions

- Provident Fund
 6% of Basic
- Group Insurance Premium
 Rs.40/-if Basic is ≤ 1500
 Rs.60/-if Basic > 1500 & Basic ≤ 3000
 Rs.80/-if Basic > 3000

Calculate the following:

Gross Salary = Basic + HRA + DA + CA + EA

Total Deduction = Provident Fund + Group Insurance Premium

Net Salary = Gross Salary - Total Deduction

5. Create Payment Table for a fixed Principal amount, variable rate of interests and time in the form at below:

No. of Installments	5%	6%	7%	8%	9%
3	XX	XX	XX	XX	XX
4	XX	XX	XX	XX	XX
5	XX	XX	XX	XX	XX
6	XX	XX	XX	XX	XX

6. Use an array formula to calculate Simple Interest for given principal amounts given the rate of Interest and time

Rate of Interest	8%
Time	5 Years
Principal	Simple Interest
1000`	?
18000	?
5200	?

7. The following table gives a year wise sale figure of five salesmen in Rs.

Salesman	2019	2020	2021	2022
S1	10000	12000	20000	50000
S2	15000	18000	50000	60000
S3	20000	22000	70000	70000
S4	30000	30000	100000	80000
S5	40000	45000	125000	90000

- Calculate total sale year wise.
- Calculate the net sale made by each salesman
- Calculate the maximum sale made by the salesman
- Calculate the commission for each salesman under the condition.

Dr. H.S. Hota
 Chairman

Dr. K.B. Dubey

Dr. S.K. Saha

Dr. Anil Sharma

Dr. S. Jain

R. Khuntia

Sushil Kumar Saha

Dr. Anil Sharma

Dr. Anil Sharma

Dr. Anil Sharma

ANJEETA

Dr. Anil Sharma

>> If total sales > 4, 00,000 give 5% commission on total sale made by the salesman.

>> Otherwise give 2% commission.

- e. Draw a bar graph representing the sale made by each salesman.
- f. Draw a pie graph representing the sale made by a salesman in 2000.

8. Enter the following data in Excel Sheet

PERSONAL BUDGET FOR FIRST QUARTER

Monthly Income(Net): 1,475

EXPENSES	JAN	FEB	MARCH QUARTER TOTAL	QUARTER AVERAGE
Rent	600.00	600.00	600.00	
Telephone	48.25	43.50	60.00	
Utilities	67.27	110.00	70.00	
Credit Card	200.00	110.00	70.00	
Oil	100.00	150.00	90.00	
AV to Insurance	150.00			
Cable TV	40.75	40.75	40.75	
Monthly Total				

- a. Calculate Quarter total and Quarter average.
- b. Calculate Monthly total.
- c. Surplus=Monthly income-Monthly total.
- d. What would be the total surplus if monthly income is 1500.
- e. How much does the telephone expense for March differ from quarter average?
- f. Create a 3D column graph for telephone and utilities.
- g. Create a pie chart for monthly expenses.

9. Enter the following data in Excel Sheet

TOTAL REVENUE EARNED FOR SAM'S BOOK STALL

Publisher Name	1997	1998	1999	2000	Total
A	Rs. 1,000.00	Rs. 1100.00	Rs. 1,300.00	Rs. 800.00	
B	Rs. 1,500.00	Rs. 700.00	Rs. 1,000.00	Rs. 2,000.00	
C	Rs. 700.00	Rs. 900.00	Rs. 1,500.00	Rs. 600.00	
D	Rs. 1,200.00	Rs. 500.00	Rs. 200.00	Rs. 1,100.00	

- a) Compute the total revenue earned.
 - b) Plot the line chart to compare the revenue of all publishers for 4 years.
 - c) Chart Title should be Total Revenue of Sam's Book stall(1997-2000)
 - d) Give appropriate categories and value axis title.
10. Generate 25 random numbers between 0 & 100 and find their sum, average and count. How many no. are in the range 50-60.

MS-Power Point

1. Do the following task:

- Start a new blank presentation
- Your first Slide is going to be a Title Slide
- Write the Text as in the preview below:

Dr. B. S. Bhatia
 Chairman
Sushil Kumar
Dr. K. B. Dubey
Dr. S. K. Saly
Suresh (Tah)
Dr. S. J. Doh
R. Khundley
Dr. S. Sharma
ANJEEA
S. Sharma

- Lighthouse Co Ltd
- Make the Font of "Lighthouse" Arial Black and size 88
- Insert a second slide this should be with a layout of Bulleted List
- Write the Text as in preview below
- [Title]: Lighthouse Co Ltd
- [Body]:
 - Mission Statement
 - Company Objectives
 - Management Team
 - Employees
 - Sales

Make the Font Color of the Points to Green

Insert a third slide that should be an Organization Chart.

Include the following people in the chart:

- David Brent, General Manager
- Tim Canterbury, Head of Sales
- Gareth Keenan, Assistant to the General Manager
- Dawn Tinsley, Human Resources Manager

Add a fourth slide and this should be a Table Chart.

The chart should look like the following:

New Products	Discontinued Products
Digital Cameras	8mm Cameras
Ultra Slim Video Camera	8x Zoom Video Camera
25" Plasma TVs21"	Black and White TVs
DVD Recorders	Video Players
7.1 Dolby Surround Systems	2 channel stereo systems

- Make the titles New Products and Discontinued Products with a shadow effect and centered in the cell. Widen columns to fit Text as above.
- The Fifth slide should be a Chart slide. The chart should be a bar chart, and include the following data must be used to form the chart:

	January	February	March	April
TVs	20	27	90	75
DVDs	30	38	34	31
Wifi equipment	45	46	45	43
Video Recorders	25	29	15	40

- Change the colours of the chart so that the series of bars are red, yellow, pink, and green.
- Add a light coloured background to all slides in the presentation.
- Add also Transition effects between each slide and also different effects for all text and pictures in the presentation.
- Reverse the order of the second and third slides
- Save the presentation as Light House Ltd.

2. Do the following:

Load your Presentation Application and start a new presentation

- The first slide is a Title Slide. Select the appropriate layout and enter the title:
Annual Food Fair
- Add the subtitle: **A Celebration of Eating**
- Insert a small, red circle at the bottom right of the title slide.

Dr. H.S. Hota
Chairman

Dr. K.B. Dubey

Sushil Kumar Saha

Shankar Prasad

Dr. S.K. Saha

Suresh Kumar

Dharmendra Kumar

Shobhan Kumar

Dr. Anil Sharma

Chris Jain

ANJETA K.U.T.R.

R. Khuntia

Dr. A.S. Sharma

Devi

J.P. Saha

- Change the font color for the whole title and subtitle to blue, and apply a text shadow effect just to the words **Food** and **Fair**
- Insert a second slide to the presentation, selecting a layout appropriate for a series of bullet points, and using the title: **The Menu**. Enter the following text:
 - Chocolate Desserts
 - Cakes and Puddings
 - Roast Meals
 - Using Pasta Creatively
- Change the line spacing for these bullet points to 1.5 lines.
- Increase the font size for the words **The Menu** in the title.
- Add a footer with your name and the text: **Food Fair** so they both appear on every slide, and number all the slides. (Make sure the number is not obscured by the red circle on the title slide)
- Insert a third slide, which is to be an organization chart. Use the title **Meet The Team**. Enter: **Maggie Peet, Manager** at the top of the chart, and show the following three as reporting to Maggie Peet: **Brian Webb, Bookings; Janine Newton, Publicity; Gregg Brown, Accounts**
- Embolden the text in the title of the third slide, and change the font to Arial.
- Apply a light coloured background to all the slides in the presentation
- On the third slide, insert an image suitable for the topic of food from an image library. Reduce the size of the image and place it where it will not interfere with text.
- Save the presentation as **foodfair**.
- Print the presentation with three slides per page, and close the presentation.

3. Do the followings:

- Load your Presentation Application and start a new presentation
- The first slide is a Title Only Slide. Select the appropriate layout and enter the title: **Cook Family Cruises**.
- Add a small blue rectangle at the top left of this slide.
- Change the font color for the whole title to red, and apply a text shadow effect just to the word **Cruises**.
- Insert a second slide to the presentation, selecting a layout appropriate for a series of bullet points, and using the title: **Our Itinerary**. Enter the following text:
 - Canary Islands
 - Mediterranean
 - Greek Islands
- Change the line spacing for these bullet points to 2 lines. Increase the font size of the word **Itinerary** in the title. Add a footer with your name and the text: **Cruise Information** so they both appear on every slide, and number all the slides.
- Insert a third slide, which is to be a graph. Use the title **Our Market Share**. Use the following data to produce a pie chart: Cook 54%; Jackson 28%; Wilson 12%; Bennett 5%
 Embolden the text in the title of the third slide, and change the font to Arial.
- Apply a different background to each slide in the presentation.
- On the third slide, insert an image suitable for the topic of holidays from an image library. Reduce the size of the image and place it where it will not interfere with text.
- Add a 4-slide containing nothing but the text: **Travel with us for less!!**
- Save the presentation as a holiday.
- Print the presentation with 4 slides per page, and close the presentation.

4. Creating an animation looks like the leaf is falling in a tree.

Dr. H.S. Hotg
 Chair man
 Sushil Kumar Sahu
 (Dr. K.B. Dubey)
 (Dr. S. Saly)
 (Suresh Babu)
 (Dr. Anil Sharma)
 Anjita Kujur
 (Dr. S. Jain)
 R. Khuntia
 AS. Khan

5. Creating an animation looks like demolishing a world trade center in America.

MS-Access

1. Create a database named "college" and perform the following tasks:
 - A. Create a table named "student" having following fields:
Class, Roll no and Name with these Information i.e., Field Name, Data type and Description
 - B. Fill at least 5 records.
 - C. Prepare a query to display all records and Name should be in ascending order.
2. Create the employee table in MS-Access with the referential integrity-foreign key.

Note: This is a tentative list; the teachers' concern can add more program as per requirement.

Keywords: Information Technology (IT), Information and Communication Technology (ICT), G-Suite, MS Word, MS Excel, MS Power Point, MS-Access.

Name and Signature of Convener & Members of CBoS:

PART-C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:

- Computer Fundamentals, P.K. Sinha, BPB Publication, Sixth Edition.
- Fundamentals of Information Technology, Chetan Shrivastava, Kalyan Publishers.
- Fundamentals of Computers, V. Rajaraman, PHI Sixth Edition.
- Computer Fundamentals and Office Automation, Dr. Santosh Kumar Miri, Iterative International Publisher IIP.
- Computer Fundamentals Architecture and Organization, B. Ram, New Age International Publishers, Fifth Edition.
- Fundamentals of Information Technology, Alexis Leon and Mathews Leon, Vikash Publication.

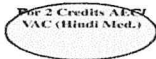
Reference Books Recommended:

- Introduction to Information Technology, V. Rajaraman, PHI publication.
- Fundamental of IT, Leon and Leon, Leon Tec world.
- Introduction to Information Technology, Aksoy and Denardis, Cengage learning.
- Computers Today, Suresh K. Basandra, Galgotia Publications.
- Information Technology – The breaking wave, Dennis P.Curtin, Kim Foley, Kunai Sen and Cathleen Morin, TMH.
- OFFICE 2013 in Simple Steps, Kogent Solution Inc., DremTech Press.
- Access 2010 in Simple Steps by Kogent Learning Solutions Inc.

Online Resources:

- Introduction to Computer Fundamental from W3school:
<https://www.w3schools.blog/computer-fundamentals-tutorial>
- Introduction to MS-Word from W3school:

Dr. H.S. Haba
Chairman
Sushil Kumar Saboo
Shailendra Arora
Dr. K.B. Dubey
Dr. S.K. Sahi
(Suresh Thakur)
Duryodhan
Kotimbe
Dr. Prasad Sharma
Arpita
ANJEETA KUMAR
Dr. R. Khurshid
Dr. S. Jaiswal
Dr. A.S. Sharma



Four-year undergraduate course; 2024 - 28
Department of Political Science Course Curriculum

PART A INTRODUCTION			
PROGRAM : Bachelor in social science Certificate/Diploma/Degree/Honors		SEMESTER I	Session 2024-25
1	Course code	PSVAC 01	
2	Course Title	constitutional Values	
3	Course Type	VAC : Value added course	
4	Prerequisite (if,any)	As per Program	
5	Course Learning Outcomes (CLO)	After completion of the course, the student shall be able to <ul style="list-style-type: none"> • Develop students as good citizens that will act based on constitutional values. • Evaluate the separation of power system in our constitution. • Interpret the fundamental rights and duties that are described in the Indian Constitution. • Explain democratic and constitutional values of Self governance. 	
6	Credit Value	2 credits	Credit = 15 Hours - learning & Observation and 30 Hrs for Practices/ Field work
7	Total Marks	Max. Marks: 50	Min Passing Marks: 20
PART B - Content of the Course			
Total No. of Teaching-Learning Periods (01 Hr. per period) 30 Period (30 Hours)			
UNIT	Topics (Course Content)		No. of Periods
I	Philosophy of Constitution Meaning of Constitution, meaning of Constitution values, constitutional values- Sovereignty, Republic (Vajji Sangha & Malla Sangh in Mahajanapada period) justice: social, economical & political, liberty, equality, fraternity, dignity of individual, unity and integrity of the nation.		8 hours
II	Division of Powers and Balance of Power Indian federal system, parliamentary democracy, independence and integrated judicial system, executive constantly accountable to the parliament.		7 hours
III	Rights and Duties Meaning of Fundamental rights and duties , Aim of directive Principles of State Policy, international peace and just international order (Vasudhaiva Kutumbkam), a unique blend of rights of LGBT and specially blessed people.		8 hours
IV	Self-Governance Composite culture, Free and fair elections, Local self government for rural and urban areas (Sabha & Samiti in vedic period)		7 hours
Keywords : sovereignty, Republic, justice, liberty, equality, judicial system			

Name and Signature of Convener & Members of CBoS:

① Dr. Anurag
10/06/24

② Dr. Anurag
10-06-24

③ Dr. Anurag
10-06-24

④ Dr. Anurag
10/06/2024

⑤ Dr. Anurag
10/06/24

⑥ Dr. Anurag
10/06/24

⑦ Dr. Anurag
10/06/24

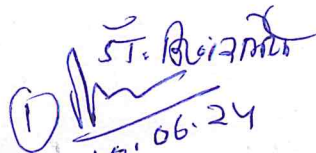
⑧ Dr. Anurag
10/06/24

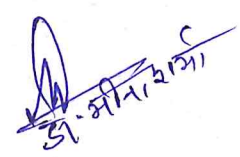
⑨ Dr. Anurag
10/06/24

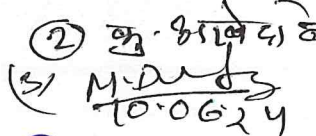
⑩ Dr. Anurag
10/06/24

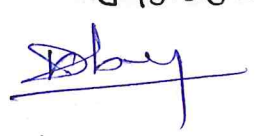
PART C		Learning Resources: Text Books, Reference Books and Others
<p>Text Books</p> <p>1- बसु दुर्गादास, भारत का संविधान: एक परिचय, वाधवा एंड कंपनी लॉ पब्लिशर्स, 1989</p> <p>2- पांडे जय नारायण, भारत का संविधान, सेंट्रल लॉ एजेंसी, प्रयागराज, 1971</p> <p>3- कश्यप सुभाष, हमारा संविधान: भारत का संविधान और संवैधानिक विधि, नेशनल बुक ट्रस्ट, इंडिया 1996</p> <p>Reference books</p> <p>4- Kohli Atul, The success of India's democracy, Cambridge University Press, Cambridge, 2001</p> <p>5- Manor J, Public institution in India: performance and design, New Delhi: Oxford University Press, 2005</p> <p>6. Austin G., the Indian Constitution : cornerstone of a nation, Oxford University Press, 1999</p> <p>7-Ready S, fundamentalness of fundamental rights and Directive Principles on Indian constitution, journal of the Indian Law Institute, 22 (3) PP 399-407, 1980</p> <p>8-Bagchi A, Rethinking federalism: Overview on current debates with some reflection in Indian context, Economic and political weekly, 35(34), 3023-3036</p> <p>Online resource : e- books</p> <p>Constitution of India (pdf) https://legislative.gov.in/constitution-of-india/</p> <p>संविधान सभा और संविधान, इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय, नई दिल्ली। https://egvankosh.ac.in/handle/123456789/58295</p> <p>भारतीय संविधान, इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय, नई दिल्ली। https://egvankosh.ac.in/handle/123456789/53790</p> <p>e-learning portals</p> <p>NPTEL https://youtu.be/0DbQ_Eq8wJ0?feature=shared(English) https://youtu.be/RdXVmWaF6w8?feature=shared(English) https://youtu.be/e18xmGhdsOg?feature=shared. (Hindi) https://youtu.be/VoDn0gori0o?feature=shared</p>		
PART -D: Assessment and Evaluation		
<p>Suggested Continuous Evaluation Methods:</p> <p>Maximum Marks: 50 Marks</p> <p>Continuous Internal Assessment (CIA): 15 Marks</p> <p>End Semester Exam (ESE): 35 Marks</p>		
Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2): 10 & 10 Assignment/Seminar + Attendance - 05 Total Marks - 15	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
End Semester Exam (ESE):	Two section – A & B Section A: Q1. Objective – 05 x1= 05 Mark; Q2. Short answer type- 5x2 =10 Marks Section B: Descriptive answer type qts., 1 out of 2 from each unit- 4x05 =20 Marks	

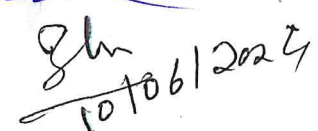
Name and Signature of Convener & Members of BOS:


①  10.06.24

②  10-06-24

③  10-06-24

④ 

 10/06/2024



FOUR YEAR UNDERGRADUATE PROGRAM - (2024-28)

DEPARTMENT OF HINDI

COURSE CURRICULUM

PART -A : Introduction			
Program: Bachelor in Arts Certificate/Diploma/Degree/Honors		Semester - I	Session: 2024-25
1	Course Code	AEC-03	
2	Course Title	हिन्दी भाषा-1	
3	Course Type	Ability Enhancement Course	
4	Pre-requisite (if any)	As per requirement	
5	Course Learning Outcome (CLO)	1. विद्यार्थी हिन्दी भाषा एवं व्याकरण संबंधी ज्ञान से समृद्ध होंगे। 2. भाषा ज्ञान के माध्यम से भारतीय संस्कृति एवं भावनात्मक एकता के महत्व को समझने की क्षमता विकसित हो सकेगी। 3. मुहावरे एवं लोकोक्तियों का महत्व समझ सकेंगे। 4. व्यंग्य, निबंध एवं कविता विधा से परिचित होंगे। 5. निबंध लेखन एवं अपठित गद्यांश के माध्यम से विद्यार्थियों का बौद्धिक विकास हो सकेगा।	
6	Credit Value	2 Credits	(01 Credit = 15 Hours - learning & Observation)
7	Total Marks	Maximum Marks : 50	Minimum Passing Marks : 20

PART -B : Content of the Course

Total No. of Teaching-Learning Periods (01 Hr. Per Period) - 30 Periods (30 Hours)

Unit	Topics (Course Contents)	No. of Period
I	रचनाएं भारत वंदना – सूर्यकांत त्रिपाठी 'निराला' (कविता) भोलाराम का जीव – हरिशंकर परसाई (व्यंग्य) चोरी और प्रायश्चित – महात्मा गांधी (निबंध)	8
II	हिन्दी व्याकरण एवं शब्द रचना उपसर्ग, प्रत्यय, संधि, समास पर्यायवाची शब्द, विलोम शब्द, अनेकार्थी शब्द, समश्रुत शब्द, अनेक शब्दों के लिए एक शब्द	7
III	हिन्दी व्याकरण एवं रचना पक्ष मुहावरे एवं लोकोक्तियां पारिभाषिक शब्दावली एवं हिन्दी में पदनाम, शब्द शुद्धि, वाक्य शुद्धि	8
IV	रचनात्मक लेखन निबंध लेखन अपठित गद्यांश (नोट विद्यार्थी को किसी एक विषय पर निबंध व प्रदत्त गद्यांश का शीर्षक तथा सारांश लिखना होगा।)	7
Keywords		

Signature of Convener & members (CBoS):

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